

Inscription Canyon Ranch Sanitary District
P.O. Box 215
Chino Valley, AZ 86323

NOTICE OF MEETING

The Governing Board of the Inscription Canyon Ranch Sanitary District will meet in Special Session on Friday, December 16, 2011 at 9:00 a.m. The meeting will be held at the Days Inn, 688 Fletcher Court, Chino Valley, AZ, in Conference Room 1. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS
3. CONSENT AGENDA (Routine items that may be approved by one motion)
 - Minute of prior meetings
 - Public Meeting Minutes of August 23rd
 - Executive Session Minutes of August 23rd.
 - Rate Hearing Minutes of August 25th
 - Public Meeting Minutes of August 25th
 - Public Meeting Minutes of September 16th
 - Executive Session Minutes of September 16th
 - Public Meeting Minutes of September 27th
 - Executive Session Minutes of September 27th
 - Public Meeting Minutes of October 7th
 - Executive Session Minutes of October 7th
 - Public Meeting Minutes of October 11th
 - Public Meeting Minutes of October 19th
 - Executive Session Minutes of October 19th
 - Public Meeting Minutes of October 29th
 - Minutes of Ratification Meeting of November 7th
 - Public Meeting Minutes of November 17th
4. CALL TO THE PUBLIC
5. REPORTS
 - 4a. Manager's Report
 - Plant Operation & modifications
 - plant operations report spreadsheet
 - User fee billing/collections
 - Audit report status
 - Newsletter
 - 4b. Accountants Report

6. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION FOR:

Discussion or consultation for legal advice with the attorneys of the Inscription Canyon Ranch Sanitary District pursuant to A.R.S. Section 38-431.03.(A)(3) and discussion or consultation with the attorneys of the Inscription Canyon Ranch Sanitary District in order to consider its position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. Section 38-431.03.(A)(4) re:

- A. Missing and unaccounted for records and documents, property of the District, that have not been produced by the previous District Board members.
- B. Retainer of \$1,750 issued to Constance Pinney (now deceased) for a Financial Report for fiscal year 2010.
- C. Employment contract with Robert Busch to provide management services to the District.
- D. Employment contract with Isabel Yribe to provide secretarial and administrative services to the District.
- E. Late fees and interest charges in connection with user fee billings of September and October 2011.
- F. Audit opinion letter requested by Alyx Cohan, CPA.
- G. Proposals from local engineering firms regarding a review and a report on constructed infrastructure in preparation of acceptance by the District.
- H. Insurance coverage claim for attorneys fees

During the Executive Session, the public will be asked to leave the Board meeting room until the general session is re-convened

RECONVENE INTO PUBLIC SESSION

7. DISCUSSION & POSSIBLE ACTION RE;

- A. Missing and unaccounted for records and documents, property of the District, that have not been produced by the previous District Board members.
- B. Retainer of \$1,750 issued to Constance Pinney (now deceased) for a Financial Report for fiscal year 2010.
- C. Employment contract with Robert Busch to provide management services to the District.
- D. Employment contract with Isabel Yribe to provide secretarial and administrative services to the District.
- E. Possible waiving of late fees and interest charges in connection with user fee billings of September and October 2011.
- F. Audit opinion letter requested by Alyx Cohan, CPA.
- G. Proposals from local engineering firms regarding a review and a report on constructed infrastructure in preparation of acceptance by the District
- H. Insurance coverage claim for attorneys fees

8. NEW BUSINESS

Consideration and possible action re:

- A. District Financial Reports for August, September and October 2011
- B. Adoption of fees relating to copying District records and documents.
- C. Setting a time and place for future meetings of the District Board.

9. ADJOURNMENT

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Director Bob Hilb at hilb@cableone.net or calling 713-0548. Requests should be made as early as possible to arrange the accommodation.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at 14501 N. Talking Rock Ranch Road, Prescott, Arizona on December_____, 2011 at _____a.m/p.m. in accordance with the statement filed by the ICR Sanitary District.

Dated this _____ day of December, 2011.

Print Name

Signature