



Forest Grove Board of Fire Commissioners February 28th, 2023 - Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on February 28th, 2023 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members Present

- X Andrew Bellone Jr. - Chairman**
- _ Samuel Scapellato - Vice Chairman**
- X Mykola “Nick” Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- X Thomas Bellone Sr. – Commissioner**

Public Present & Others:

Tamara Ardito – DTA Solutions – Bookkeeping work.

Point of order – Due the Fire District Elections we are required to have a reorganization, nominations and election of Officers.

The reorganization meeting of the Forest Grove Board of Fire Commissioners, Fire District # 4 Township of Franklin was held on February 28, 2023.

Mykola Myronowskyj nominated Andrew Bellone Jr. for Chairman; the nomination was seconded by Thomas Bellone. All Board members voted Aye.

Andrew Bellone Jr. nominated Samuel Scapellato for Vice-Chairman; the nomination was seconded by Joseph Scapellato. All Board members voted Aye.

Andrew Bellone Jr. nominated Mykola Myronowskyj for Secretary; the nomination was seconded by Joseph Scapellato. All Board members voted Aye.

Andrew Bellone Jr. nominated Joseph Scapellato for Treasurer; the nomination was seconded by Mykola Myronowskyj. All Board members voted Aye.

Andrew Bellone nominated Thomas Bellone Sr. as Commissioner, the nomination was seconded by Joseph Scapellato. All members voted Aye.



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The following appointments were made:

The official depository - Newfield National Bank

The official newspaper – The Courier Post

Lawyer: Hoffman & Dimuzio

Auditor - Ball, Buckley & Seher, LLP

Meeting dates for March 2023 thru March 2024

Tuesday March 28, Tuesday April 25, Tuesday May 23, Tuesday June 27, Tuesday July 25,

Tuesday August 22, Tuesday September 26, Tuesday October 24, Tuesday November 28,

Tuesday December 26, Tuesday January 23, Tuesday February 27, Tuesday March 26

Meeting time is 7:00 PM at the Forest Grove Fire Company Meeting Hall

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Thomas Bellone Sr. and seconded by Joseph Scapellato. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Petty cash balance in the amount of \$200.00.

A call was made to Comcast Cable regarding the invoice that was not received. Comcast stated that the bill was sent late.

Glenn insurance Vehicle, Building and Workmans Compensation invoices were paid.

The annual payment to Wells Fargo for the KME Rescue was paid.

A motion to pay all bills and to accept the Treasurers report was made by Thomas Bellone Sr. and seconded by Mykola Myronowskyj.



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4. Old Business

Mykola Myronowskyj reported on the following:

Regarding the Buena Borough and the Minotola Fire Company issue, at this time officially nothing has changed. If there is a change, we will be notified.

The Board did receive an OPRA request for documents that were sent to and from the Minotola Fire Company and the Buena Borough. The request was reviewed by our council and the OPRA request was fulfilled as requested.

Filing of documents that he can locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj continues to work on the Forest Grove equipment audit. Andrew Bellone helped to complete the audit during the 2023 Fire District Election. We are now waiting for the equipment inventories for both of the Command vehicles.

The fully signed and executed county wide MUA for Gloucester County was received. It will be scanned in and the copy given to the Chief.

The MUA's for the surrounding locals that have not been completed yet will begin as soon as possible.

The 2021 financial audit was completed today. The audit draft was sent to the Board. Mykola Myronowskyj spoke to Ed Paul and he advised that the audit draft review should be completed soon.

At the November meeting Andrew Bellone Jr. suggested another type of reward structure be created for active fire fighters that respond to fires. Andrew Bellone Jr. requested that this discussion not continue and be closed.

Thomas Bellone Sr. asked if the issue with Glenn Insurance invoices was resolved. Mykola Myronowskyj and Joseph Scapellato advised that Glenn Insurance was contacted many times and our concerns regarding the receipt of the invoices prior to the meeting date. Our Glenn Insurance Agent stated that they are not concerned with the invoice dates vs the payment dates as long as the payments are made as soon as we hold the next meeting.



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5. New Business

Mykola Myronowskyj reported:

The February 18th 2023, Fire District election results were as follows:

Budget Public question - 63 voted YES and 31 voted NO

Samuel Scapellato & Thomas Bellone Sr. were each re-elected for another 3-year term as a Fire Commissioner.

The post-election public notice will be sent to the Courier Post as soon as possible.

Pursuant to the Local Finance Board LFN 2023-01, the CPI adjustment for 2022 will be 7.3%. The LFN bulletin will be printed and posted in the Commissioners Office.

An application for a junior member was received for Brandon Beebe. The application was approved and the paperwork will be given to the Chief.

6. Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present

7. Adjournment

A motion to adjourn the meeting was made by Andrew Bellone Jr. and seconded by Mykola Myronowskyj.

Meeting was adjourned at 19:24 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



**Forest Grove Board of Fire Commissioners
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Forest Grove Board of Fire Commissioners February 28th, 2023 - Meeting Minutes

6:48 PM
02/28/23
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of February 28, 2023

	Feb 28, 23
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-120,254.35
Newfield Savings 9924	876,162.97
Total Checking/Savings	755,908.62
Total Current Assets	755,908.62
TOTAL ASSETS	755,908.62
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	378,748.54
Total Current Liabilities	378,748.54
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	-83,223.90
Total Liabilities	295,524.64
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	565,377.79
Net Income	-149,597.97
Total Equity	460,383.98
TOTAL LIABILITIES & EQUITY	755,908.62



Forest Grove Board of Fire Commissioners February 28th, 2023 - Meeting Minutes

5:47 PM
02/28/23
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of February 28, 2023

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	02/28/2023	13057	Blaze Emergency Equipment C...	-584.58
Bill Pmt -Check	02/28/2023	13058	Capital One Trade Credit	-470.07
Bill Pmt -Check	02/28/2023	13059	Comcast (Xfinity)	-30.01
Bill Pmt -Check	02/28/2023	13060	Comcast 569	-439.33
Bill Pmt -Check	02/28/2023	13061	Dennis Allonnardo	-495.48
Bill Pmt -Check	02/28/2023	13062	Douglas Perry	-73.13
Bill Pmt -Check	02/28/2023	13063	DTA Solutions LLC	-125.00
Bill Pmt -Check	02/28/2023	13064	Forest Grove Fire Co	-3,108.57
Bill Pmt -Check	02/28/2023	13065	Glenn Insurance, Inc.	-12,654.99
Bill Pmt -Check	02/28/2023	13066	Gloucester County Fire Chiefs ...	-150.00
Bill Pmt -Check	02/28/2023	13067	Major Petroleum Ind.	-60.01
Bill Pmt -Check	02/28/2023	13068	Mes PA	-672.15
Bill Pmt -Check	02/28/2023	13069	Mykola Myronowskyj	-154.92
Bill Pmt -Check	02/28/2023	13070	On Star	-159.83
Bill Pmt -Check	02/28/2023	13071	Riggins	-651.93
Bill Pmt -Check	02/28/2023	13072	Staples	-88.35
Bill Pmt -Check	02/28/2023	13073	TransUnion	-75.00
Bill Pmt -Check	02/28/2023	13074	Verizon Wireless 197	-217.16
Bill Pmt -Check	02/28/2023	13075	Vineland Auto Electric	-5,462.65
Bill Pmt -Check	02/28/2023	13076	Wells Fargo Equipment Finance	-98,372.05
Bill Pmt -Check	02/28/2023	13077	Witmer Public Safety Group Inc	-662.45
Total Newfield Na Bk 0505				-124,707.66
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-124,707.66



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