

KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL

Executive Committee

January 11, 2018 - Committee Minutes

Submitted by: Cheryl Burrows, EMS Coordinator

MEMBERS: Lee Hadden, Chairman (SCEFD), Ray Risdon, Appointed Secretary/Treasurer, Cheryl Burrows, Acting Secretary/Treasurer (EMS Coordinator)

ACTION ITEMS:

- **Treasurer’s Report / Vouchers:** Coordinator

Account Balances:

- Checking 2017 = \$ 25,265.75 Pending Year-end Budget Resolution
- Checking 2018 = \$ 7,432.23
- Savings = \$ 3,089.96
- Total Balance = \$ 35,787.94**

Program Balances:

- 2017 Office = \$ 30,610.01 Pending Year-end Budget Resolution
- 2018 Office = (\$ 1,640.00)
- FY18 Training = \$ 6,817.93
- Total Balance = \$ 35,787.94**

The Executive Committee reviewed payroll & benefits for December and vouchers in the amount of:

Checks issued for 2017: #5535-#5548 (14 checks) = \$ 14,111.80

Checks issued for 2018: #5549-5550 (2) = \$ 1,072.77

Void checks: none

TOTAL BALANCE CHECKS ISSUED = \$ 15,184.75

Vouchers were approved. All account activities were available for review.

- **Other – Committee/Chair action (Council approved):**

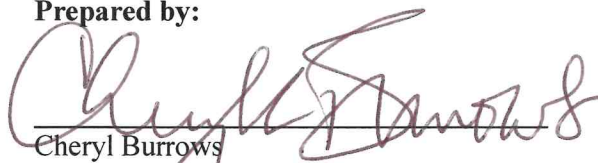
- Chairman signed 2018 Personnel Action Forms to approve COLA/Merit for a 2.1% increase for EMS Coordinator and EMS Assistant (Council approved 12/2017).
- Chairman signed 2018 KVH Training Agreement (Council approved 10/2017)
- Chairman signed Snoqualmie Pass Fire & Rescue EMS Council letter of support for BLS Ambulance Trauma Verification Application (Council approved 12/2017).

Approved by:



 Lee Hadden, Chairman
 Joshua DeHerrera, Vice Chair
 Ray Risdon, Council Appointed Member

Prepared by:



 Cheryl Burrows
 EMS Coordinator
 Secretary/Treasurer

Date: 2/8/18