

# OFFICIAL IBSD MINUTES

JULY 15, 2010  
IONA-BONNEVILLE SEWER DISTRICT (IBSD)  
MONTHLY BOARD MEETING

Meeting called to order by Chairman John Price at: 7:00 p.m.

**Board Members Present:** John Price (Chairman); Mike Klingler; Jason Blundell; Glen Clark; Kelly Howell

**IBSD Staff:** Cindy Wellman, Manager

**Attorney:** Tony Sasser, Sasser Law Office

**Public:** Allen Beazer, patron; Kevin Harris, Forsgren Engineering; Paul Scoresby, Schiess & Associates; Robert Esplin, ES2

**Agenda Items:**

1. IBSD 2285 – Meredith Taylor, 5452 Steele Ave. – Addition to property and sewer connection
2. Iona bike path/IBSD Sewer: Paul Scoresby, Schiess & Associates
3. Facility Planning Study-Follow-up discussion, decision and future work meeting
4. Separation from City of Ammon update and future work meeting
5. Building Update – Sign; Landscaping; Cleaning Quotes
6. Banking Resolution: US Bank
7. Tax Liens – Schedule meeting
8. IBSD Political Sub-division designation
9. Staff presence and participation at board meetings
10. Payment of Bills
11. Approval of Minutes: 06/17/2010
12. Executive Session: Idaho Code 67-2345 (f) Pending litigation
13. Adjournment

**Meeting minutes:** For additional information, please reference the meeting recording.

00:00:30            **IBSD 2285 – MEREDITH TAYLOR, 5452 STEELE AVE. – ADDITION TO  
PROPERTY AND SEWER CONNECTION**

John Clark received a call from patron Meredith Taylor regarding a second connection for this house. He is adding an addition to his home and the existing connection will not serve the addition. He is asking that he not have to pay an additional connection fee.

The Board discussed and concurred a second connection fee is not necessary. The new connection will require an inspection at the main.

00:05:45

00:05:45            **IONA BIKE PATH/IBSD SEWER: PAUL SCORESBY, SCHIESS &  
ASSOCIATES**

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Paul Scoresby notified the Board that the City of Iona is constructing a bike path on the shoulder of Iona Road that will affect four (4) of IBSD manholes. The manholes will be brought to the grade of the bike path roadway per requirements and standard specifications. Mr. Scoresby provided a copy of the plans.

Mr. Scoresby offered to let the District know when his final inspection is scheduled so an IBSD representative can be present. The anticipated completion date is October 2010.

00:12:30

00:12:30            **FACILITY PLANNING STUDY-FOLLOW-UP DISCUSSION, DECISION  
AND FUTURE WORK MEETING**

Glen Clark stated he believes the Facility Planning Study is not needed. He also believes the District is overspending with the new building and the anticipated separation from Ammon. He believes all the maintenance has been done and the lines are in good shape and the study should be put off a couple years until the economy is better. Mr. Blundell noted the building was constructed as planned and within budget.

Mr. Klingler believes the study does need to be completed since there have been commitments made to developers and the capacity and flow in lines is not known. Mr. Blundell stated there are many unknown issues including if the sewer fee rates are in line with what needs to be charged. Mr. Clark stated he doesn't think there is any question that a study needs to be done to find out what we have, what we don't have, the cost of repairs and replacement over the lifetime and what the lifetime of use is going to be. He believes the District needs to plan for future needs and doesn't see what will be gained by waiting a couple years other than costing more.

**MOTION:** Mr. Clark made a motion to put the study off for at least another year and look at it again in a year and see what things look like. **MOTION FAILED:** Lack of second.

Mr. Robert Esplin commented that his experience as a structural engineer has been it is better to have work done when the demand is low. If the demand is higher the fees usually are as well.

Mr. Harris stated that the study is not as simple as putting a stick down a manhole. It includes mapping, GIS, flow analysis and predictions and many other items required in sewer system operations.

There has not been a Facility Planning Study done prior to now. There has been some televising of lines started in 2005.

00:28:20

00:28:20            **SEPARATION FROM CITY OF AMMON UPDATE AND FUTURE WORK  
MEETING**

A letter has been received from the City of Ammon in regards to the separation and construction of new interceptor line. Ammon is proceeding as quickly as possible for the March 2011 deadline. It is questionable whether the line will be completed by the deadline. Ammon anticipates separation from Idaho Fall in the Fall of next year.

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There are sewer lines owned by IBSD that flow into Ammon's lines. These lines and the possible trade of patrons need to be discussed so that decisions could be made. A physical disconnect that retains patrons will cost close to \$1 million dollars (or approximately \$4,300 per patron), for lines and lift stations, that will need to be passed to patrons if it is decided to try to keep the affected patrons. The cost of future maintenance for a lift station and force main will also need to be considered. The Board is considering the pros and cons of several possibilities.

Ms. Wellman reminded the Board that IBSD's payment for the interceptor line is due when the contract is awarded. Kevin Harris stated there are some issues that need to be resolved before the contract is awarded. The design is complete and Ammon is working on easements. The slope of the new 30-inch line along with the reduced flow when IBSD separates may not have the minimum required velocity of flow. He is working with DEQ to have the design accepted.

The Board agreed a meeting with Ammon is necessary. Ms. Wellman will contact Ammon to schedule a meeting, possibility July 29<sup>th</sup> at 4:30 p.m. This meeting date has been scheduled to approve tax certifications.

00:57:10

00:54:50

## **BUILDING UPDATE – SIGN; LANDSCAPING; CLEANING QUOTES**

Mr. Blundell stated the landscaping for the new building has begun. Season's West, the company that did the design but was not selected for the installation, has requested \$300 for the landscape design. B&K, the winning contractor, has agreed to pay \$200 of this with IBSD paying the remaining \$100.

Mr. Klingler stated the architect design for audio input is not adequate. Approval for additional lines is required before the system is ordered. There may be additional costs for mounting the bases into the table.

Additional fill dirt was required for the landscaping. This was not included in the landscaping bid but B&K offered to split the cost.

Ms. Wellman has gotten several quotes for cleaning and presented the lowest bidders to the Board for selection. The lowest bidder cannot clean during the day as has been done in the past. The cleaner is bonded and offered a background check.

Ms. Wellman has gotten a quote for a speaker phone for the board room. She will proceed with collecting additional quotes and present her findings to Mr. Klingler before purchase.

01:12:15

01:12:15

## **BANKING RESOLUTION: US BANK**

Ms. Wellman stated the insurance is currently with Hartwell. The renewal for ICRMP is in October. The Board directed her to advertise for insurance proposals.

The banking agreement for U.S. Bank has been presented and signed by the Board as appropriate.

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**MOTION:** Mr. Blundell made a motion to accept the Depository Service Resolution for governmental entities by U.S. Bank as signed. **MOTION SECONDED:** Mr. Howell seconded. **MOTION PASSED:** 4-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Howell, Mr. Clark; Chairman Price abstains)

01:16:55

## 01:16:55 TAX LIENS – SCHEDULE MEETING

Tax liens will be put on the agenda for the July 29<sup>th</sup> meeting as discussed on Item 4 – Separation from City of Ammon.

01:17:05

## 01:17:05 IBSD POLITICAL SUB-DIVISION DESIGNATION

Mr. Sasser has been working with the Secretary of State office to get IBSD's designation changed from Homeowner's Association to municipality. The change occurred when working with the Bank of Commerce. There are legal ramifications for an incorrect designation so Mr. Sasser will continue to get this rectified.

01:19:35

## 01:19:35 STAFF PRESENCE AND PARTICIPATION AT BOARD MEETINGS

Mr. Howell asked to address comments made in reference to Donna Bridge, an IBSD staff member, attending Board meetings. She has been an asset to the staff with her engineering training and he considers her presence at the meeting valuable. Mr. Price stated this has been decided and she has been directed to come to meetings.

Mr. Clark doesn't agree stating this is a "teacher's pet" situation since the other staff members aren't invited and Ms. Bridges is trying to get free time. Mr. Klinger stated the other staff duties aren't as complicated and having Ms. Bridges here for comment is more informative than relaying information by the manager.

01:23:40

## 01:23:40 PAYMENT OF BILLS

**MOTION:** Mr. Clark made a motion to approve the bills. **MOTION SECONDED:** Mr. Howell seconded. **MOTION PASSED:** 4-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Howell, Mr. Clark; Chairman Price abstains)

01:32:20

## 01:32:20 APPROVAL OF MINUTES: 06/17/2010

**MOTION:** Mr. Klingler made a motion to approve the minutes for 06/17/2010. **MOTION SECONDED:** Mr. Clark seconded. **MOTION PASSED:** 4-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Howell, Mr. Clark; Chairman Price abstains)

01:33:05

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01:33:05      **EXECUTIVE SESSION: IDAHO CODE 67-2345 (F) PENDING LITIGATION**

**MOTION:** Mr. Klingler made a motion that the Board move into Executive Session pursuant to Idaho Code 67-2345 (f). **MOTION SECONDED:** Mr. Clark seconded. **MOTION PASSED:** 4-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Howell, Mr. Clark; Chairman Price abstains)

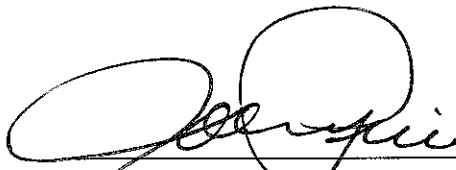
01:33:50

Tape 2 – 00:00:00      **ADJOURNMENT**

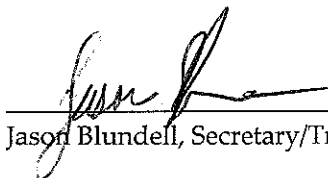
**MOTION:** Mr. Clark made a motion to accept the advice of legal counsel. **MOTION SECONDED:** Mr. Klingler seconded. **MOTION PASSED:** (Yay: Mr. Klingler, Mr. Blundell, Mr. Howell, Mr. Clark; Chairman Price abstains)

Tape 2 - 00:00:35

The meeting Adjourned at 8:55 p.m.

  
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John Price, Chairman of the Board of Directors

8-19-10  
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Date

  
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Jason Blundell, Secretary/Treasurer

8/19/10  
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Date