

KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL – EXECUTIVE COMMITTEE

May 14, 2019 - Committee Minutes

Submitted by: Cheryl Burrows, EMS Coordinator

MEMBERS: Lee Hadden, Chairman (SCEFD), Josh DeHerrera, Vice Chair (ALS), Dede Utley, Secretary/Treasurer, Cheryl Burrows, Staff Acting Secretary/Treasurer (EMS Coordinator)

ACTION ITEMS:

- **Treasurer’s Report / Vouchers:** Coordinator

Account Balance:

- Checking 2019 = \$ 91,926.63
Total Balance = \$ 91,926.63

Program Balances:

- 2019 Office = \$ 72,878.78
- FY19 Training = \$ 19,047.85
Total Balance = \$ 91,926.63

The Executive Committee reviewed and approved payroll & benefits for April and vouchers as noted. All account activities were available for review.

Checks issued for 2019: #5846-5869 (24) = \$ 19,602.71

Voided checks: 5815 (Acid Remap PPP App cancelled)

TOTAL PAYMENTS = \$ 19,602.71

- **Other – Committee/Chair action:**

- Personal Action Form (PAF) for EMS Assistant & BOCC Letter approved by Committee and signed by Chairman (per council discussion). Once the PAF was approved by BOCC, a similar letter regarding the impact on the 2019 & 2020 budgets was sent to the City of Ellensburg Manager and City Council.
- CWU added a summer EMT Class to its training course plans. The course will be the first distributive learning type EMT Course conducted in Kittitas County. Executive Committee and MPD were informed of the type of course and style of instruction. Per DOH contact, course application met requirements. Application was recommended and signed by Chairman.

Approved by:

Lee Hadden, Chairman
Joshua DeHerrera, Vice Chair
Dede Utley, Secretary/Treasurer

Prepared by:

Cheryl Burrows
EMS Coordinator
Acting Secretary/Treasurer Date: _____