

Fiscal Year Start Year End Year
 2024 - 2024

Authority Budget of:
Warren County - Pequest River Utilities Authority

State Filing Year 2024

For the Period: *January 1, 2024* to *December 31, 2024*

www.prmua.com
Authority Web Address



Division of Local Government Services

**2024 AUTHORITY BUDGET
CERTIFICATION SECTION**

FISCAL YEAR 2024

Warren County - Pequest River Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2024 to December 31, 2024

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2024 PREPARER'S CERTIFICATION

Warren County - Pequest River Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2024 to December 31, 2024

It is hereby certified that the Authority Budget, including the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	kfrancisco@co.warren.nj.us
Name:	Kim Francisco
Title:	Chief Financial Officer
Address:	199 Foul Rift Road P.O. Box 159 Belvidere, NJ 07823
Phone Number:	908-475-6540
Fax Number:	908-475-6554
E-mail Address:	kfrancisco@co.warren.nj.us

AUTHORITY INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.prmua.com
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities.
- The budgets for the current fiscal year and immediately preceding two prior years.
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority).*
- The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance: Laurel Napolitani
Title of Officer Certifying Compliance: Chairwomen
Signature: Inopolitani@comcast.net

2024 APPROVAL CERTIFICATION

Warren County - Pequest River Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2024 to December 31, 2024

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Warren County - Pequest River Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on October 17, 2023.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

Officer's Signature:	gnorton@oxfordtwpnj.org
Name:	Gerald Norton
Title:	Secretary
Address:	199 Foul Rift Road P.O. Box 159 Belvidere, NJ 07823
Phone Number:	908-475-5412
Fax Number:	908-475-5873
E-mail Address:	gnorton@oxfordtwpnj.org

2024 ADOPTION CERTIFICATION

Warren County - Pequest River Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2024 to December 31, 2024

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Warren County - Pequest River Utilities Authority, pursuant to N.J.A.C 5:31-2.3, on December 19, 2023.

Officer's Signature:	gnorton@oxfordtwpnj.org		
Name:	Gerald Norton		
Title:	Secretary		
Address:	199 Foul Rift Road P.O. Box 159 Belvidere, NJ 07823		
Phone Number:	908-475-5412	Fax:	908-475-5873
E-mail address:	gnorton@oxfordtwpnj.org		

2024 ADOPTED BUDGET RESOLUTION

Warren County - Pequest River Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

WHEREAS, the Annual Budget and Capital Budget/Program for the Warren County - Pequest River Utilities Authority for the fiscal beginning January 01, 2024 and ending December 31, 2024 has been presented for adoption before the governing body of the Warren County - Pequest River Utilities Authority at its open public meeting of December 19, 2023; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$2,587,450.00, Total Appropriations, including any Accumulated Deficit, if any, of \$2,587,450.00, and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$145,000.00 and Total Unrestricted Net Position Utilized of \$145,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Warren County - Pequest River Utilities Authority at an open public meeting held on December 19, 2023 that the Annual Budget and Capital Budget/Program of the Warren County - Pequest River Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

gnorton@oxfordtwpnj.org

December 19, 2023

(Secretary's Signature)

(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Angelo Accetturo				X
Laurel Napolitani	X			
Gerald Norton	X			
Joseph Roth	X			
Anne Skoog sworn in 11-21-23	X			

**2024 AUTHORITY BUDGET
NARRATIVE AND INFORMATION SECTION**

2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

Warren County - Pequest River Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. Complete a brief statement on the Fiscal Year 2024 proposed Annual Budget and make comparison to the Fiscal Year 2023 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

The proposed total 2024 operating budget appropriations are decreasing by \$20,854 due to a reduction in debt service.

The Administrative Fringe Benefits are increasing by \$15,267 (1.7.6%) due to an increase in the State Health Benefit Plan rates for 2024.

The Operating Fringe Benefits are increasing by \$17,906 (9.3%) due to the health care rate increase;

Debt service principal payments will decrease by \$70,848 (9.9%) and interest payments will decrease by \$15,561 (15.5%)

After keeping rates stable from 2016 through 2021, we will increase service fee rate by 5%. We also raised rates by 5% in 2022 and 2023. The will generate an additional \$119,880 for a total of \$2,517,450.

We will anticipate an additional \$50,000 (500%) in interest income in 2024 for a total of \$60,000. Interest rates have risen to over 5%. In prior years, we were earning only .25% on our cash balance. With the recent increases in interest rates, we will realize much higher earnings. We will not use any rate stabilization funds to balance the operating budget in 2024. Last year we used \$190,734.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Program.

The local economy continues to slowly recover. There have been no formal requests for service. However, there has been some preliminary interest in commercial development.

There has been specific interest along Route 46 in White Township.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.) If the Authority's budget anticipated a use of Unrestricted Net Position, this question must be answered.

For the first time in several years, the Authority will not use Unrestricted Net Position to fund the 2024 operating budget. In 2024, service fees and other miscellaneous revenues will fully fund operating costs.

We will use \$145,000 of Unrestricted Net Position to fund our 2024 capital projects.

2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

Warren County - Pequest River Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

Answer all questions below using the space provided. Do not attach answers as a separate document.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or shared service payments, pilot payments, or other types of contracts or agreements. (Example - To provide police services to the Authority, etc. and explain the reason for the transfer (i.e. to balance the County/Municipal Budget, etc.)

No funds were transferred to the County.

5. The proposed budget must not reflect an anticipated deficit from 2023 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

There is no anticipated deficit.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

Warren County - Pequest River Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

Answer the question below using the space provided.

6. Attach in FAST a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in rate structure, if applicable. (If no changes to fees or rates, indicate answer as "**Rates Are Staying The Same**").

The rates for 2024 will be approved at our public hearing on December 19, 2023. We will forward a copy of the approving resolution when adopted.

AUTHORITY CONTACT INFORMATION

FISCAL YEAR 2024

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Warren County - Pequest River Utilities Authority		
<i>Federal ID Number:</i>	22-2235427		
<i>Address:</i>	199 Foul Rift Road		
	P.O. Box 159		
<i>City, State, Zip:</i>	Belvidere	NJ	07823
<i>Phone: (ext.)</i>	908-475-5412	<i>Fax:</i>	908-475-5873

Preparer's Name:	Kim Francisco, CFO		
<i>Preparer's Address:</i>	199 Foul Rift Road P.O. Box 159		
<i>City, State, Zip:</i>	Belvidere	NJ	07823
<i>Phone: (ext.)</i>	908-475-6540	<i>Fax:</i>	908-475-6554
<i>E-mail:</i>	kfrancisco@co.warren.nj.us		

Chief Executive Officer*	John Inscho, Executive Director		
<i>*Or person who performs these functions under another title.</i>			
<i>Phone: (ext.)</i>	908-475-5412	<i>Fax:</i>	908-475-5873
<i>E-mail:</i>	John.Inscho@comcast.net		

Chief Financial Officer*	Kim Francisco, CFO		
<i>*Or person who performs these functions under another title.</i>			
<i>Phone: (ext.)</i>	908-475-6540	<i>Fax:</i>	908-475-6554
<i>E-mail:</i>	kfrancisco@co.warren.nj.us		

Name of Auditor:	Man Lee, Partner		
<i>Name of Firm:</i>	Nisivoccia LLP		
<i>Address:</i>	200 Valley Road Suite 300		
<i>City, State, Zip:</i>	Mt. Arlington	NJ	07856
<i>Phone: (ext.)</i>	973-328-1825	<i>Fax:</i>	973-328-0507
<i>E-mail:</i>	mlee@nisivoccia.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Warren County - Pequest River Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

10

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$ 421,349.91

3. Provide the number of regular voting members of the governing body:

5

(5 or 7 per State statute, possibly more for regional authorities)

4. Provide the number of alternate voting members of the governing body:

0

(Maximum is 2)

5. Regional Authorities Only - Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required?

Yes

Check to see if individuals filed their FDS on the FDS webpage: <https://www.nj.gov/dca/divisions/dlgs/resources/fds.html>.

If "no", provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.

6. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

7. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

No

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

8. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract*?

No

**A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.*

If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

9. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Warren County - Pequest River Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

10. Did the Authority pay for meals or catering during the current fiscal year? No

If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

11. Did the Authority pay for travel expenses for any employee of individual listed on Page N-4? No

If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

12. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

a. First class or charter travel	No
b. Travel for companions	No
c. Tax indemnification and gross-up payments	No
d. Discretionary spending account	No
e. Housing allowance or residence for personal use	No
f. Payments for business use of personal residence	No
g. Vehicle/auto allowance or vehicle for personal use	No
h. Health or social club dues or initiation fees	No
i. Personal services (i.e. maid, chauffeur, chef)	No

If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.

13. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes

If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).

14. Did the Authority make any payments to current or former commissioners or employees for severance or termination? No

If "yes", provide explanation, including amount paid.

15. Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No

If "yes", provide explanation including amount paid.

16. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No

If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Warren County - Pequest River Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

17. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)?

If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Warren County - Pequest River Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

Use the space below to provide clarification for any Questionnaire responses.

The Authority Commissioners use the increases of county non-bargaining employees as a guide in establishing Authority employee salaries. In addition, the Authority must also consider the pay rates of similar sewer operations in our area. Our salaries must be competitive to attract and retain licensed plant operators.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Warren County - Pequest River Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key Employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets
a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest Compensated Employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable Compensation (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

Warren County - Pequest River Utilities Authority
For the Period January 01, 2024 to December 31, 2024

		Position		Reportable Compensation from Authority (W-2/ 1099)				Estimated amount of other compensation from the Authority (health benefits, pension, etc.)		Total Compensation from Authority
		Average Hours per Week Dedicated to Position	Former Highest Compensated Key Employee Officer Commissioner	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)				
1	Laurel Napolitani			\$ 5,400.00			\$ 413.00	\$ 5,813.00		
2	Joseph Roth	Chairwomen		\$ 4,700.00			\$ 360.00	\$ 5,060.00		
3	Gerald Norton	Vice Chair		\$ 4,700.00			\$ 360.00	\$ 5,060.00		
4	Angelo Accettura	Secretary		\$ 4,700.00			\$ 360.00	\$ 5,060.00		
5	Vacant	Treasurer		\$ 2,800.00			\$ 214.00	\$ 3,014.00		
6	Kim Francisco	Commissioner	x	\$ 12,000.00			\$ -	\$ 12,000.00		
7	John Insko	CFO	x	\$ 70,000.00			\$ 5,355.00	\$ 75,355.00		
8		Executive Director								
9										
10										
11										
12										
13										
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30										
31										
32										
33										
34										
35										
Total:				\$ 104,300.00	\$ -	\$ -	\$ 7,062.00	\$ 111,362.00		

Schedule of Health Benefits - Detailed Cost Analysis

Warren County - Pequest River Utilities Authority

For the Period: January 01, 2024 to December 31, 2024

If no health benefits, check this box:

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage								
Parent & Child	1	29,750.00	29,750.00	3	21,596.00	64,788.00	(35,038.00)	-54.1%
Employee & Spouse (or Partner)	4	29,800.00	119,200.00	3	23,826.00	71,478.00	47,722.00	66.8%
Family								
Employee Cost Sharing Contribution (enter as negative -)			(16,728.00)			(22,272.00)	5,544.00	-24.9%
Subtotal	5		132,222.00	6		113,994.00	18,228.00	16.0%
Commissioners - Health Benefits - Annual Cost								
Single Coverage								
Parent & Child								
Employee & Spouse (or Partner)								
Family								
Employee Cost Sharing Contribution (enter as negative -)								
Subtotal								
Retirees - Health Benefits - Annual Cost								
Single Coverage								
Parent & Child	1	5,026.00	5,026.00	1	4,046.00	4,046.00	980.00	24.2%
Employee & Spouse (or Partner)	1	9,150.00	9,150.00				9,150.00	
Family	1	33,360.00	33,360.00	2	16,030.00	32,060.00	1,300.00	4.1%
Employee Cost Sharing Contribution (enter as negative -)								
Subtotal	3		47,536.00	3		36,106.00	11,430.00	31.7%
GRAND TOTAL	8		179,758.00	9		150,100.00	29,658.00	19.8%

Is medical coverage provided by the SHBP (Yes or No)?	Yes
Is prescription drug coverage provided by the SHBP (Yes or No)?	Yes

**2024 AUTHORITY BUDGET
FINANCIAL SCHEDULES SECTION**

SUMMARY

Warren County - Pequest River Utilities Authority
For the Period: January 01, 2024 to December 31, 2024

	FY 2024 Proposed Budget						FY 2023 Adopted Budget		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Operation	Operation	Operation	Operation	Operation	Total All	Total All	All Operations		
	#2	#3	#4	#5	#6	Operations	Operations	All Operations		
REVENUES										
Total Operating Revenues	\$ 2,527,450	\$ -	\$ -	\$ -	\$ -	\$ 2,527,450	\$ 2,407,570	\$ 119,880	5.0%	
Total Non-Operating Revenues	60,000	-	-	-	-	60,000	10,000	50,000	500.0%	
Total Anticipated Revenues	2,587,450	-	-	-	-	2,587,450	2,417,570	169,880	7.0%	
APPROPRIATIONS										
Total Administration	318,174	-	-	-	-	318,174	302,907	15,267	5.0%	
Total Cost of Providing Services	1,539,924	-	-	-	-	1,539,924	1,489,636	50,288	3.4%	
Total Principal Payments on Debt Service in Lieu of Depreciation	644,745	-	-	-	-	644,745	715,593	(70,848)	-9.9%	
Total Operating Appropriations	2,502,843	-	-	-	-	2,502,843	2,508,136	(5,293)	-0.2%	
Total Interest Payments on Debt	84,607	-	-	-	-	84,607	100,168	(15,561)	-15.5%	
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	#DIV/0!	
Total Non-Operating Appropriations	84,607	-	-	-	-	84,607	100,168	(15,561)	-15.5%	
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	2,587,450	-	-	-	-	2,587,450	2,608,304	(20,854)	-0.8%	
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	190,734	(190,734)	-100.0%	
Net Total Appropriations	2,587,450	-	-	-	-	2,587,450	2,417,570	169,880	7.0%	
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	

Revenue Schedule

Warren County - Pequest River Utilities Authority
For the Period: January 01, 2024 to December 31, 2024

	FY 2024 Proposed Budget						FY 2023 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING REVENUES										
<i>Service Charges</i>										
Residential	2,419,450						\$ 2,419,450	\$ 2,303,070	\$ 116,380	5.1%
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental	98,000						98,000	94,500	3,500	3.7%
Other							-	-	-	#DIV/0!
Total Service Charges	2,517,450						2,517,450	2,397,570	119,880	5.0%
<i>Connection Fees</i>										
Residential							-	-	-	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Connection Fees							-	-	-	#DIV/0!
<i>Parking Fees</i>										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Parking Fees							-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>										
White Twp.	7,000						7,000	7,000	-	0.0%
Russel Reid	3,000						3,000	3,000	-	0.0%
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
Total Other Revenue	10,000						10,000	10,000	-	0.0%
Total Operating Revenues	2,527,450						2,527,450	2,407,570	119,880	5.0%
NON-OPERATING REVENUES										
<i>Other Non-Operating Revenues (List)</i>										
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
Total Other Non-Operating Revenue							-	-	-	#DIV/0!
<i>Interest on Investments & Deposits (List)</i>										
Interest Earned	60,000						60,000	10,000	50,000	500.0%
Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Interest	60,000						60,000	10,000	50,000	500.0%
Total Non-Operating Revenues	60,000						60,000	10,000	50,000	500.0%
TOTAL ANTICIPATED REVENUES	\$ 2,587,450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,587,450	\$ 2,417,570	\$ 169,880	7.0%

Prior Year Adopted Revenue Schedule

Warren County - Pequest River Utilities Authority

FY 2023 Adopted Budget

	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	2,303,070						\$ 2,303,070
Business/Commercial							-
Industrial							-
Intergovernmental	94,500						94,500
Other							-
Total Service Charges	2,397,570						2,397,570
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees							-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees							-
<i>Other Operating Revenues (List)</i>							
White Twp.	7,000						7,000
Russel Reid	3,000						3,000
							-
							-
							-
							-
							-
							-
							-
							-
							-
Total Other Revenue	10,000						10,000
Total Operating Revenues	2,407,570						2,407,570
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
							-
							-
							-
							-
							-
							-
							-
Total Interest	10,000						10,000
Total Non-Operating Revenues	10,000						10,000
TOTAL ANTICIPATED REVENUES	\$ 2,417,570	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,417,570

Appropriations Schedule

Warren County - Pequest River Utilities Authority
For the Period: January 01, 2024 to December 31, 2024

	FY 2024 Proposed Budget						Total All Operations	FY 2023 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6		Total All Operations	Total All Operations	All Operations
OPERATING APPROPRIATIONS										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 150,252						\$ 150,252	\$ 150,252	\$ -	0.0%
Fringe Benefits	102,222						102,222	86,955	15,267	17.6%
Total Administration - Personnel	252,474						252,474	237,207	15,267	6.4%
<i>Administration - Other (List)</i>										
Other Administrative Expenses	65,700						65,700	65,700	-	0.0%
Miscellaneous Administration*										#DIV/0!
Total Administration - Other	65,700						65,700	65,700	-	0.0%
Total Administration	318,174						318,174	302,907	15,267	5.0%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	493,451						493,451	493,451	-	0.0%
Fringe Benefits	210,141						210,141	192,235	17,906	9.3%
Total COPS - Personnel	703,592						703,592	685,686	17,906	2.6%
<i>Cost of Providing Services - Other (List)</i>										
Other - Cost of Providing Service	836,332						836,332	803,950	32,382	4.0%
Miscellaneous COPS*										#DIV/0!
Total COPS - Other	836,332						836,332	803,950	32,382	4.0%
Total Cost of Providing Services	1,539,924						1,539,924	1,489,636	50,288	3.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	644,745						644,745	715,593	(70,848)	-9.9%
Total Operating Appropriations	2,502,843						2,502,843	2,508,136	(5,293)	-0.2%
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	84,607						84,607	100,168	(15,561)	-15.5%
Operations & Maintenance Reserve										#DIV/0!
Renewal & Replacement Reserve										#DIV/0!
Municipality/County Appropriation										#DIV/0!
Other Reserves										#DIV/0!
Total Non-Operating Appropriations	84,607						84,607	100,168	(15,561)	-15.5%
TOTAL APPROPRIATIONS	2,587,450						2,587,450	2,608,304	(20,854)	-0.8%
ACCUMULATED DEFICIT										
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	2,587,450						2,587,450	2,608,304	(20,854)	-0.8%
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation										#DIV/0!
Other								190,734	(190,734)	-100.0%
Total Unrestricted Net Position Utilized								190,734	(190,734)	-100.0%
TOTAL NET APPROPRIATIONS	\$ 2,587,450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,587,450	\$ 2,417,570	\$ 169,880	7.0%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 125,142.15 \$ - \$ - \$ - \$ - \$ - \$ - \$ 125,142.15

Prior Year Adopted Appropriations Schedule

Warren County - Pequest River Utilities Authority

FY 2023 Adopted Budget

	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 150,252						\$ 150,252
Fringe Benefits	86,955						86,955
Total Administration - Personnel	237,207	-	-	-	-	-	237,207
<i>Administration - Other (List)</i>							
Other Administrative Expenses	65,700						65,700
Miscellaneous Administration*							-
Total Administration - Other	65,700	-	-	-	-	-	65,700
Total Administration	302,907	-	-	-	-	-	302,907
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	493,451						493,451
Fringe Benefits	192,235						192,235
Total COPS - Personnel	685,686	-	-	-	-	-	685,686
<i>Cost of Providing Services - Other (List)</i>							
Other - Cost of Providing Service	803,950						803,950
Miscellaneous COPS*							-
Total COPS - Other	803,950	-	-	-	-	-	803,950
Total Cost of Providing Services	1,489,636	-	-	-	-	-	1,489,636
Total Principal Payments on Debt Service in Lieu of Depreciation	715,593	-	-	-	-	-	715,593
Total Operating Appropriations	2,508,136	-	-	-	-	-	2,508,136
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	100,168	-	-	-	-	-	100,168
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	100,168	-	-	-	-	-	100,168
TOTAL APPROPRIATIONS	2,608,304	-	-	-	-	-	2,608,304
ACCUMULATED DEFICIT							
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	2,608,304	-	-	-	-	-	2,608,304
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation							-
Other	190,734						190,734
Total Unrestricted Net Position Utilized	190,734	-	-	-	-	-	190,734
TOTAL NET APPROPRIATIONS	\$ 2,417,570	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,417,570

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 125,406.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,406.80
--------------------------------------	---------------	------	------	------	------	------	---------------

Debt Service Schedule - Principal

Warren County - Pequest River Utilities Authority

If Authority has no debt, check this box:

	Date of Local Finance Board Approval	Fiscal Year Ending in							Total Principal Outstanding	
		2023 (Adopted Budget)	2024 (Proposed Budget)	2025	2026	2027	2028	2029		Thereafter
<i>Sewer</i>										
DEP Wastewater Trust Loan		\$ 265,848	\$ 195,000	\$ 205,000	\$ 216,000	\$ 220,000	\$ 225,000	\$ 235,000	\$ 1,005,000	\$ 2,301,000
NJDEP&E Fund Loan		449,745	449,745	449,745	449,745	449,745	449,745	449,745	1,514,500	4,212,970
Total Principal		715,593	644,745	654,745	665,745	669,745	674,745	684,745	2,519,500	6,513,970
Operation #2										
Total Principal										
Operation #3										
Total Principal										
Operation #4										
Total Principal										
Operation #5										
Total Principal										
Operation #6										
Total Principal										
TOTAL PRINCIPAL ALL OPERATIONS		\$ 715,593	\$ 644,745	\$ 654,745	\$ 665,745	\$ 669,745	\$ 674,745	\$ 684,745	\$ 2,519,500	\$ 6,513,970

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Standard & Poors
Bond Rating		
Year of Last Rating		

Debt Service Schedule - Interest

Warren County - Pequest River Utilities Authority

If Authority has no debt, check this box:

		<i>Fiscal Year Ending in</i>						Total Interest		
		2023 (Adopted Budget)	2024 (Proposed Budget)	2025	2026	2027	2028	2029	Thereafter	Payments Outstanding
Sewer										
	DEP Wastewater Trust Loan	\$ 100,168	\$ 84,607	\$ 74,856	\$ 68,706	\$ 62,258	\$ 55,656	\$ 48,906	\$ 123,154	\$ 518,143
	NIDEP&E Fund Loan									
	Total Interest Payments	100,168	84,607	74,856	68,706	62,258	55,656	48,906	123,154	518,143
	Operation #2									
	Total Interest Payments									
	Operation #3									
	Total Interest Payments									
	Operation #4									
	Total Interest Payments									
	Operation #5									
	Total Interest Payments									
	Operation #6									
	Total Interest Payments									
	Total Interest Payments	\$ 100,168	\$ 84,607	\$ 74,856	\$ 68,706	\$ 62,258	\$ 55,656	\$ 48,906	\$ 123,154	\$ 518,143
	TOTAL INTEREST ALL OPERATIONS									

Net Position Reconciliation

Warren County - Pequest River Utilities Authority
 For the Period: January 01, 2024 to December 31, 2024

FY 2024 Proposed Budget

	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
	\$ 11,002,326						\$ 11,002,326
	11,523,952						11,523,952
	(521,626)						(521,626)
	788,077						788,077
	1,781,826						1,781,826
	2,048,277						2,048,277
	145,000						145,000
	145,000						145,000
	\$ 1,903,277	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,903,277

TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)

- Less: Invested in Capital Assets, Net of Related Debt (1)
- Less: Restricted for Debt Service Reserve (1)
- Less: Other Restricted Net Position (1)
- Total Unrestricted Net Position (1)
- Less: Designated for Non-Operating Improvements & Repairs
- Less: Designated for Rate Stabilization
- Less: Other Designated by Resolution
- Plus: Accrued Unfunded Pension Liability (1)
- Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)
- Plus: Estimated Income (Loss) on Current Year Operations (2)
- Plus: Other Adjustments (attach schedule)

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

- Unrestricted Net Position Utilized to Balance Proposed Budget
- Unrestricted Net Position Utilized in Proposed Capital Budget
- Appropriation to Municipality/County (3)
- Total Unrestricted Net Position Utilized in Proposed Budget

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR

Last issued Audit Report (4)

- (1) Total of all operations for this line item must agree to audited financial statements.
- (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
- (3) Amount may not exceed 5% of total operating appropriations. See calculation below.
 Maximum Allowable Appropriation to Municipality/County \$ 125,142 \$ - \$ - \$ - \$ - \$ - \$ 125,142
- (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

FISCAL YEAR 2024

Warren County - Pequest River Utilities Authority

(Authority Name)

2024 AUTHORITY CAPITAL BUDGET/PROGRAM

2024 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

Warren County - Pequest River Utilities Authority

(Authority Name)

Fiscal Year: January 01, 2024 to December 31, 2024

Check the box for the applicable statement below:

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Warren County - Pequest River Utilities Authority, on October 17, 2023.

It is hereby certified that the governing body of the Warren County - Pequest River Utilities elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Warren County - Pequest River for the following reason(s):

Officer's Signature:	gnorton@oxfordtwpnj.org
Name:	Gerald Norton
Title:	Secretary
Address:	199 Foul Rift Road P.O. Box 159 Belvidere, NJ 07823
Phone Number:	908-475-5412
Fax Number:	908-475-5873
E-mail Address:	gnorton@oxfordtwpnj.org

2024 CAPITAL BUDGET/PROGRAM MESSAGE

Warren County - Pequest River Utilities Authority

Fiscal Year: January 01, 2024 to December 31, 2024

Answer all questions below using the space provided.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials, such as planning boards, Construction Code Officials) as to these projects?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include lifecycle costs; and is it consistent with the appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

Yes

--

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes

4. If amounts are on Page CB-3 in the column Debt Authorizations, indicate the primary source of funding the debt service for the Debt Authorizations (example - rate increase).

N/A

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A

Proposed Capital Budget

Warren County - Pequest River Utilities Authority
For the Period: January 01, 2024 to December 31, 2024

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Belvidere Lightening protection	\$ 15,000	\$ 15,000				
Belv pump & valves at Water St.	50,000	50,000				
Belv. 8 inch flow meter	30,000	30,000				
Misc. pumps, meters & valves	50,000	50,000				
Total	145,000	145,000	-	-	-	-
<i>Operation #2</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #3</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #4</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #5</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #6</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 145,000	\$ 145,000	\$ -	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please utilize the additional pages. Input total amount of all projects for the operation on single line and enter "See Additional Pages" instead of project description.

5 Year Capital Improvement Plan

Warren County - Pequest River Utilities Authority
For the Period: January 01, 2024 to December 31, 2024

Fiscal Year Ending in

	Estimated Total Cost	2024 (Proposed Budget)	2025	2026	2027	2028	2029
<i>Sewer</i>							
Belvidere Lightening protection	\$ 15,000	\$ 15,000					
Belv pump & valves at Water St	50,000	50,000					
Belv. 8 inch flow meter	30,000	30,000					
Misc. pumps, meters & valves	950,000	50,000	500,000	100,000	100,000	100,000	100,000
Total	1,045,000	145,000	500,000	100,000	100,000	100,000	100,000
<i>Operation #2</i>							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #3</i>							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #4</i>							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #5</i>							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #6</i>							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 1,045,000	\$ 145,000	\$ 500,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000

5 Year Capital Improvement Plan

Warren County - Pequest River Utilities Authority
For the Period: January 01, 2024 to December 31, 2024

Fiscal Year Ending in

	Estimated Total Cost	2024 (Proposed Budget)	2025	2026	2027	2028	2029
	\$ -						
TOTAL THIS PAGE ONLY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: Warren County - Pequest River Utilities Authority Year Ending: December 31, 2022

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

None

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here and certify below.

October 17, 2023
Date

gnorton@oxfordtwpnj.org
Clerk/Secretary to the Governing Body

Appendix to Budget Document