

**Minutes of the Regular/Organizational Meeting**  
**Joint Powers Board**  
Northwest Suburban Integration School District #6078  
**January 20, 2016**

**Call to Order**

Vice Chair Riddle called the regular/organizational meeting of the Joint Powers Board to order at 6:20 PM on Wednesday, January 20, 2016 at the Northwest Suburban Integration School District Office. Members present: Kris Abrahamson, Jacki Girtz, Tom Heidemann (Anoka alternate), Dan Hunt, Ken Ogden, Chris Riddle, and ex-officio Melissa Jordan. Absent: John Solomon and Jon Tynjala. Also in attendance: Superintendent Kate Maguire (Osseo), Business Manager Carole Nielsen, and auditor representative Jackie Knowles (BerganKDV).

**Approval of Agenda**

Motion by Abrahamson, seconded by Hunt, to approve the agenda as presented for January 20, 2016. Upon vote being taken, all voted in favor, none voted against. Motion carried.

**Board Member Recognition**

The board recognized Janelle Collier with thanks and appreciation for her service to the NWSISD board as the Brooklyn Center school board representative. Collier chose not to run for the Brooklyn Center School Board and fulfilled her duties as of December 31, 2015.

**Business Action Approvals for 2016**

**1. Officer Elections**

- **Board Chair - Chris Riddle:** Motion by Heidemann, seconded by Abrahamson, to elect Riddle as 2016 Board Chair. Upon vote being taken, all voted in favor, none voted against. Motion carried.
- **Vice Chair - Jon Tynjala:** Motion by Heidemann, seconded by Hunt, to elect Tynjala as 2016 Board Vice Chair. Upon vote being taken, all voted in favor, none voted against. Motion carried.
- **Treasurer - Kris Abrahamson:** Motion by Ogden, seconded by Hunt, to elect Abrahamson as 2016 Board Treasurer. Upon vote being taken, all voted in favor, none voted against. Motion carried.
- **Clerk - Jacki Girtz:** Motion by Heidemann, seconded by Hunt, to elect Girtz as 2016 Board Clerk. Upon vote being taken, all voted in favor, none voted against. Motion carried.

**2. Joint Working Group Appointments**

Motion by Heidemann, seconded by Ogden, to appoint Chris Riddle and Jeff Simon to serve as the Joint Powers Board representatives on the Joint Working Group for quarterly meetings to be held with Executive Director Jordan and two (yet to be named) member district superintendents. Upon vote being taken, all voted in favor, none voted against. Motion carried.

**3. Organizational Items**

Motion by Abrahamson, seconded by Hunt, to approve the NWSISD organizational items as presented. Upon vote being taken, all voted in favor, none voted against. Motion carried.

- Designation of Sun Post as the Official Newspaper for the District.
- Designation of Official Depositories for district funds to be the Minnesota School District Liquid Asset Funds (MSDLAF).
- Authorization of Payments for Goods and Services in Advance of Board Approval.
- Authorization of Procedures for the Investment of Excess Cash.
- Authorization Relating to Negotiable Safekeeping.
- Authorization of BerganKDV to perform the annual financial audit.
- Approval of 2016 Board Meeting Schedule.

## **Executive Director, Programming and Other Reports**

1. **Financial Audit Report:** Jackie Knowles (BerganKDV) presented the audit report and findings for the year ending June 30, 2015. Knowles acknowledged it was a successful, clean audit and controls are in place to ensure compliance. Motion by Abrahamson, seconded by Hunt, to approve the financial audit for school year 2014-15. Upon vote being taken, all voted in favor, none voted against. Motion carried.
2. **Financial Report:** Jordan and Nielsen presented the monthly financial report, including the high school grant update.
3. **Magnet Schools Program Report:** Krisanthy Sikkila, Communications and Magnet School Specialist, presented the magnet schools program report including applications received to date, and slots available per magnet school site. The online application priority dates were October 15 through December 21, 2015 and all applications are reviewed by school finder within each district and all information is verified in-house. The lottery is based on seats available in each grade and Sikkila works with schools directly while following priority and criteria. The computer does the work of the lottery itself.
4. **January 2016 NWSISD Program Report:** Jordan presented the January report of program projects and activities.
5. **Joint Working Group Meeting Update:** Jordan provided an update of the Joint Working Group meeting, held on January 13, 2016. The meeting was held for discussion of the Executive Director's mid-year goal report, and the Magnet Schools Assistance Program (MSAP) grant application.

## **Discussion Items**

1. **Executive Director Mid-Year Goal:** Jordan shared the mid-year strategic action plan highlighting tasks and performance indicators for the Executive Director.
2. **Magnet Schools Assistance Program (MSAP) Grant:** Jordan provided an update on the MSAP grant including the proposed timeline. The superintendents are in agreement to move ahead with an application and are discussing within their districts the interest for schools that would be included in the grant. Jordan will attend the Magnet School Policy Conference in Washington on February 11-12, 2016. Discussion was held to determine if board action was needed at tonight's meeting or if the information presented was informational. It was determined that no action would be taken tonight, but that each district would submit their proposals to Jordan, and a special board meeting would be called in February 2016. At that meeting, the Joint Powers Board would approve the proposed schools to be included in the grant application. All proposed schools will be subject to the criteria established for a new NWSISD magnet school.
3. **Legislative Hearing:** Jordan attended and testified on behalf of NWSISD at the legislative hearing on January 6, 2016 held at MDE. The position of NWSISD to the proposed rule is, that it should be amended to 'grandfather' school districts which are currently participating in the integration program, to be "held harmless" as long as they continue to participate in the current collaborative. Written statements can be submitted until January 27, 2016. The law judge is expected to deliver her findings mid-March to early April.

## **Consent Agenda**

Motion by Ogden, seconded by Hunt, to approve the Consent Agenda of routine action items including: Check register for November-December 2015; and Minutes from the regular Joint Powers Board meeting held on November 18, 2015. Upon vote being taken, all voted in favor, none voted against. Motion carried.

## **Written Information Presented**

2016 Joint Powers Board Directory

## **Adjournment**

Motion by Abrahamson, seconded by Heidemann, to adjourn the meeting at 8:05 PM. Upon vote being taken, all voted in favor, none voted against. Motion carried.

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Jacki Girtz, Board Clerk