

**MINUTES OF BOARD OF TRUSTEES MEETING
JANUARY 8, 2018
VILLAGE OF CLAYCOMO, MISSOURI**

The recessed Regular Meeting of December 26, 2017 was called to order at 7:01pm, by Chairman Pro-Tem McClure.

Trustee Sulzberger moved to adjourn the Regular Meeting of December 26, 2017, seconded by Trustee Hook. All yeas. Motion carried.

The Regular Meeting of January 8, 2018 was called to order. Those Present: Trustees Daryl G Hook, Norma Sulzberger, Greg Thompson, and Chairman Pro-Tem Roxanna McClure, Police Chief Matt Coonce, Fire Chief Eric Miles, and Village Clerk Sheri Chapman. Chairman Barker was absent.

Chairman Pro-Tem McClure asked everyone to stand for the Pledge of Allegiance.

Chairman Pro-Tem McClure noted that Ordinance 2981 was corrected in the minutes after an error was caught removing a few repetitive words that did not influence the ordinance meaning. The Village Attorney had reviewed and approved. The corrected document was submitted. There were no objections. Trustee Thompson moved to approve the Minutes of the Regular Meeting of December 26, 2017, as corrected, seconded by Trustee Sulzberger. All yeas. Motion carried.

Trustee Thompson moved to approve the Payment of Bills for the period of December 22, 2017 thru January 4, 2018, seconded by Trustee Hook. All yeas. Motion carried.

OLD BUSINESS:

Police Chief Coonce updated the Board that dispatching had switched from Kansas City to Pleasant Valley on January 2nd. It was a smooth transition and they have not had any complaints since the change. He reminded the Board that the Boy Scouts might be at the next meeting so he could thank them for assisting with delivering the calendars on the north side of town.

Fire Chief Miles noted that the helmets have come in. The only items they are waiting on is the bunker coats and pants, which are expected to be available at the end of January.

Trustee Thompson asked if all the fire vehicles are up and running. Chief Miles confirmed they were at this time.

Trustee Sulzberger asked to contact the property owner at the Bryant St. Apartments regarding tires now sitting by the dumpster. The mattresses and other furniture were no longer there.

Trustee Hook asked about when we would see the first payment on the payment of bills for the Pleasant Valley Dispatch contract. Chief Coonce stated he had received the bill but had not provided it to the clerk yet and would be submitting it for the next meeting. It was also noted that Kansas City is not prompt with their invoicing for Police Dispatch.

Chairman Pro-Tem McClure asked for an update on the codification of the ordinances. Clerk Chapman stated she had confirmed by email that the Board should be receiving a rough draft at the end of January per the original timeline by Municode. McClure asked if we had received a response if the Verizon/MetroMCI should be paying a franchise fee. Clerk Chapman stated she had not received an answer yet. McClure shared that she found the Manley Remodeling sign on Kevin Shook's garage on Poe Street was still present. Mr. Shook's building permit was approved pending removal of the "Manley Remodeling" sign.

Mr. Manley's application for this sign was denied. She found that in the ordinances there is a penalty, which needed to be enforced for erecting signs without a permit. She asked that this be followed up on.

NEW BUSINESS:

Linda Calligan, Resident, asked who was in charge of getting the signs down on businesses that are no longer in business. Chairman Pro-Tem McClure stated the signs are the responsibility of the property owner.

Dale Goeller, Resident, stated that the south side of the Village had not received its calendars yet. Fire Chief Miles stated the Fire Department would be delivering them as soon as they were able. The Boy Scouts were not asked to assist with the south side delivery of the calendars.

Marj Findley, Resident, shared that the calendar has the Zoning Board incorrectly in a few months of the new calendar. It was confirmed that the Zoning Board meets each month on the third Wednesday of each month.

Kara Drury, Claycomo Mid-Continent Library Branch Manager, informed everyone that they would begin having AARP Tax Assistance Services at the library. The dates are February 5th to April 16th. She invited anyone interested to setup an appointment in advance so that no one is waiting in a line in the cold.

Fire Chief Miles shared that there was fire in Randolph on December 27th, 2017 after the last board meeting. The home did not have smoke detectors. Birmingham, Kansas City and Liberty assisted. Fortunately, no one was hurt. The fire department provided another blood pressure screening at the library that day (January 8th). It was reported that no one visited. He noted they would try it again one more time to see if there is any interest. They are able to provide the service at the fire station as well. Chief Miles stated that the Claycomo Fire Department tested the tornado siren the prior week and found it did not work. Recently the Board approved equipment upgrades from Blue Valley Public Safety, Inc. and he felt they would be able to have the company trouble shoot the situation when they are out to install the additional equipment.

Village Clerk Chapman stated that the women's restroom fixture at City Hall would not shut off at 4:45pm that day. They had shut off the hot water to the sink and will investigate in the morning. If it is damaged, they will look into replacing the faucet if necessary. Additionally, Steve Swanson, Public Works, found last Thursday that the pipe in the basement at the public works building below the restroom was frozen. The pipe had a split and he was going to work to change the section of pipe before it thawed. He also was going to get piping insulation cover since the basement does not have a heater and the pipe is exposed. Lastly, she stated City Hall was preparing to send out the 1099's for the vendors for the year. She and Deputy Clerk Wright had worked to clean up the records and have identified all active vendors and made sure they were compliant with W-9 IRS standards.

Chairman Pro-Tem McClure informed the Board that under Section 25.39 of the ordinances the property owner is required to remove the signs on their empty buildings. She noted Dent Technologies, A1-Pawn, Save-A-Lot, and Timeless Treasures are ones she has seen. The ones in Claycomo Plaza are on the main sign as well as the buildings. She asked that each year when the business licenses are renewed, if a business is not renewed to have public works follow up with the property owner to be sure the sign is removed. She also stated the Board might wish to look to create a flyer for the newsletter for information only regarding the upcoming ballot questions. This would not be to ask them to vote for it, but to inform them.

Retail Business License Application, by owner Angela Rojas, for El Viejo Oeste ~ The Old West, at 455 E US 69 Hwy. Trustee Hook moved to accept the business license, without alcohol at this time, seconded by Trustee Sulzberger. All yea. Motion carried.

Permanent Sign Permit Application, for one roof sign, by Angela Rojas, for El Viejo Oeste ~ The Old West, at 455 E US 69 Hwy, subject to the Building Inspector's approval. Trustee Hook moved to approve the sign permit, seconded by Trustee Sulzberger. All yea. Motion carried.

Speed Letter from Fire Chief Miles regarding Medic 622 IPR Valve Repairs. Trustee Thompson moved to pay Midway Ford \$1,055.76 from budget line 602210 for repairs o Medic 622 for IPR Valve Repairs, seconded by Trustee Sulzberger. All yea. Motion carried.

Speed Letter from Fire Chief Miles regarding Squad 623 Repairs. It was a consensus of the Board to table this request for payment until January 22, 2018 meeting. Fire Chief Miles was asked to communicate with Chairman Barker to submit a letter to Midway Ford regarding the Boards concerns over damages that occurred while the vehicle was in their care and explaining why the payment is being held. Unit 623 was left outside over night by Midway Ford. The pump was cracked and there is other damage possible.

December 2017 Police Department and Fire Department Activity Reports were submitted for approval. Trustee Hook moved to accept the reports as printed, seconded by Trustee Sulzberger. All yea. Motion carried.

Trustee Thompson moved to go into Executive Session, as required by RSMO 610.021 (1) Legal, (3) Employee Matters and (12) Contracts, and that all records be kept sealed and confidential, seconded by Trustee Sulzberger. Roll call: Trustees Hook, yea; Sulzberger, yea; and Thompson, yea; and Pro-Tem McClure, yea. Motion carried. Recessed 8:09pm.

The Meeting was called back to order at 8:48pm.

There being no further business with the Board, Trustee Thompson moved to recess the meeting, subject to the call of the Chairman, seconded by Trustee Sulzberger. All yea. Motion carried. Recessed 8:48pm.



Sheri Chapman
Village Clerk



Roxanna McClure, Chairman Pro-Tem
Board of Trustees