



Northwest

Property Management

www.nwpropertymanagement.net

5/1/2020

Clients & Valued Partners,

The coronavirus pandemic continues to affect everyone's lives, and the state mandated quarantine will extend throughout the month of May. During this time, I wanted to reach out and update you on how we are continuing to approach the situation at Northwest Management.

Our entire office staff will continue working from home, as we have done over these past 5 weeks, and will continue to do so during the remainder of the state mandated quarantine. Our accounting staff, property managers, & assistants have been staggering time in the offices to process invoices, assessments, and other critical work to minimally impact the overall management of your association during this time. We have also asked our property managers to work with clients through digital channels as much as possible.

As always, Northwest has a commitment to you, our partnered client, to provide management services. We will be conducting inspections, coordinating with your vendors, and conducting meetings with you. Please speak with your dedicated property manager to discuss options that will work best for you.

Our construction and maintenance division has remained active during this time, starting annual capital improvement projects and taking care of general maintenance issues. If there is anything needed, please contact us for assistance.

We have an amazing & dedicated staff here at Northwest and look forward to resuming business as usual with you shortly. We ask for your patience and understanding as we continue to navigate through these challenging times.

As we go forward, we'll be sure to keep you updated, and know that we value your questions, comments and feedback. Please also reference our website for further information if needed at www.nwpropertymanagement.net.

Sincerely,

Chris Bergland- President, Northwest Property Management