

# ***Inscription Canyon Ranch Sanitary District***

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Chino Valley, AZ 86323**

## **NOTICE OF MEETING**

The Governing Board of the Inscription Canyon Ranch Sanitary District will meet in a Public Session on Wednesday, November 12, 2014 at 10:00 am. The meeting will be held at 5360 W. Inscription Canyon Drive, Prescott, AZ. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### **AGENDA (revised)**

**1. CALL TO ORDER**

**2. ROLL CALL OF BOARD MEMBERS**

**3. CALL TO THE PUBLIC**

*Those wishing to address the Inscription Canyon Ranch Sanitary District Board need not request permission in advance. The Sanitary District Board is not permitted to discuss or take action on any item not specifically identified on the agenda (A.R.S. 38-431.01(G)). However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.*

**4. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION FOR:** discussion or consultation for legal advice with the attorneys of the Inscription Canyon Ranch Sanitary District pursuant to A.R.S. Section 38-431.03.(A)(3) and discussion or consultation with the attorneys of the Inscription Canyon Ranch Sanitary District in order to consider its position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. Section 38-431.03.(A)(4) re:

- A. Missing and unaccounted for records and documents, property of the District, that have not been produced by the previous District Board members.
- B. Attorney fees previously paid by the District in the Developer Lawsuit and possible action for reimbursement.
- C. Authorization for Jeffrey Coughlin, P.C., to release confidential documents to attorneys, Burch & Cracchiolo, in connection with the matter in item B. above.
- D. Approval to invoice Harvard Investments for electricity and repair costs at Silent Moon Lift Station from 3-1-2012 to date.
- E. Proposed Resolution 2014-4 ó Ratification of changes to Intergovernmental Services Agreement, correcting paragraph 5 to indicate the District declines to receive discounted rates for providing assistance or facilities in administering elections.
- F. Proposed Resolution 2014-5 ó Approval to pay for Capital Expenditures for Alarm and Pump Equipment from District General Fund. The amount of the approved work orders is \$19,322.
- G. Open Meeting Law issues, especially regarding Public Meetings and "Call to the Public", and Article II, Sections 20 and 22D of the District's Bylaws, Rules and Policies.
- H. Authorization and Approval for the District Manager to sign Sewage Treatment Facility and Sewage Collection System Capacity Assurance forms for Talking Rock, Phase 11.
- I. Approval of Work Order #106 to Granite Basin Engineering to prepare standard sewer system details and approved grinder pumps for the District at a cost of \$10,000.
- J. Approval of Draft Reserve Study prepared by Facility Advisors.

K. Approval of Essential Record List to be filed with Ariz State Library, Archives & Public Records.

*During the Executive Session, the public will be asked to leave the Board meeting room until the general session is re-convened*

## RECONVENE INTO PUBLIC SESSION

### 5. REPORTS

Report from Accountant

- Review of Financial Reports for August & September, 2014

Report from District Manager

- Status of Plant Operations
- Plant treatment daily averages
- Status of Sludge Handling Pilot Project
- Operating Costs/Repairs at Silent Moon Lift Station
- Review of Reserve Study Report from Facility Advisors

### 6. CONSENT AGENDA (Routine items that may be approved by one motion)

Minutes of prior meetings

Executive Session Minutes of September 11, 2014

Minutes Public Meeting of September 11, 2014

Reimbursement to District Manager for \$32.08

Staples- Copy expense- Final Reserve Study Report (\$17.04)

Walmart - Copy paper & supplies for Board Packets (15.04 )

### 7. OLD BUSINESS - DISCUSSION & POSSIBLE ACTION RE;

- A. Missing and unaccounted for records and documents, property of the District, that have not been produced by the previous District Board members.
- B. Attorney fees previously paid by the District in the Developer Lawsuit and possible action for reimbursement.
- C. Authorization for Jeffrey Coughlin, P.C., to release confidential documents to attorneys, Burch & Cracchiolo, in connection with the matter in item B. above.
- D. Approval to invoice Harvard Investments for electricity and repair costs at Silent Moon Lift Station from 3-1-2012 to date.
- E. Setting a time and place for future meetings of the District Board.

### 8. NEW BUSINESS - DISCUSSION & POSSIBLE ACTION RE;

- A. Approval of Financial Reports- August & September, 2014.
- B. Authorization and Approval for the District Manager to sign Sewage Treatment Facility and Sewage Collection System Capacity Assurance forms for Talking Rock, Phase 11.
- C. Approval of Work Order #106 to Granite Basin Engineering to prepare standard sewer system details and approved grinder pumps for the District at a cost of \$10,000.
- D. Proposed Resolution 2014-4 ó Ratification of changes to Intergovernmental Services Agreement, correcting paragraph 5 to indicate the District declines to receive discounted rates for providing assistance or facilities in administering elections.
- E. Approval of Resolution 2014-5 Approval to pay for Capital Expenditures for Alarm and Pump Equipment from District General Fund. The amount of the approved work orders is \$19,322.
- F. Open Meeting Law issues, especially regarding Public Meetings and óCall to the Publicö, and Article II, Sections 20 and 22D of the District's Bylaws, Rules and Policies.
- G. Approval of Draft Reserve Study prepared by Facility Advisors
- H. Approval of Essential Record List to be filed with Ariz State Library, Archives & Public Records.

9. ADJOURNMENT

*Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting District Manager Bob Busch at r.busch@icrsd.net calling 713-0548. Requests should be made as early as possible to arrange the accommodation.*

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the attached notice was duly posted at 14501 N. Talking Rock Ranch Road, Prescott, Arizona and at 5360 W. Inscription Canyon Drive, Prescott, Arizona on November \_\_\_\_\_, 2014 at \_\_\_\_\_ a.m. /p.m. in accordance with the statement filed by the ICR Sanitary District.

Dated this \_\_\_\_\_ day of November, 2014.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature