

1 **Rockford Town Regular Council Meeting**  
2 **March 17, 2021 7:00pm**

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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN  
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A  
6 SUMMARY OF THE DISCUSSION AND VOTING.  
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9 Mayor Roecks called the meeting to order at 7:00pm with the Pledge of Allegiance.

10 Roll call took place. Those present were Councilmembers Clint Stevenson, Micki Harnois, Brian Laude,  
11 William Benson and Tim Fricke. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson  
12 were also in attendance.  
13

14 **Mr. Stevenson made a motion to approve the amended agenda. Mr. Fricke seconded the motion.**  
15 **Motion was carried.**  
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17 **Mr. Benson made a motion to approve the minutes from the 03/03/2021 regular meeting. Mr. Laude**  
18 **seconded the motion. Motion was carried.**  
19

20 ANNOUNCEMENTS

- 21 - Town Hall will open to the public after COVID vaccination are made available to all staff.  
22 Appointments are available during regular business hours, as needed.  
23

24 COUNCIL REPORTS

25 Ms. Roecks attended a meeting with the other regional mayors last week. Spokane Mayor Woodward's  
26 office previously drafted a letter expressing the need for this side of Washington State to move into Phase 3  
27 of the governor's order, which several mayors in the community signed. Shortly after the letter was sent to  
28 the governor's office, the state moved into Phase 3. They plan to write a similar letter in the future,  
29 requesting to be moved into Phase 4.

30 It was also discussed at this meeting that there is a group of East Coast businesspeople, called Crown  
31 Columbia, who are requesting water rights located in the Columbia Basin and tributaries. During this  
32 discussion, the Mayor of Colville provided a letter that the City of Colville has sent to the Department of  
33 Ecology requesting that the water rights not be granted. Ms. Roecks provided a copy of the letter to Council  
34 and encouraged them to read the information and comment any concerns to the Department of Ecology by  
35 5pm March 19, 2021.  
36

37 COMMISSION REPORTS - None  
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39 COMMITTEE REPORTS

40 Asset Committee

41 Ms. Harnois said she has spoken to Lorrie Engle and they will soon be scheduling a committee meeting. Mr.  
42 Thompson said he would like Deputy Clerk Jennie Hagen to join the committee, as well. Ms. Hagen was in  
43 attendance and agreed.  
44

45 PUBLIC COMMENT - None  
46

47 ORDINANCES/RESOLUTIONS

48 **Mr. Stevenson made a motion to approve Ordinance 21-04, repealing 37 obsolete ordinances relating**  
49 **to water and sewer regulations. Ms. Harnois seconded the motion. Motion was carried.**  
50

51 **Mr. Benson made a motion to approve Resolution 21-01, for the purchase of a 2011 Bad Boy Mower.**  
52 **Mr. Stevenson seconded the motion. Motion was carried.**

53 OLD BUSINESS

54 Income Survey

55 Ms. Harnois spoke with Spokane County’s Tim Crowley who suggested that the town wait to do an income  
56 survey until the results of the “American Community Survey” come back.

57  
58 NEW BUSINESS

59 Ms. Roecks spoke about the federal “American Rescue Plan Grant.” She stated that we don’t yet know what  
60 the required objectives for these funds are yet, but it sounds like we can focus the money on infrastructure in  
61 town. Rockford’s allocation is just over \$106,000.

62  
63 STAFF REPORTS

64 Public Works

65 - Mr. Thompson told Council he only received one call-back/quote regarding getting a land survey  
66 done on Second Street, between B and C Streets. He also said that there is a sewer backup at 623  
67 S First Street. The most logical way to fix this issue is to disconnect the home from the sewer line  
68 that runs underneath First Street and reconnect them to a new line that will soon be going in at  
69 Second Street.

70 **Mr. Stevenson made a motion to accept the quote from Landtek, LLC, for a land survey on C**  
71 **Street. Ms. Harnois seconded the motion. Motion was carried.**

72 - Mr. Thompson updated Council about the water leak at Town Hall. The leak was under the building  
73 so a new line had to be put in. This was completed last week.

74 - **Mr. Stevenson made a motion to accept the proposal from Auto Rain for the “weed and feed”**  
75 **in the parks. Mr. Fricke seconded the motion. Motion was carried.**

76  
77 Clerk/Treasurer

78 - Mrs. Johnson told Council that she had received numbers back from insurance, stating what they  
79 are willing to pay to fix the bathroom and fire station roofs. Insurance is only willing to pay for the  
80 areas that were damaged. This means only the south half of the bathroom roof and the front 1/3 of  
81 the fire station will be covered by insurance. Mrs. Johnson still has not had any other contractors  
82 return calls.

83 **Mr. Stevenson made a motion to fix the front half of the fire station. Micki seconded the**  
84 **motion to start discussion. It was discussed that more quotes will need to be obtained before**  
85 **going forward with the fire station roof. Mr. Stevenson made a motion to rescind his motion.**  
86 **Mr. Benson seconded the motion. Motion was carried.**

87 After further discussion, Council decided to that Mrs. Johnson needs to find out more information on  
88 cost before fixing either roof.

89 - Mrs. Johnson said that the Auditor’s Office called and now that the town is only required to do an  
90 “Accountability Audit” it will be ever two years instead of three. This means we will be audited this  
91 year for 2019 and 2020. Finishing the 2020 Annual Report will be Mrs. Johnson’s focus for a while.

92 - Council was asked if they would consider vacating an alley at 442 E Lee Street. The alley currently  
93 runs through the center of a resident’s property and has a septic system installed in the middle of it.  
94 Council agreed that vacation of this alley is not something they are going to do.

95  
96 PUBLIC COMMENT

97 - Resident Ivan Willmschen said that he thought Council passed an ordinance that says there would  
98 be no more street vacations. Ms. Roecks said yes, a resolution was passed last year.

99 - Mr. Willmschen asked if we had gotten a quote from Collins Construction for the roof repairs. Mrs.  
100 Johnson said she had not yet, but understood one was coming.

101 - Mr. Willmschen asked why the town is paying for a set of turnouts for the fire department. Ms.  
102 Johnson explained that the turnouts have an expiration date and that the purchase of a new set has  
103 been in the budget for several years. One set is purchased each year by the town for the Rockford  
104 Fire Department.

106 APPROVE CHECKS  
107 **Mr. Stevenson made a motion to approve checks 16954-16969, and no EFTs, for a total of \$20,515.58.**  
108 **Mr. Benson seconded the motion. Motion was carried.**  
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110 **Mr. Stevenson made a motion to adjourn the meeting at 8:00pm. Mr. Fricke seconded the motion.**  
111 **Motion was carried.**

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Heidi Johnson, Clerk/Treasurer

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Carrie Roecks, Mayor