



CITY OF HENRY, TN

ADMINISTRATIVE ADJUNCTION HEARING REQUEST FORM

Under Tennessee State Law you have the right to contest a Notice of Violation by attending a hearing in Municipal Court. Please be aware that court costs, in the amount of \$70.00, will be assessed at the time of the hearing. Court is held on the 3rd Friday of every month at 1:00 P.M. at City Hall located at 1232 Pioneer Rd Henry, TN 38231. Please fill out and:

Mail or Fax This Form To:

City of Henry
Administrative Hearing Department
3903 Volunteer Dr., #400
Chattanooga, TN 37416
Fax: (423) 702-4404

You will be notified by email (if supplied) or United States Postal Service of your hearing date.

Person Requesting Hearing: *Required*

Notice #: *(Top Right Hand Corner of Violation) Required*

Address: *Required*

Email: *Will respond via Email if supplied or by USPS.*

State, Zip Code: *Required*

Phone #: *Required*

Post Mark Date (On Envelope): *Required*

Date Received: *Required*

If the name from this form does not match the vehicle registration info, **THIS FORM WILL BE DENIED.*
Company vehicles are the only exception. You may not request a hearing on someone else's behalf*

If you have questions regarding the hearing, or the hearing procedure please call **1-855-252-0086** or send an email to info@violationpayment.net

For Departmental Use Only (Do Not Write Below the Line Above)

Date Received: _____

Received by: _____

Hearing Date Scheduled: _____

Date Notice Sent to Above Named Party: _____