

**Minutes
Town of Clifton
Town Council – Work Session
April 25, 2017
10:00 A.M.**

Members Present

Felix Callicotte, Mayor
Luis Montoya, Vice Mayor
Barbara Ahmann, Council member
Laura Dorrell, Council member
Ray Lorenzo, Council member
B. Waddell Reyes, Council member
Ray West, Council member

*Absent

A quorum was present.

Call to Order: The meeting was called to order by Mayor Felix Callicotte followed by the Pledge of Allegiance.

Town of Clifton FY 2018 Budget Discussion:

Town Manager, Ian McGaughey provided a Power Point presentation of the FY18 proposed budget offering information on the following:

- Historical data on Revenues and Expenses budgeted from FY15 to FY18
- Historical data on Property Tax Valuations, Rates and Taxes Levied FY15 to FY18
- Reviewed each department's total budget requests with amendments recommended by the Town Manager
- Informed the Council that no funds are currently allocated in this budget to address Train Station maintenance issues or improvements to the recently obtained Elks Lodge property although property tax funds could be utilized. He also stated that he will pursue United Way Grant Funds to address these projects.
- Reviewed the Sewer Fund historical data from FY15 to FY18 as well as potential funding sources that the town will pursue to construct a new waste water treatment plant.
- Provided information on Employee Benefits to include Health/Dental Insurance renewal rates which increased by 18%.
- Explained the inclusion of a 2% COLA for all town employees.

Mr. McGaughey informed the Council that although this budget proposal currently stands at a \$34,000 deficit, he offered options to close the budget gap. These options include:

- Using \$34,000 of fund balance
- Increase the property tax rate

- Retain the Public Works Assistance as Part-Time
- Cut or reduce the 2% COLA
- Explore a level-funded health plan
- Reduce dental benefits to employee only
- Cut the allocated cost share expense for a new Chief's Fire Truck
- Cut the allocated cost for the General Plan update
- Hold off on hiring the 2nd Police Cadet
- Consider Rate Increases for RV Park Space Rentals and all other Misc Fees charged by the town.

In lieu of these options, the Town Manager offered two proposals for consideration:

- Proposal A includes utilizing \$134,000 of Fund Balance to balance the budget and allocate \$100,000 in the Mayor & Council's Budget. (Contingency Fund)
- Proposal B included utilizing \$100,000 of Fund Balance to balance the budget and allocate \$66,000 in the Mayor & Council's Budget. (Contingency Fund).

Final comments from the Manager included reviewing the timeline to adopt the budget. He recommended adopting a tentative budget in June and final adoption in July.

Adjournment: Motion to adjourn was made by Council member Ray West. Second to the motion was made by Council member B. Waddell Reyes. Motion carried.

Meeting adjourned at approximately 11:23 a.m.