

**STAR FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
September 10, 2020 – 5:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star Fire Administrative Headquarters, 11665 W. State Street, Suite B, Star, Idaho. Chairman Moyle called the meeting to order at 5:00 p.m.

Roll Call: Commissioner Jared Moyle, Steve Martin and Tim Murray were all present at the meeting.

Staff Present: Chief Timinsky, District Administrator Robin Ward and Attorney Gigray were all present.

COVID 19 – Notice: All attendees were asked to wear a mask and maintain social distancing of 6 feet, a maximum of 50 persons allowed to attend the meeting.

Approval of Meeting Agenda: District Administrator Ward reported that the Original Agenda Notice of the Regular Meeting of the Board was posted prior to 5:00 p.m. on September 8, 2020, at Star Fire Station #1, Star Fire Administrative Headquarters and on the District website starfirerescue.org.

Chairman Moyle moved to approve the agenda as posted. Comm. Martin seconded the motion, motion passed unanimously.

(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)

Out of respect for the families in attendance, Chairman Moyle moved the Special Presentation of the Employee Promotional Ceremony up to the beginning of the meeting.

Public Comment/Special Presentation:

Employee Promotional Ceremony by DC Sparks – DC Sparks presented new badges and swore in Captain Danny Garringer and Driver/Engineer Dustin Gardner they were both recognized for their promotions and pinned by family members. Commissioners congratulated both employees for their accomplishments.

Approval of Minutes: Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular and Special Meetings held on August 13, 2020, as presented, and found them to be consistent with what occurred at those meetings.

Chairman Moyle moved to approve the Minutes of the Special Negotiations Meeting held on August 13, 2020. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved to approve the Minutes of the Regular Board Meeting held on August 13, 2020, as presented. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

Financial Reports: District Administrator Ward presented the Treasurer's Report of the District's financial status and fund investments and requested approval for payment of expenses as presented in the *Treasurer's Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$185,400.37 be authorized. Comm. Murray seconded the motion, motion passed with a unanimous voice vote.

(NOTE: A copy of District Administrator Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes.)

DA Ward reported that she would be requesting the final draw on the bond for a total draw amount of four million dollars as approved by the voters. As discussed during the Budget process, it will be the District's goal to pay down the bond principal as soon as possible by making additional annual payments. This will be possible if the economy remains stable and if there are no significant changes to the property and/or sales tax distribution to the District.

Staff Reports:

Chairman of the Board: Chairman Moyle had nothing additional to report.

Vice Chairman of the Board: Comm. Murray had nothing additional to report.

Treasurer of the Board: Comm. Martin had nothing additional to report.

Star Fire Chief, Greg Timinsky: Chief Timinsky reported on the following items:

- **Operations and General Information:**

- Maintenance Division has moved in and remains busy.
- New engines are in the drafting stage at Pierce, they are doing the final CAD drawings now.
- Finishing up minor items on the Station, working on the straight-out access to Highway 44.
- All promotional testing is complete as of today.
- Captain Jones will be returning to the line in the next couple of weeks. It has been nice having him on days to help assist with training and special projects.
- COVID 19 is still an ongoing challenge.
- Station 52 (Kingsbury) training grounds have been cleaned up and the ground has been raised up, we are waiting for a quote on gravel. After the first of the year we will be ordering the facility as planned.
- We believe we are ready to move forward with the next step in our endeavor with Middleton. We currently have an agreement for shared administration for me and DA Ward. Our daily operations are currently functioning more like one District, we are utilizing staff as needed to meet the operating needs of both Districts. We would like to request that Attorney Gigray draft an amendment to the current agreement to reflect this functional consolidation of our daily operations and to solidify that both District Boards are in agreement that this joint venture is in the best interest of the patrons of our Districts. Our goal will be to present this for your consideration at the October meeting.

Deputy Chief Sparks: Nothing additional to report.

District Administrator: Robin Ward reported that she has received confirmation from both counties that they are in receipt of the District L2 for the 2021 Budget year.

Firefighters Union Representative: President Danny Garringer was in attendance, he reported that the two Local unions have been working together on a proposed standardized contract. They also support the Chief in a functional consolidation of the operations of the two Districts as discussed earlier. They have provided a proposed MOU to cover cross staffing between the two Districts for the consideration of the Board.

Attorney Report: Attorney Gigray reported on the progress of Impact Fees in Eagle. All items are on the agenda.

Committee Reports:

- **2020 Negotiations Committee** – Ready to set up another meeting DA Ward will coordinate scheduling.

Unfinished/Tabled Business Scheduled for the Regular Meeting:

- **Treasure Valley Fire Authority JPA** – Chief Timinsky had nothing new to report.
- **ACCESS (Ada County City EMS System)** – Chief Timinsky had nothing new to report.
- **Impact Fees:**
 - City of Eagle – Gigray reported that he had a meeting with Chief Lewis, Comm./City Council Member Pike and the Attorney. They continue to work on the proposed agreement and ordinance.
 - City of Star – DA Ward reported that we are still waiting for a response from the city on the first amended and reformed agreement.

New Business:

Surplus Property – Chief Timinsky recommended the disposal of miscellaneous items to be discarded from the old station, all have no value.

Comm. Murray moved to adopt Resolution 2020-14 Declaring Personal Property No Longer Useful and Authorizing the Chief to dispose of. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

MOU with Local 4716 – a memorandum of understanding with Local 4716 was presented to allow cross staffing between Star and Middleton District such as trades, shift coverage, callbacks etc.

Comm. Murray moved to approve the MOU with Local 4716 to allow for cross staffing between Middleton and Star Fire Districts and to authorize the Chairman to execute the MOU. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

Apparatus Purchase – Chief Timinsky reported that BME had brought a couple demo brush trucks over and the crews and maintenance division had looked them over. BME is willing to sell one to us at discount due to it being a demo. They are approved through HGAC purchasing. We can purchase the truck for approximately \$320,000 (three hundred twenty thousand dollars). The truck was budgeted for this year as part of the equipment needed for the new station.

Chairman Moyle moved to authorize the Chief to proceed with the purchase of the brush truck from BME through HGAC pricing. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

Executive Session: Chairman Moyle moved to convene into Executive Session under Idaho Code 74-206 (1) (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. Comm. Murray seconded the motion, a roll call vote was taken and passed unanimously. Attorney Gigray, Fire Chief Timinsky and DA Ward were asked to remain in the session. Commissioners convened into Executive Session at 6:02 p.m. Information was exchanged amongst the attendees. Chairman Moyle moved to come out of executive. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

Regular meeting resumed at 6:07 p.m. and Chairman Moyle announced that information was received, and no action was taken during the executive session.

Announcement of the Next Meeting: Chairman Moyle announced that the next regular meeting is scheduled for Thursday, October 8, 2020, at 5:00 p.m. at 11665 W State St., Suite B, Star, Idaho.

Chairman Moyle moved to adjourn the meeting. Comm. Murray seconded the motion, motion passed unanimously. Regular Meeting adjourned at 6:08 p.m.

Minutes submitted by: _____
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the October 8, 2020, Regular Meeting of the Board.

Jared Moyle, Chairman

Appended to these Minutes:

- Agenda Notice
- Treasurer's Report prepared by District Administrator Robin Ward
- Attorney's Report and Memo's if Applicable