



CASCADE CITY COUNCIL
FIRST REGULAR MEETING
Monday, March 14, 2016 at 6:00 PM
Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order at 6:00 P.M. Council members Judy Nissula, Debbie Haskins, Kathy Hull, and Rachel Huckaby were present. Quorum exists.

Also Present: Valerie Stewart-Rice Librarian
Steve Yamamoto Public Works
Pal Sartori Cascade School Superintendent
Heather Soelberg City Clerk

AMENDMENTS TO MEETING AGENDA

No Motions to amend agenda

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

APPROVAL OF MINUTES

Proposal to hold minutes of Cascade City Council, second regular meeting, Monday, February 22, 2016.

APPROVAL OF PAYMENT OF BILLS

MOTION BY: Debbie Haskins **SECOND BY:** Judy Nissula

Approve payment of bills in the amount \$48,810.06 dated March 14, 2016.

DISCUSSION: Councilwoman Nissula asked for clarification on investigative supplies reimbursement to Randy Redmon for a receipt to Barrelhouse, should be a reimbursement to Randy Freeman. Mayor Terry requested further explanation for an invoice(s) to MetroQuip in the amount of \$7,634.96. Yamamoto clarified the expenditures were for repairs to the truck which were required and discussed during the previous fiscal year. Discussion of invoice for airport engineering to T-O engineer. Discussion of charges for design engineering this late in the project was discussed and addressed. Councilwoman Hull requested clarification on the White Peterson invoice, P&Z charges were carried over charges from a previous bill. Mayor Terry will clarify before signing checks.

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes
Kathy Hull Yes Judy Nissula Yes

DEPARTMENT REPORTS

BUILDING 2015 Building Permits Issued for 2015 is 42 in the amount of
INSPECTOR: 22,804.71. A comparison of previous years was provided for review.
CLERK/ No report

TREASURER:

**POLICE
DEPARTMENT:**

Sorry I can't be here but am taking advantage of a grant opportunity with the Highway Safety Group and am at training in Coeur D'Alene. February was surprisingly busy. Usually one of our slower times we found ourselves involved in some pretty time consuming felony cases. I am proud of our officers they have been doing a fantastic job protecting and investigating crimes against our citizens. I am still going through an alternative policy manual for the department. By next department report time I should have an answer as to which way we will go. The department has been fighting the flu this last month. Everybody has been affected but still getting shift covered. The school has been hit hard with it too. We have a scheduled meeting with Valley County Sherriff's Department, Idaho State Parks and Rec. and Cascade Rural Fire on the possibility of North Beach fiasco coming to Cascade on the Fourth. Wish us Luck.

LIBRARY:

Things are looking good at the library. The children's programing is coming up. (We had 20 kids attend last birthday celebration, last week we almost met that.) We have Sherry doing it now, along with Sylvia. Did some of our grants for summer reading, working on getting the rest of those done, and all of those of been approved.

PUBLIC WORKS:

February we spend the month basically pushing snow off the road and opening storm drains. If the weather cooperates we can actually start fixing pot holes. Everything is working. We ran across another little problem last week, everything that drains from the town goes to river, including the school geothermal is now being damned up by beavers. Multiple attempts have been made to break up the dams. Debbie asked if PW was trying to track them down. Steve's response was the guy from Leisure Time was trying to find someone to relocate them, but as of today they have not done so. Debbie requested Fish & Game be contacted. Steve had not at this time due to the fact that they might only relocate them down river.

PUBLIC HEARING

No public hearing scheduled for this meeting.

OLD BUSINESS

No old business discussed.

NEW BUSINESS

Pal Sartori – Funding of the Track at Sports Park

DISCUSSION:

Discussion of plans for the sports park track. There are grants to be considered for this project. One of the grants is the same grant that we used for Armstrong Park, which needs to be submitted by the end of November, there are additional grants and sources available. The Mayor's schedule does not allow for focus on grant options until the Armstrong Park and Lakeshore Drive Project are completed. Councilwoman Nissula commented regarding the survey provided for the Library Grant may be utilized as a baseline to move forward with grants that better target with project. Councilwoman will follow up

regarding opportunities. Mayor updated the council on the status of the library survey and discussed how different agencies use thresholds for grant possibilities. Confirmation that using library survey provide City with the census data needed for grant opportunities. Pal Sartori commented on the length of time being 2-4 years. Grant Writer possibilities were addressed. Further discussion of the School helping with this project. Sartori requested information to provide the School Board. Councilwoman Nissula will further this discussion with Sartori. Continued discussion of the project using current plans of the designed sports park. Discussion of donated time, materials, etc. Proposal was made to discussion donation opportunities by Idaho Power. Discussion was continued regarding the priority of the sports track.

Melissa Hamilton – Geothermal Studies

DISCUSSION: Students are doing some geothermal studies next month. They are doing analyzation of the abilities of filtering water for reuse. Further investigation by students about the well and its reuse of this water for Sports Park opportunities.

Replacement of Sprinkler Systems at the Sports Park

DISCUSSION: The City has budgeted money for replacement of the sprinkler system on both fields in the amount of \$41K. Initial calculations of the field size are roughly 154,730ft², the football field grass is an additional 40,584 ft² that is approximately 29% of the total. The City requests the School will help fund that 29% (\$11,900). Sartori will bring it to the board. Concern regarding lighting of the field was addressed.

Vacation Time Forfeiture

DISCUSSION: Randy Redmon is coming to his time limit for vacation time use of hours exceeding the allowed 57 hours per city code. Discussion of time currently scheduled for Redmon to take off, and availability of taking time off during these next weeks. Discussion about accrual time. Proposal to the Council of Redmon's need to take off 157 hours to avoid forfeiting his vacation time and need to allow additional time to use vacation time. Accrual terms of employees was discussed, including accrual is based on years of service. Discussion of accuracy of accrual time. Date of hire vs. calendar date was discussed. Request to use calendar year to simplify accrual procedures. Clarification that the Policy uses the term "Calendar Year." Continued discussion of time Redmon's need to use his time either way... if this is calendar year or date of hire. Council narrowed discussion to use additional month (past his date of hire date) to use vacation time.

MOTION BY: Judy Nissula

SECOND BY: Debbie Haskins

Approval for Randy Redmon to use an additional month to use his accrued vacation time.

ROLL CALL:	Debbie Haskins	Yes	Rachel Huckaby	Yes
	Kathy Hull	Yes	Judy Nissula	Yes

Request for Bids for the Lakeshore II Sewer & Water Replacement

DISCUSSION: A copy of the bid provided will be submitted in the Star Newspaper for two additional weeks. Bid open date is set for March 28, 2016. This

needs to be approved immediately to stay on track for WFL to begin the other part of this project.

MOTION BY: Judy Nissula **SECOND BY:** Rachel Huckaby

A motion to advertise for bids for the Water and Sewer Project for the Lakeshore Dr. Project for the Weeks of March 17 and March 24, 2016.

ROLL CALL:	Debbie Haskins	Yes	Rachel Huckaby	Yes
	Kathy Hull	Yes	Judy Nissula	Yes

Armstrong Park Renovation and Park Use

DISCUSSION: Discussion on requesting bids for project. Discussion of volunteer time to demolition the building. Concern that majority of the park will be a construction zone, and request by the Mayor to close east side parking lot to front street/edge of the basketball court. A request has been made to halt reservation of the pavilion during construction. A recommendation that outhouses not be made available for public use to discourage park use. The Legion parking lot to be left open until pathways are completed, then will be closed off. Anticipation the park will be closed for summer. Discussion of estimated cost of the project to be \$87K, with matching services provided by volunteers. Further discussion of specific projects being completed. Discussion of concerns around the 4 Summit Ride. Discussion of need to notify community.

Resignation of Frank Leming

DISCUSSION: Official notice was given by Frank Leming of his resignation from his position with P&Z

MOTION BY: Debbie Haskins **SECOND BY:** Kathy Hull

A motion to accept Frank Leming's resignation.

DISCUSSION: Need to advertise for new P&Z member.

ROLL CALL:	Debbie Haskins	Yes	Rachel Huckaby	Yes
	Kathy Hull	Yes	Judy Nissula	Yes

Request to Change Shredding Company

DISCUSSION: Request to change shredding company to Shred-it to lower costs.

MOTION BY: Judy Nissula **SECOND BY:** Kathy Hull

A motion to accept service agreement to Shred-it

DISCUSSION: Further discussion by Rachel regarding current contract.

ROLL CALL:	Debbie Haskins	Yes	Rachel Huckaby	Yes
	Kathy Hull	Yes	Judy Nissula	Yes

Health Insurance Reimbursement

DISCUSSION: Tax requirements to have insurance reimbursement need to be considered income. Discussion that we have discussed this previously. Move forward as previously decided.

Caselle Training for City Clerk

DISCUSSION: Discussion of training needs and expenses.

MOTION BY: Debbie Haskins **SECOND BY:** Judy Nissula

Motion to authorize Caselle Training for City Clerk.

ROLL CALL:	Debbie Haskins	Yes	Rachel Huckaby	Yes
	Kathy Hull	Yes	Judy Nissula	Yes

MAYOR REPORT

Last week Mayor Terry went to the Third Grade class room to discuss being mayor. The third grade class is actually Hayden Hull’s class. The class has an elected mayor and they invited the Mayor to come talk to him. Mayor Terry really enjoyed the opportunity. They asked a ton of questions, including the pot holes... which was not surprising. Kathy Hull also discussed her experience talking to the class.

The golf course on Lakeshore II project. The land for the right-of-way has been purchased and the check has been cashed. The city has received the right of way easement form the BOR. The city purchased the right-of-ways from the Golf Course Association. We got the easement signed and will be mailed back to them. That is moving along.

EXECUTIVE SESSION (AS NEEDED) PURSUANT TO (I.C. 67-2345)

No executive session scheduled for this meeting.

ADJOURNMENT

MOTION TO ADJOURN:

SECOND BY: Debbie Haskins

ALL IN FAVOR: Debbie Haskins Yes
 Kathy Hull Yes

Rachel Huckaby Yes
 Judy Nissula Yes

MEETING ADJOURNED:

Respectfully submitted and Attested by,

Approved

Heather Soelberg, Clerk/Treasurer

Rob Terry, Mayor