

Sydenham Parish Council

Minutes of the Parish Council meeting held on 8th December at 6.15pm at Brook Cottage, Brookstones

Present: Michael May (MM) – Chair
 Alison Isherwood (AI) - Vice Chair
 David Wilkins (DW)
 Cheryl Belson (CB)
 Heather Mullins (HM) – Clerk

Apologies: Hayley Smith (HS)

172	Members' declaration of interests (for items on the agenda)	None.	
173	Minutes of previous meeting	The minutes of the previous meetings were approved and signed.	
174	Planning	<p>P22/S4150/HH Rushmeade Sydenham Road Sydenham OX39 4LN Rooflights and window to existing loft room. Alterations, conversion and extension to existing conservatory <i>Parish Council response – no strong views</i></p> <p>P21/S3405/O Park House, Workshop Park View Sydenham OX39 4LQ Outline planning application for erection of one dwellinghouse with all matters reserved (updated Flood Risk Assessment Report submitted 21st March 2022) Appeal reference : APP/Q3115/W/22/3306672 <i>Parish Council response to be drafted for submission by 10th January</i></p>	HM/MM
175	Finance	<p>The following items were approved for payment:</p> <p>£7.96 Virtual Landline £4.55 SSE electricity supply for defibrillator £426.25 Clerk's salary £36.00 Pet Waste Solutions £37.99 Amazon – printer cartridge</p>	
	<p>NatWest Current a/c: b/f £39.90</p> <p>NatWest Reserve a/c:</p>	<p>Payments:</p> <p>£40.99 DW expenses – fuel for machines £69.00 HS expenses – plants and compost for tubs £36.00 Pet Waste Solutions – dog bin emptying for October £6.99 Clerk's expenses – printer paper £2532.00 Grafham Construction Ltd – bridleway surfacing works £18.00 Pet Waste Solutions – dog bin emptying for August £7.96 Virtual landline £4.55 SSE Southern Electric – supply to defibrillator</p> <p>Receipts:</p> <p>£200.00 transfer from reserve account £3,000.00 transfer from reserve account</p> <p>Payments:</p>	<p>Closing balance at 30/11/22</p> <p>£524.41</p>

Signed Date

	b/f £36,204.06	£200.00 transfer to current account £3,000.00 transfer to current account Receipts: £19.37 interest in November	£33,023.43
176		Matters arising affecting the budget discussion: Election costs queried with SODC – advised a contested election could be in the region of £1,500. NALC agreed a salary award for 2022/23, backdated to 1.4.22. Clerk's salary to increase, and one additional day of holiday given. Contract to be revised accordingly. Salary figure in budget adjusted to new hourly rate. Following further budget discussion including the significant costs for work to be carried out, it was agreed that the precept should increase to £20,000, subject to checking with SODC regarding limits. The CIL Annual Report 2021/22 was signed for submission to SODC.	HM HM HM
177	Matters carried forward	Platinum Thicket and wildflower meadow Further trees have been planted to replace those lost. Spares remaining have been heeled in for use in the new year – possibly for the playing field hedge.	
178		Playing field Edging pieces to be replaced in the new year.	DW
179		Chicane installation on B4445 Two quotations have already been shared with CPC and a third is being obtained. Chinnor are checking the availability of OCC s106 monies, and the legalities of making payment. The VAS company are being chased regarding the reported problems.	MM HM
180		Village 20mph zone OCC have advised that formal consultation will be ready for consideration in Feb/March and that the limits should be in place for June.	
181		Village repairs and maintenance All the hedging and verge cutting has been completed for this season. Ditching works will be done in the new year. The drainage work at the top of Sewells Lane would best be done in Spring before the growth season.	
182		Footpaths and bridleways County Councillor Gregory is interested in the Phoenix Trail project and has been invited to the next meeting. A dead tree on the Holliers Close footpath needs to be reported to OCC.	HM HM

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183		Fayre Committee report The committee has three new members: Sandra Roche, Heidi Bradley and Paul Mullins. The possibility of taking card payments on the day is being investigated.	
184		Road sweeper A village working party cleared kerb edges throughout the village. The road sweeper visited straight after the working party as requested.	
185		Register of Interest forms These are being completed for submission to SODC.	All
186		Generator The OSR committee have approved the quote and the installation is being arranged with the contractor.	DW
187		Classification of Sewells Lane on the Definitive Map The Highways record department have advised that it might be possible to get the lane redesignated as a Bridleway for All Traffic, which would then be the responsibility of OCC to maintain. This option is being investigated.	MM
188		Plough Corner tree planting A response is awaited from SOHA.	HM
189		Purchase of flag pole Grant funding was investigated but the minimum amount was too high. Item to be purchased as originally agreed.	HM
190		Parish Council elections Interested parties to be approached early in the new year to see if they would like to stand in the event of vacancies.	All
191	Matters Arising	Dates for January and February meetings It was agreed that these would be held on January 12 th and February 9 th , starting at 7.30pm. OSR to be booked.	HM
192	Correspondence	SODC – Deep Cleanse Team to visit in Feb. Priorities agreed and form to be submitted. Pensions Regulator – re-enrolment to be carried out by payroll.	HM HM
193	Any Other Business	County Councillors to be invited to each meeting. Easter trail suggested by RB, funding agreed for map printing.	HM
<p>There being no other business the meeting closed at 7.50pm. The next meeting will be held on Thursday 12th January at 7.30pm in the OSR</p>			

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