

PUBLIC WATER SUPPLY DISTRICT #6  
REGULAR MEETING MINUTES  
March 24<sup>th</sup>, 2020

A meeting of the Public Water Supply District #6 (PWSD6) was held on Tuesday, March 24<sup>th</sup>, 2020 at 7:00 PM, in the Conference Room of the PWSD6 offices, 6000 Kings Way Drive, House Springs MO 63051.

**Directors:** Present Via Audio Virtual Zoom Meeting, President Richard Ortmann, Vice President Mike Lammert, Secretary Gary Goede, and James Lehnhoff were all present. Mike Groppe was absent.

**Others present:** District Manager Kevin Ritz, and Board Clerk JoAnn Thompson, Doug Bjornstad of Jeffco Public Sewer, and also Ed Zigarowicz of Rolwes Homes (in attendance to present PWSD #6 with a proposal regarding another development of Yorktown Subdivision).

**Call to Order / Roll Call:** President Richard Ortmann called the meeting to order at 7:00 p.m. and called Roll Call. Richard Ortmann, Mike Lammert, Gary Goede, and James Lehnhoff all reported in attendance.

**Customer Leak - Mrs. Davis:** Discussion Only.

**Approval of Agenda:** Richard Ortmann made a motion to amend the Agenda, adding Suspending Late Fees & Shut Offs on delinquent accounts during this challenging time of Pandemic to New Business #4. James Lehnhoff Seconded. Unanimously approved, motion passed. Richard Ortmann made a motion to approve the agenda as amended; James Lehnhoff seconded. Unanimously approved, motion passed.

**Rolwes Homes - Yorktown Development:** Ed Zigarowicz of Rolwes Homes attended to present PWSD #6 with a proposal regarding another development of Yorktown Subdivision. Discussion Only.

**Approval of Minutes: February 18<sup>th</sup>, 2020:** Richard Ortmann pointed out and requested a correction, the minutes from the February 18<sup>th</sup>, 2020 under New Business #7, the language of the vote stated “with the understanding the legislation being presented will be voted on by the public” should have stated “regardless whether or not the legislation might require a vote of the people”; James Lehnhoff seconded. Gary Goede also pointed out and requested 2 corrections to be made; under Directors, “There is one open Board Seat at this time” should be eliminated and James Lenhoff’s name was missing under roll call; James Lehnhoff seconded these corrections also. President Richard Ortmann called Roll Call Vote: Richard Ortmann. Unanimously Approved. Motion passes, Minutes from the February 18<sup>th</sup>, 2020 meeting approved with corrections.

**Citizens to be Heard:** None

**Manager’s Report:** District Manager Kevin Ritz provided and explained the details to the board members of his written monthly report.

**Approval of Bills by Ordinance #2696:** Gary Goede made a motion to approve Ordinance #2696 in the amount of \$87,714.18; Mike Lammert seconded. Unanimously Approved. Motion passes.

**Approval of Treasury Report and Transfer between Enterprise Bank to Rockwood Bank:** James Lehnhoff made a motion to approve the Treasury Report and Transfer between Enterprise Bank and Rockwood Bank; Gary Goede seconded, Unanimously approved. Motion passes.

**OLD BUSINESS:**

- 1. Consolidation update - Doug Bjornstad:** Doug Bjornstad updated the Board on the status of the Consolidation.

2. **Healthcare Proposal (Discussion and Motion to Approve):** James Lehnhoff made a motion to approve the Healthcare Proposal as presented for the UHC renewal as well as the Allstate Supplemental Benefits (including GAP), Mike Lammert seconded. Unanimously Approved. Motion passes.
3. **By Laws of Public Water Supply District #6 (Discussion and Motion to Approve):** Richard Ortmann made a motion to: Amend Article Six - Powers and Duties of Directors by adding the following language as Sub-Paragraph V:

**The Board will nominate and approve, by a minimum two thirds majority, one (1) Individual as the official spokesperson for the Board and PWSD #6, on matters pertaining to PWSD #6 that have been voted on and approved by the Board, at public meetings, to the media, to municipal authorities, and to County and State legislatures.**

Mike Lammert seconded. Richard Ortmann called a Roll Call vote: Richard Ortmann voted Yes, Mike Lammert voted Yes, Gary Goede Abstained, and James Lehnhoff voted No. Motion passes with a majority.

#### **NEW BUSINESS:**

1. **Debt Service wire payment (Discussion and Motion to Approve):** Gary Goede made a motion to approve the Debt Service Wire Payment as presented; Mike Lammert seconded. Unanimously Approved. Motion passes.

2. **Cochran Engineering Contract (Discussion and Motion to Approve):** Gary Goede made a motion to approve the Cochran Engineering Contract as presented; James Lehnhoff seconded. Unanimously Approved. Motion passes.

3. **HOA Letter (Discussion):** Discussion Only.

4. **Suspending Late Fees & Shut Offs on delinquent accounts during this challenging time of Pandemic (Discussion and Motion to Approve):** Richard Ortmann made a motion to suspend charging late fees and shut offs on delinquent accounts until at least the next month's billing cycle, Mike Lammert seconded. Unanimously approved. Motion passes.

**Closed Session (per Chapter 610.021(n/a), RSMo 2017):** None

There being no further business, James Lehnhoff made a motion to adjourn, Mike Lammert seconded. Richard Ortmann called a Roll Call vote: Richard Ortmann voted Yes, Mike Lammert voted Yes, Gary Goede voted Yes, and James Lehnhoff voted Yes. Unanimous approval, the meeting was adjourned at 8:37 P.M.

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Clerk of the Board JoAnn Thompson

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President Richard Ortmann