

PORT OF MANCHESTER
MINUTES
April 11, 2016

Manchester Library Meeting Room, 8067 E. Main Street

REGULAR MEETING

1.0 Call to Order. Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Pedersen and Fallstrom. Also present were Contract Administrator O'Connell, Attorney/Auditor Thompson, and 7 guests.

2.0 Approvals – Consent Agenda

2.1 Regular meeting minutes for March 14, 2016

2.2 Vouchers numbered 16-016 through 16-033 in the total sum of \$5,739.57.

After discussion, Commissioner Pedersen moved approval of the Consent Agenda. Commissioner Fallstrom seconded the Motion. Passed unanimously.

3.0 Public Comment - There was discussion concerning the restroom clean-up and the contractor, Rusty's Cleaning. They do more clean-up than the restroom, emptying the garbage and clean-up of the premises. The performance has been very good. There are plans to upgrade the restroom which will make it much better when accomplished.

Paul Nuehims of 8182 Daniel Loop, Box 285 was present seeking liaison between the MCAC and the Port Commissioners. Mr. Nuehims stated he would be pleased to act as liaison and to attend both meetings as such. He was accepted by the Board of Commissioners to act as said liaison.

There will be an issue concerning bonding for ferries on the November ballot, sponsored by Kitsap Transit. It is determined to be an economic development issue.

There will be an All-Ports meeting in June, and another in July and the ferry issue should come to their attention for possible endorsement.

Contract Administrator O'Connell reported that he had received a proposal to place US flag banners on some of the Port light poles at no cost to the Port. The installation and removal would be accomplished by the County. This would be during the month of May.

Commissioner Strode opined that using the poles in the parking lot is acceptable, but not the ones located on the docks or in the park. Commissioner Fallstrom moved to approve the project as limited by Commissioner Strode's statement. Commissioner Pedersen seconded the motion. Passed unanimously.

4.0 Unredeemed Warrants: Contract Administrator O'Connell reported that there are six unredeemed warrants outstanding for the Port which date back several years. Two of the six are to be paid. The other four are to be turned over to the State of Washington. Commissioner Fallstrom moved to approve this action. Commissioner Pedersen seconded the Motion. Passed unanimously.

5.0 Play Area Design. Contract Administrator O'Connell reported that he had received a revised estimate for a 40 by 17 foot play area in Pomeroy Park. It would require permitting. The cost estimate is \$22,267.20 plus 6899.22 for installation. The Commissioners wish to postpone this decision for another year.

6.0 Project Update. Contract Administrator O'Connell presented a list of project ideas for the forthcoming year, as follows:

*Convert restroom to touchless	\$1500
Rework restroom exhaust and lighting	500
Install outdoor grill	750
Beauty bark	1000
*Anti-graffiti park tables	400

* = priority

We have budgeted for the year the sum of \$6000 for park O & M, and have expended \$1755.69 with a \$4244.31 balance.

A foot shower would cost between \$2000 and \$5000 complete.

Phase III of the County Stormwater project is starting in May. Paving is to be completed by the end of September. Puget Sound Energy will be relocating some poles. The project phase is estimated at \$1.2M.

7.0 Upcoming Events.

- 7.1 4-23-16 - Friends of the Manchester Library Plant & Book Sale
- 7.2 5-14-16 - Shrimp fishing opens - expect a lot of activity
- 7.3 6-19-16 - Salmon Bake
- 7.4 7-23-16 - Power Squadron free vessel checks

8.0 Miscellaneous

8.1 Financial Report. Contract Administrator presented a written report. No questions

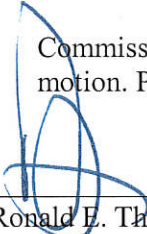
8.2 Commissioner Comments. None

9.0 Future Meeting Dates

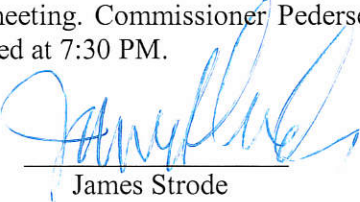
- 9.1 May 9, 2016, 6:00 PM - Regular meeting
- 9.2 June 13, 2016, 6:00 PM - Regular meeting
- 9.3 July 11, 2016, 6:00 PM - Regular meeting

10.0 Adjournment.

Commissioner Fallstrom moved to adjourn the meeting. Commissioner Pedersen seconded the motion. Passed unanimously. The meeting adjourned at 7:30 PM.



Ronald E. Thompson
Attorney/Auditor



James Strode
President