

Richwood Village Council Regular Meeting – Agenda 01/27/2025

1. Pledge of Allegiance 7:00 pm

2. Call to order and Roll Call

Reddy Brown Y Pat Morse A Von Beal Y Donald Ridgeway Y Jackie Hamilton A Brad Plotner Y

3. Meeting Minutes from regular meeting 01/13/2025

Motion to approve Minutes:

Motion RB Second DR Vote: RB Y PM X VB Y DR Y JH X BP Y

4. Warrants and electronic payments

Motion to approve Warrants

Motion VB Second RB Vote: RB Y PM X VB Y DR Y JH X BP AB

5. Introduction of Visitors

STX

6. Legislation:

- **Ordinance 25-01262025** TO AMEND THE OFFICAL ZONING MAP OF THE VILLAGE OF RICHWOOD, OHIO TO REZONE CERTAIN PARCELS IN THE VILLAGE OF RICHWOOD, OHIO. (first reading)

Motion RB Second DR Vote: RB Y PM X VB Y DR Y JH X BP Y
Amended. With change 2 exhibit A. Section 1. Take out emergency section 4.

** as modified*

- **Resolution 25-01272025** establishing a new fund to receive and manage the Opera House of the Village of Richwood Special Revenue Fund.

Motion VB Second RB Vote: RB Y PM X VB Y DR Y JH X BP Y

- **Resolution 25-01282025** establishing a new fund to receive and manage the Farmers Market, Custodial Fund of the Village of Richwood Fund.

Motion RB Second BP Vote: RB Y PM X VB Y DR Y JH X BP Y

- **Resolution 25-01292025** of the Village of Richwood, of Ohio, Supporting the Ohio Commission for the United Sates Semiquincentennial (AMERICA250-OH)

Motion RB Second DR Vote: RB Y PM X VB Y DR Y JH X BP Y

- **Resolution 25-01302025** to amend Rules of Council

Motion RB Second VB Vote: RB Y PM X VB Y DR Y JH X BP Y

Levy ① RB ② BP vote: 4-0

7. Mayor's Report:

8. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

9. Old Business:

- Fee Schedule

10. New Business:

11. Adjourn

Motion VB Second RB

Vote: RB _____ PM X VB _____ DR _____ JH _____ BP _____ Time: 8:09

Next Council meeting Monday, February 10th at 7pm

Public Hearing

January 27, 2025

6:30 PM

location: 153 N Franklin St, Richwood Oh 43344

Richwood Village Council

Agenda for Hearing

A. Call To Order

B. Roll Call

RB Y PM A VB Y DR Y JH A BP Y

C. Purpose of Public Hearing An Ordinance to Amend the Zoning Map of the Village of Richwood Ohio, Union County per posted material. Per Exhibit A (attached)

D. Staff Report

E. Public Comments - Five Minute Limit Per Person

F. Council Discussion and Recommendation

G. Adjournment

SJ VB 6:47 pm

January 13, 2025
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by ~~Mayor Scott Jerew~~ on January 13, 2025 at 7:00 pm.

C. Reddy Brown

President of Council, Reddy Brown called for attendance. Council members present were, Donald Ridgeway, Brad Plotner, Jackie Hamilton, Pat Morse and Reddy Brown. Sarah Sellers Fiscal Officer, Julie Spain Solicitor, Jim Hill and Zoning Officer Marion Bump. Councilman Von Beal, Village Administrator Monte Asher and Police Chief Jim Hill, absent.

Von Beal moved and Brad Plotner seconded the motion to approve the dates set for 2025 meetings and committees; with a few telephone number corrections. The motion passed unanimously.

Pat Morse nominated Reddy Brown for 2025 Council President, Brad Plotner seconded the motion. Votes were closed with no other nominations. Motion passed unanimously with Reddy Brown abstaining.

Pat Morse moved and Donald Ridgeway seconded the motion to approve the regular meeting minutes dated 12/23/2024. Motion passed unanimously with Von Beal abstaining.

Von Beal moved and Pat Morse seconded a motion to approve the warrants. The motion passed unanimously.

Visitors:

- Carol Showalter addressed council on the donation of her late husband, George Showalter's boat. Carol was told that the issue she was having is personal and not a matter of the residence of the Village.
- Cater Hartings; Eagle Scout from Marysville Troop 355, previously of Richwood Troop 440 that is not longer. Hartings is requesting funds not to exceed \$750.00 for new spring toys at the park. Reddy Brown requested that Hartings report back to council with pictures once the project is completed. Pat Morse moved and Jackie Hamilton seconded the motion to approve the Eagle Scout project and donations of funds, motion passed 6-0.

Legislation:

- Von Beal moved and Donald Ridgeway seconded the motion to approve **Resolution 25-01132025** Declaring the necessity for the renewal of an existing 1.2 mill levy for property taxes for the purpose of current operating expenses for the village. Motion passed 6-0.
- Council agrees to participate in Prevent AT&T Tariff Revision.

Mayor's report:

Street / Utility report: Administrator, Monte Asher – report attached

- Asher will be researching tap fees.

Police report: Police Chief, Jim Hill – report attached

Finance report: Fiscal Officer, Sarah Sellers. Report attached

Zoning report: Zoning Officer, Marion Bump. Report attached

Old Business:

- Pat Morse and Donald Ridgeway worked with Sellers to get a list of addresses to Union County Engineer's office and have received the list of Certificate of Occupancy back from Cronk's department. Morse and Ridgeway will be meeting again with Sam Cronk and work with Randy Riffle.
- Brown reported that there is a Public Hearing for the Opera House 30 minutes before the next council meeting on January 27th at 6:30.

New Business:

- Marion Bump will check with Nick about removing the stumps in front of the businesses along West Blagrove.
- Brown reported the Union County Chamber Tourism Department has awarded the fishing derby with \$1000.00. The group is looking for new ideas. The tournament is always the first Saturday after school is out.
- Reminder to council members that have expiring terms this year, be sure to check the dates of documentation needed.

Pat Morse moved and Donald Ridgeway seconded a motion to adjourn at 8:57 pm. The motion passed unanimously.

Next meeting is Monday, January 27th, 2025 at 7pm.

Mayor



Fiscal Officer

Payment Listing

1/17/2025 to 1/31/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
27594	01/17/2025	01/17/2025	AW	Postmaster of Richwood Ohio	\$3,000.00	O
27595	01/17/2025	01/17/2025	AW	PLOTNER HARDWARE	\$307.70	O
27596	01/27/2025	01/27/2025	AW	MASI Environmental Services	\$1,883.64	O
27597	01/27/2025	01/27/2025	AW	COMMUNITY IMPROVEMENT CORP	\$1,500.00	O
Purpose: UN CTY ECONOMIC DEVELP PARTNERSHIP ANNUAL DUES						
27598	01/27/2025	01/27/2025	AW	KOORSEN FIRE AND SECURITY	\$1,329.92	O
Purpose: FIRE EXTINGUISHERS						
27599	01/27/2025	01/27/2025	AW	CHARTER COMMUNICATIONS	\$640.87	O
Purpose: SPECTRUM PHONES						
27600	01/27/2025	01/27/2025	AW	OHIO SOFTWARE SERVICES	\$1,096.23	O
27601	01/27/2025	01/27/2025	AW	AUNALYTICS, INC	\$15.00	O
Purpose: RPD 2 FACTOR AUTHENTICATION						
27602	01/27/2025	01/27/2025	AW	RONA PENIX	\$350.00	O
27603	01/27/2025	01/27/2025	AW	VERIZON WIRELESS	\$200.63	O
27604	01/27/2025	01/27/2025	AW	LICKING/KNOX GOODWILL INSUDTRIES IN	\$65.00	O
Purpose: RPD - OVI TEST KITS						
27605	01/27/2025	01/27/2025	AW	EDGE TECHNOLOGY	\$310.58	O
27606	01/27/2025	01/27/2025	AW	Brown Supply Co.	\$135.76	O
27607	01/27/2025	01/27/2025	AW	Richwood Tire Center	\$25.00	O
27608	01/27/2025	01/27/2025	AW	ID NETWORKS	\$1,650.00	O
Purpose: ANNUAL SERVICE RPD MOBILE REPORTING/INFO SHARING/RECORDS MANAGEMENT						
Total Payments:					\$12,510.33	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$12,510.33	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, replacing water meters as needed.
- 2) Working with Eric for Bob Fisher to dump our sludge from sewer plant
- 3) I am working with Eric on service line inventories for EPA Mailers Done, still coming back in.
- 4) ODOT is boring 47 & 37 today. Will be getting info for Access Engineering.
- 5) **Economic Development meeting set for January 29th 11:30am**
- 6) **Taking inventory of water parts and pumps**
- 7) **Working with Iworq on program installation.**
- 8) Tap fees 1" 2" 3" and so on needs put in place. **Gave to Reddy**
- 9) See updated project report attached

Village of Richwood

Planned Projects for 2025

Date January 27th 2025

- 1) Sewer Plant Up Grade Bidding 2025
- 2) Uptown parking lot. Access is working with union county for grant our cost will be \$22,733
- 3) North Franklin Street Phase #4 waiting funding
- 4) New Water Plant piping going inside working inside

Village of Richwood
Finance Report: 1/27/2025

- Payroll: biweekly 1/03 and 1/17; **biweekly and monthly 1/31**)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- Working on **2018** and 2019 audit (on-going) – **COMPLETED!**
- State audit for 2022 and 2023 – **final report is drafted, will be completed by 1/31**
- **December Bank Reconciliation – completed,**
- **Working on year end, Annual financial report, and closing out 2024 on UAN**
- **W-2's is in your mailbox**
- **Attending Sunshine Law training online 2/5 from 9am – 12:15pm; 3.5 hr. online class on Teams, let me know if you're interested and I will give you the web address.**
- **REMINDER; water rates will go up 2% (equals \$0.50). Water rate goes from \$24.96 to \$25.46 which makes a minimum bill go from \$59.97 to \$60.47**

Star Ohio: December interest: \$8,425.99 YTD interest: \$98,483.64 Rate: 4.61%

Bulk Water: YTD revenue: \$7,193.00