



VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Zoom Video Conference
Tuesday, April 14, 2020, 5:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) APPROVAL OF AGENDA
- 4) APPROVAL OF MINUTES:
 - a. Regular Meeting: February 11, 2020
 - b. Emergency Meeting: March 27, 2020
 - c. Emergency Meeting: April 02, 2020
- 5) PUBLIC COMMENT (Comments emailed to Village Administrator will be read at this time.)
- 6) COMMUNICATIONS/PETITIONS/PRESENTATIONS
- 7) BOARD OF TRUSTEES COMMENTS
- 8) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 9) DEPARTMENT REPORTS:
 - a. Financial Reports - February and March 2020
 - i. Bills of The Month
 - b. Administrator's Report
 - i. Building Permit Report
 - c. Planning & Zoning Commission
- 10) UNFINISHED BUSINESS:
 - a. Update on Hold Items →
 - b. **POLICY NO. 2020-1 - CAPITAL ASSETS POLICY FOR THE VILLAGE OF INNSBROOK, MISSOURI**
- 11) NEW BUSINESS:
 - a. Request for Exemption For Special Community Event Noise:
 - i. Missouri Pyrotechnics - Pyromania Fireworks Championship (09/25-09/26/2020)
- 12) ADJOURNMENT

Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
 - Animal Shelter
 - Dry Hydrants
 - Village Cemetery
 - Nuisance Properties
- (Next quarterly report July 2020)

MINUTES

The April 14, 2020 regular meeting of the Innsbrook Board of Trustees was held via Zoom Video Conference and called to order at 5:14 PM (CST) with Chairman Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Cynthia Bowers, Trish Dunn, Ted Sator, Tom Stevener and Jeff Thomsen were present. Due to the COVID-19 Pandemic, all Trustees and visitors attended this meeting via videoconference. After roll call, Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Ayala; Village Attorney, Michael Lindgren; Charlie Boyce, Innsbrook Corporation; Rob Cima, Missouri Pyrotechnics; Lynda Baker and Lynda (?).

APPROVAL OF AGENDA

Motioned by Trustee Stevener, seconded by Trustee Sator, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

APPROVAL OF MINUTES

Motioned by Trustee Stevener, seconded by Trustee Sator to approve the February 11, 2020 regular session meeting minutes, and the March 27, 2020 and April 02, 2020 emergency meeting minutes. All Trustees present voted "Aye", motion passed and approved with a 5-0 vote.

PUBLIC COMMENTS

None at this time.

COMMUNICATIONS/PETITIONS/PRESENTATIONS

None at this time.

BOARD OF TRUSTEES COMMENTS

None at this time.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

None at this time.

DEPARTMENT REPORTS

- a. Financial Report - The February and March financial reports and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Sator, seconded by Trustee Stevener to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.
- b. Administrator's Report - Village Administrator, Carla Ayala, presented her report to the Trustees. The Meet and Greet Candidate Event scheduled for March 24, 2020 was cancelled. At this time, Village Hall will remain closed to the public until May 4, 2020. Registration is open for the MML 2020 Elected Officials Conference, which has been changed to August 6-7, 2020. The April 7 General Election has been changed to June 2, 2020.
- c. Planning and Zoning Commission - The last meeting was held on October 2, 2019. There was not a meeting held in March or April.

UNFINISHED BUSINESS:

- a. Animal Shelter - Trustee Sator reported that the Animal Shelter is on hold at this time.
- b. **POLICY NO. 2020-1 - CAPITAL ASSETS POLICY FOR THE VILLAGE OF INNSBROOK, MISSOURI.** Motioned by Trustee Dunn, seconded by Trustee Sator to hold the second reading of Policy No. 2020-1 by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen read Policy No. 2020-1 by title only. There was not a discussion on the policy. Motioned by Trustee Sator, seconded by Trustee Dunn to vote to approve Policy No. 2020-1. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". With a 5 "Aye", 0 "No" vote, motion passed and approved. Policy No. 2020-1 is enacted as a Policy of the Village of Innsbrook.

NEW BUSINESS:

- a. **Request for Exemption For Special Community Event Noise:**
 - i. Missouri Pyrotechnics - Pyromania Fireworks Championship (09/25-09/26/2020) - Rob Cima, Board of Directors, Missouri Pyrotechnics Association, spoke to the Board of Trustees about the event and activities that will be offered throughout the event. Consumer grade fireworks displays will be set off on Friday evening. Saturday will be a festival atmosphere during the day, with competition displays during the evening followed with about 35 minutes of professional type displays. This event drew in approximately 10,000 people last year when it was held at Cedar Lake Cellars. This is a United States Competition that will bring in people from different countries. Some of the concerns the Trustees had were about the noise levels, opinions of neighboring property owners, traffic congestion and the ongoing concern of COVID-19. Rob Cima stated that they did not receive complaints in years past from Warren County. Motioned by Trustee Dunn, seconded by Trustee Bowers to vote on if we should vote on this request at this time. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". With a 5 "Aye", 0 "No" vote, motion passed and approved. The Trustees discussed conditions to impose on the passing of this request. Motioned by Trustee Bowers, seconded by Trustee Sator to approve the request for exemption under two conditions; to cancel the event if there is still a social distancing or stay-at-home order in place, and to make phone contact with property owners in close proximity to the event area and report any objections to Chairman

Thomsen. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Stevener - "No", Trustee Thomsen - "Aye". With a 4 "Aye", 1 "No" vote, motion passed and approved.

VOTE TO ADJOURN

Motioned by Sator, seconded by Trustee Bowers, to adjourn the regular meeting. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Meeting adjourned at 6:25 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, April 14, 2020.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: _____

Patricia Dunn,
Village Board Clerk
(seal)

Attest: Carla Ayala,
Village Administrator/Clerk

DRAFT