

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Joseph Sawicki, *Chairman*
Sandra G. Martin, *Secretary*
Kent D. Nation, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*
William S. Clark, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda – July 9, 2020

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JSB) _____, Will Clark (WSC) _____, Sandy Martin (SGM) _____, Kent Nation (KDN) _____ and Joe Sawicki (JSS).

Others Present

Engineer _____, Operator _____, Solicitor _____ and Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- June 11, 2020 regular meeting

Public Comment:

Reports:

1. Operator
 - a. Monthly Report.
2. Engineer
 - a. Ashberry PS
 - i. Follow Ups from June meeting:
 1. Effects of Future Development; i.e. TOA.
 2. Optional driveway quotes.
 3. Potential Cost Savings.
 4. Capital Funding.
 - ii. Recommendation of Award & Execution of Agreements.
 - iii. CEC Construction Administration and Inspection Fees.
 - b. Reeceville Road PS - status
 - c. FVPS, BCPS, and CRPS
 - i. Generator Operations Evaluation.

- ii. Replace louvers and install insulation on exhaust piping – quotes from Rogers Mechanical.
 - d. TOA Sanitary Sewer Improvement Escrow Release Worksheet dated June 17, 202 and recommendation (CEC dated July 2, 2020).
3. Solicitor
 4. Administrator
 - a. Monthly informational report.
 - b. Vietri Quote to remove temporary electrical equipment from RRPS dated July 7, 2020.
 - c. Future auditing services – BBD, LLP Proposal dated June 18, 2020.

New Business:

- 1.

Finances:

As of June 30, 2020:

1. S&T Capital Expense - \$504,749.11
2. S&T Ashberry Reconstruction (grant) – \$36,560.86
3. Mid Penn DSRF - \$566,429.39
4. Mid Penn Operating - \$415,124.73
5. Mid Penn Debt Service - \$23,718.27
6. Mid Penn Capital - \$67,410.02
7. Bills paid and to be ratified

\$ _____	(regular operational expenses)
\$ _____	(RRPS fire related - construction)
\$ _____	(RRPS fire related – equipment)
8. Payroll for regular meeting for June 2020- \$4,912.73

Dates of Upcoming Meetings

1. Board of Supervisors on July 16, 2020 and August 6, 2020 at 7:30 p.m.
2. Municipal Authority, on Thursday, August 13, 2020 at 7:00 p.m.

WHO IS ATTENDING THE 7/16/2020 BOS MEETING TO GIVE THE REPORT OR AM I SENDING BY EMAIL?

Adjournment (time: _____)