



## **CALL FOR BIDS**

# **SEDGWICK TANK RECOATING**

**Due Date: No later than Friday, April 30, 2021, 4:00 p.m.**

### **NOTICE**

Notice is hereby given that the Manchester Water District (District) will receive sealed bids for the exterior recoating of our Sedgwick Tank until 4:00 p.m. on the 30<sup>th</sup> day of April 2021. The bids will be opened and read aloud during a virtual Zoom meeting on Tuesday, May 4, 2021, at 9:00 a.m. Information on joining the meeting is provided at the close of this notice. Bids for the contract will be received at the District office located at 8185 E. Daniels Loop, Suite 111, Port Orchard, WA 98366; or by mail to PO Box 98, Manchester WA 98353-0098. Proposals received after the time fixed for opening will not be considered.

Work to be performed includes surface preparation and application of exterior paint to the District's existing 500,000-gallon steel standpipe reservoir located at 8500 SE Sedgwick Road, Port Orchard, Washington.

### **INSTRUCTIONS TO BIDDERS**

Bidders and/or contractors are strongly encouraged to thoroughly examine the bid instructions, proposals, and the form of the Contract, Drawings, and Specifications. If the bidder has any doubt or obscurity as to the meaning of same, intending bidders or contractors should ask the District for an explanation before submitting their proposal and/or accepting their Contract.

Each bid shall be in accordance with the Contract Documents, Drawings, and Specifications now on file at the District office. Contract Documents may be obtained from the District in pdf format upon request. Printed sets will be provided upon payment of a nonrefundable fee of \$36.00 for each set. Credit Cards and Checks payable to the District accepted. Bid packet documents will be mailed if requested. A fee of ten dollars (\$10.00) will be charged for mailing.

The District reserves the right to reject any or all bids and to waive irregularities in the bid or in the bidding. No bidder may withdraw their proposal after the hours set for the opening thereof, or before award of contract, unless said award is delayed for a period exceeding sixty (60) calendar days.

The District hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, minority and women's business enterprises will be afforded full opportunity to submit bids in response to the invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

## **BID DOCUMENTS**

To qualify as a complete bid, each submittal must include the following documents. If a bidder has questions or concerns regarding any of the requirements for submitting their bid, they are encouraged to contact the District for clarification.

## **PROPOSAL**

Each bidder must submit the enclosed *PROPOSAL* form which shall include the total cost of labor and materials required to complete all work in accordance with the terms of the contract. This project is a Public Work as defined in RCW 39.04.010 and each *PROPOSAL* should be calculated accordingly. The bid shall remain in effect for sixty (60) days after the bid opening. The *PROPOSAL* form shall include all applicable taxes and a total cost of the completed project, as proposed.

## **BID BOND & BID BOND FORM**

Each bid packet submitted shall include a certified check, cashier's check, or surety company bid bond from a State-licensed Surety Company, on a form acceptable to the District, for an amount not less than 5% of the total amount listed on the *PROPOSAL* form, payable to Manchester Water District. Any bid proposal submitted without a bid bond as described herein shall be deemed incomplete and will not be considered.

## **NON-COLLUSION CERTIFICATE**

Each bid packet submitted must include a fully executed and notarized *Non-Collusion Certificate* to be eligible for consideration.

## **BIDDER'S QUALIFICATION CERTIFICATE**

Bidders must complete a Bidder's Qualification Certificate including their organization's State of Washington Tax Registration Number and professional references. This information may be presented on the bidder's own form or using the District form enclosed.

## **SUBCONTRACTORS LIST**

For bid proposals exceeding \$100,000, the District requires a list of all subcontractors whose subcontract amount exceeds 10% of the total contract price. In addition, and as required by RCW 39.30.060, bids of \$1,000,000 or more for any public works contract which includes areas of heating, ventilation, air conditioning, plumbing (as described in chapter 18.106 RCW), require each bidder to submit the names of the subcontractors who will be performing the work in electrical (as described in chapter 19.28 RCW), or to name itself for the work.

## **AFFIDAVIT OF L&I COMPLIANCE**

Pursuant to Washington State ESSHB 1673, effective July 1, 2019, each bidding organization is required to have training before bidding and/or performing work on public works projects. Bidders are exempt from this training requirement if the organization has been in business with an active Unified Business Identifier (UBI) number for three or more years and have performed work on three or more public works projects.

Each bid packet submitted must include evidence of training received and/or qualified exemptions from training to be eligible for consideration.

**SUMMARY**

If a prospective bidder is not clear on the District's bidding requirements for this project, they are encouraged to contact the District for clarification. Questions or concerns should be directed to:

Dennis O'Connell, General Manager  
Manchester Water District  
P.O. Box 98  
Manchester, WA 98353  
360-871-0500  
[doconnell@manchesterwater.org](mailto:doconnell@manchesterwater.org)

We thank you for your consideration of this project and look forward to working with you.

MANCHESTER WATER DISTRICT

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Dennis O'Connell, General Manager

# BID OPENING MEETING NOTICE

**Tuesday, May 4, 2021**  
**9:00 a.m.**

Join Zoom Meeting

<https://zoom.us/j/93072817987?pwd=ZFFyYzVvdVlhdmRjaHUxcjF1VOJuUT09>

Meeting ID: 930 7281 7987

Passcode: 841594

One tap mobile

+12532158782,,93072817987#,,,,\*841594# US (Tacoma)

+16699006833,,93072817987#,,,,\*841594# US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 930 7281 7987

Passcode: 841594

Find your local number: <https://zoom.us/u/aiksYAOE8>

**PROPOSAL**

Project Name: SEDGWICK TANK RECOATING

Contractor: \_\_\_\_\_

City: \_\_\_\_\_, Washington

Date: \_\_\_\_\_, 20\_\_\_\_

The Board of Commissioners  
Manchester Water District  
P.O. Box 98  
Manchester, WA 98353

Pursuant to and in compliance with your invitation for bids and all other documents relating thereto, the undersigned bidder, having familiarized themselves with the terms of the contract, the local conditions affecting the performance of the contract, the cost of the work at the place where the work is to be done, proposes and agrees to perform, within the time stipulated, the contract, if this project is accepted, including all its component parts and everything required to be performed, and to provide and furnish any and all labor, materials, tools, expendable equipment, and all utility and transportation services necessary to perform the contract, complete, in a workmanlike manner, of all the work covered by the contract in connection with Manchester Water District's project, designated as Sedgwick Tank Recoating, all as required by and in strict conformance with the specifications, contract plans and the standard plans for the following unit prices.

**Note:** Unit prices of all items, all extensions and total amount of bid must be shown. Show unit prices in both words and figures and, where conflict occurs, the written or typed words prevail on a separate sheet. The current combined sales tax rate for Washington State and Kitsap County, Washington is 9.00%.

Enclosed Bid Tabulation Total: \_\_\_\_\_

Sales Tax: \_\_\_\_\_

PROJECT TOTAL: \_\_\_\_\_

**All bidders shall sign the proposal in the space provided.**

The successful bidder shall execute and furnish a performance bond, equivalent to 150% of the total contract amount, within ten (10) calendar days after the date of award of contract unless a written extension is granted by Manchester Water District (District).

The contractor agrees to perform the complete contract work as specified, including corrections, finish and cleanup within 180 calendar days and as coordinated with District staff, beginning the date given in the notice to proceed by the District. Failure to complete within the specified completion time may result in liquidated damages in the amount of \$400 for each working day beyond the completion date.

The proposal, together with the Agreement, a Work Schedule Chart, Contract Documents, Standard Specifications, Special Provisions, Addenda and Plans, when endorsed by the District shall become a contract binding on both parties thereto, whereby the contractor agrees to perform the complete contract work, as specified, and the District agrees to make payment to the contractor, as specified, for said completed and accepted work.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ License No. \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Attest: (If Corporation)

\_\_\_\_\_

Witness: (If Individual or Partnership)

\_\_\_\_\_

**Acknowledgement of Receipt of Addenda:**

No. \_\_\_\_\_ Date: \_\_\_\_\_ Initials: \_\_\_\_\_

No. \_\_\_\_\_ Date: \_\_\_\_\_ Initials: \_\_\_\_\_

**BID BOND FORM**

Herewith find deposit in the form of a certified check, cashier's check, or cash in the amount of \$ \_\_\_\_\_ which is **not less than five percent (5%) of the total bid.**

Sign Here: \_\_\_\_\_

**BID BOND**

Know all men by these presents, that we \_\_\_\_\_ as Principal and \_\_\_\_\_ as Surety, are held and firmly bound unto Manchester Water District Washington, as obligee in the penal sum of \_\_\_\_\_ dollars, for the payment of which the principal and the surety binds themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, by these presents.

The condition of the obligation is such that if the obligee shall make any award to the principal for \_\_\_\_\_, according to the terms of the proposal or bid made by the principal therefore, and the principal shall duly make and enter into a contract with the obligee in accordance with the terms of said proposal or bid award and shall give bond for faithful performance thereof, with surety or sureties approved by the obligee; or if the principal shall, in case of failure to do so, pay and forfeit to the obligee the penal amount of the deposit specified in the call for bids, then this obligation shall be null and void; otherwise it shall be and remain in full force and effect and the surety shall forthwith pay and forfeit to the obligee, as penalty and liquidated damages the amount of this bond.

Signed, sealed, and dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Principal: \_\_\_\_\_

Surety: \_\_\_\_\_

Return of deposit in the amount of \$ \_\_\_\_\_

Date: \_\_\_\_\_ By: \_\_\_\_\_

**NON-COLLUSION CERTIFICATE**

State of Washington) ) ss.  
County of Kitsap )

The undersigned, being duly sworn, deposes and says that the person, firm, association, partnership, or corporation herein named, has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in the preparation and submission of a proposal to Manchester Water District for consideration in the award of a contract on the improvement described as follows:

**SEDGWICK TANK RECOATING**

\_\_\_\_\_  
(Name of Firm)

\_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(Title)

Sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

Notary Public  
Corporate Seal



**BIDDER'S QUALIFICATION CERTIFICATE**

The undersigned hereby certifies and submits the following qualifications:

1. Name and Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. State of Washington Registration Number and expiration: \_\_\_\_\_

3. Number of years in contracting business under present firm name: \_\_\_\_\_

4. Types of construction work performed by your company:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. List several recent construction projects performed:

Amount	Type	Owner	Project Name	Telephone

6. Gross dollar value of contracts now in hand: \_\_\_\_\_

7. Bank reference(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By (Authorized Signature): \_\_\_\_\_

Title: \_\_\_\_\_

## ***SUBCONTRACTOR LIST***

Manchester Water District requires the bidder to submit the names of all subcontractors whose subcontract amount exceeds 10% of the contract price **for all contracts exceeding \$100,000**. Bidders shall complete **Section A** below as appropriate. Bidders can attach additional sheets as necessary to identify additional subcontractors.

In addition, as required by RCW 39.30.060, bids of \$1,000,000 or more for any public works contract the areas of heating, ventilation, air conditioning, plumbing (as described in chapter 18.106 RCW), and require each bidder to submit the names of the subcontractors who will be performing the work in electrical (as described in chapter 19.28 RCW), or to name itself for the work.

### **A. Owner Required Subcontractor List**

The following subcontractor(s) subcontract amount exceeds 10 percent of the contract price and the contract exceeds \$1,000,000: (list subcontractor and bid item)

Select Either:

Bidder certifies that there are no subcontractors currently who meet the above requirements.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Or

There are subcontractors who meet the above requirements.

Bid Item (s)

\_\_\_\_\_

Subcontractor Name:

\_\_\_\_\_

Address:

\_\_\_\_\_

Phone No. \_\_\_\_\_ State Contractor's License No. \_\_\_\_\_

Bid Item (s)

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Subcontractor Name:

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Address:

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Phone No. \_\_\_\_\_ State Contractor's License No. \_\_\_\_\_

Bid Item (s)

---

Subcontractor Name:

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Address:

---

Phone No. \_\_\_\_\_ State Contractor's License No. \_\_\_\_\_

Bid Item (s)

---

Subcontractor Name:

---

Address:

---

Phone No. \_\_\_\_\_ State Contractor's License No. \_\_\_\_\_

Bid Item (s)

---

Subcontractor Name:

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Address:

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Phone No. \_\_\_\_\_ State Contractor's License No. \_\_\_\_\_

Technical Specifications

**BID PACKET CHECKLIST**

Manchester Water District Bid Submittal

- Proposal Form \_\_\_\_\_
- Bid Bond & Bid Bond Form \_\_\_\_\_
- Non-Collusion Certificate \_\_\_\_\_
- Bidder's Qualification Certificate \_\_\_\_\_
- Subcontractor List \_\_\_\_\_
- Affidavit of L&I Compliance \_\_\_\_\_

SUBMIT TO:

Manchester Water District  
P.O. Box 98  
Manchester, WA 98353

Or

[doconnell@manchesterwater.org](mailto:doconnell@manchesterwater.org)  
(Please put project name in subject line)

360-871-0500

# Sedgwick Tank Reservoir

## Exterior Recoating

### ***GENERAL CONDITIONS***

The Manchester Water District (District) Sedgwick Tank is located at:

**8500 SE Sedgwick Road  
Port Orchard, WA 98366**

Access to the unmanned site is by appointment only. District personnel will be available to grant access Monday through Friday, 8:00 a.m. to 4:30 p.m.

### ***SPECIFICATION SUMMARY***

The following information is provided for the convenience of prospective bidders and does not represent the full and complete specifications for the project. Complete specifications are available by request of the full contract document set as described previously.

### **LOCATION**

The Sedgwick Tank is located at 8500 SE Sedgwick Road, Port Orchard, Washington. The address is approximately five miles east of Highway 16 in Kitsap County. The site is unmanned and will require prior notice for inspection (recommended). Appointments may be scheduled for Monday through Friday, 8:00 a.m. to 4:00 p.m.

### **TANK DIMENSIONS**

The tank is a steel standpipe reservoir approximately 80-feet tall and 35-feet in diameter. It includes a caged access ladder, divided into three stages and landings. All exposed steel surfaces shall be properly prepared and coated as specified in the contract specification and summarized below.

### **SURFACE PREPARATION & COATING SPECIFICATIONS**

All exterior surfaces to be over-coated shall receive a high-pressure wash using a machine capable of achieving 3,500 PSI at 3.5 gallons per minute to remove all grease, organic surface contaminants, and loose coating back to sound substrate.

All prepared bare steel surfaces will be spot primed with one coat of **Tnemec Series 118 Unibond Mastic** at 6.0 to 8.0 mils dry film thickness.

All prepared surfaces shall be primed with one coat of **Tnemec Series 118 Unibond Mastic** at 6.0 to 8.0 mils dry film thickness. The prime coat shall be a full coat.

All surfaces shall be finish coated with one coat of **Tnemec Series 1029 EnduraTone** at 2.0 to 4.0 mils dry film thickness in the color of **AY 22 Baltic Sea**.

#### **APPURTENANCES**

Uncoated appurtenances such as the roof vent assembly and level indicator panel shall be cleaned and masked to prevent overspray, clogging, or distortion.

**DRAWING A**



