

GCFP AWARDS MANUAL



National Garden Clubs, Inc. Awards,
Central Atlantic Region of State Garden Clubs, Inc. Awards
and
Garden Club Federation of Pennsylvania Awards
are included in this manual

Additional copies available from:
Garden Club Federation of Pennsylvania
P O Box 205
Lampeter, PA 17537-0205
\$15 plus postage
This manual may be duplicated

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October 2017
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2021 – 2023

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The Award Process

WHAT ARE AWARDS?

Awards are recognition of outstanding work done by federated clubs, affiliate organizations and individuals in pursuit of objectives and goals established by the State and National organization.

WHAT IS THE AWARDS YEAR?

January 1 to December 31 annually. This applies to all projects submitted with an application form. Exceptions are noted in the award description.

EXPLANATION OF AWARDS

A. State Awards (GCFP)

The Garden Club Federation of Pennsylvania recognizes, through the award process, member clubs and individuals for outstanding projects and activities that further state and national objectives. Many GCFP awards correspond to National and CAR awards. In addition, GCFP offers special awards to member clubs and individuals with exceptional talents and dedication. Organizations other than garden clubs and individuals who are not members of a federated garden club may be recognized through the Silver Seal Award. The prestigious Governor's Trophy is awarded annually, if merited, to the most outstanding garden club in a size category. Accomplishments by individual club members that are "above and beyond" the regular duties of office or committee may be recognized through District Laurels.

1. When the state award corresponds to a CAR or NGC Award, use criteria for the top award.
 2. Refer to the GCFP website for current application form and individual award requirements.
 3. Only the Governor's Trophy Award offers a physical trophy.
 - a. Winner shall receive a CRYSTAL ENGRAVED VASE, *which becomes property of the winning club*. The club also receives a certificate of recognition for being the most outstanding garden club in its size category, by the state.
 4. Only State Award Chairmen may send applications to be judged at CAR and NGC. Clubs and individuals should never send applications to CAR or NGC Award Chairmen.
 5. Applications for State, CAR and NGC Awards are submitted to the State Award Chairman with these exceptions: **Submit applications for the following awards to State chairman listed:**
 - a. Standard Flower Show Achievement Awards: GCFP Flower Show Evaluation Chairman
 - b. Flower Show Schedules: GCFP Flower Show Schedule Chairman
 - c. NGC #16, Yearbooks: GCFP Yearbook Chairman
 - d. NGC #12, Newsletters: GCFP Newsletter Chairman
 - e. NGC Youth Poster, Poetry, Sculpture Contests: GCFP Youth Contests Chairman, Grades 1-6
 - f. NGC High School, Intermediate Essay Contest: GCFP Youth Contest Chairman, Grades 7-12
 - g. GCFP Honor Role of Exceptional Horticulturists: GCFP Horticulture Chairman
- **Note:** National Garden Clubs, Inc. has retired the Publicity Press Book Award.

B. National Awards: National Garden Clubs, Inc. (NGC, Inc.)

Only NGC members are eligible to apply for National Awards unless otherwise stated in the award description. Members are: member garden clubs, individual members of garden clubs, groups of member clubs, State Garden Clubs, Youth Garden Clubs sponsored by a member club and individual youths who are sponsored by a member club. National Affiliates (pay dues as an organization to NGC) and State Affiliate Members are eligible to apply only for Awards as noted. Junior, Intermediate and High School Garden Clubs must be registered with the State to be eligible for specific NGC awards.

1. National awards are listed in categories such as Civic Achievement, Historic Preservation, etc, using their individual award number and name.
2. When there is a corresponding state award (GCFP), it is named in parenthesis following the National award.
3. Refer to the NGC website for current application form and individual award requirements. With few exceptions, National awards are submitted first to the appropriate State Award Chairman who will submit to National, if warranted.
4. Project must win a first-place state award to be submitted for judging at the National level. If there is no corresponding state award, application must be of exceptional quality to be forwarded.
5. All awards will be presented annually, if merited. Exceptions will be noted.
6. If a project is eligible for more than one NGC award, submitting an exact duplicate of the application is not acceptable. A significant change in focus must be evident in the summary.
7. National Awards judged at the Region level include:
 - a. NGC #16, Yearbooks
 - b. Member Award of Honor (not numbered)
8. NGC Youth Awards with Region Winners
 - a. Youth Poster, Poetry and Sculpture Contests
 - b. High School and Intermediate Essay Contest
9. All award certificates (categories 1st thru 4th place or honorable mention) are printed by the State Awards chair. Scholarship recipients, and Seed Money winners DO NOT receive certificates.

C. Central Atlantic Region Awards (CARSGC, Inc.)

CAR awards are available to garden clubs, individual members and state organizations within the 7 States that comprise the region. The primary purpose of awards at the regional level is to recognize excellence in club projects and achievements above the state level.

1. CAR awards are designed for projects for which there is no national award
2. CAR awards are designed for projects that are not large enough in scope for consideration at the national level.
3. Applications should be sent to the State (GCFP) Award Chairman by the deadline date of the State.
4. Corresponding state award (GCFP), if available, is named in parenthesis following the CAR award.
5. Refer to the CAR website, www.carsgc.org for current application form and individual award requirements. No club may win the same CAR award two consecutive yea

IV. HOW TO APPLY FOR AWARDS

A. Always apply for the top award available (NGC or CAR) by the state's deadline date of the top award.

1. At the same time, apply for the corresponding State Award listed (in parenthesis) following the National or CAR Award.
2. Follow requirements for the top award.
3. One application per award may be submitted by a garden club.

B. Current application forms may be found on the GCFP, NGC and CAR websites. NGC Awards of Excellence and Flower Show Achievement Awards have their own application form and are listed separately on the website.

C. Deadline Dates for Applications

1. **National Awards:** All state chairmen judging awards must receive Books of Evidence and all other application materials by December 1, except as noted in the award description.
2. **CAR Awards:** All state chairmen judging awards must receive Books of Evidence and all other application materials by January 15, except as noted in the award description.
3. **State Awards:** All application materials and Books of Evidence are due to the state awards chairman by January 15, except as noted in the award description.

D. The application process is the same at the State, Region and National levels.

1. Obtain the current award application form from the website or the appropriate State Award Chairman.
2. Fill out the information about the club or state organization including size categories.
3. Complete the application by answering the questions, exceptions noted.
4. Provide photos and other evidence.
5. Applications may be submitted electronically or by hardcopy. If submitting by mail, include original and one copy.
6. Do not use report covers, binders or plastic sheets, exceptions noted in award description.
7. Copy the completed application for your files. **Applications will not be returned,** exceptions noted in the award description.
8. Most awards can be applied for using the **three (3) page limit, front sides only.**
9. **Books of Evidence are required for**
 - a. Flower Show Achievement Awards (Requires special application form, pages are limited) Follow requirements outlined in Handbook for Flower Shows, revised 2017
 - b. NGC Award of Excellence (Requires special application form, pages are limited)
 - c. NGC Member Award of Honor (Requires special application form, limited to 3 pages)
 - d. GCFP Governor's Trophy (limited to 25 pages, 50 surfaces total)
10. **How to Prepare a Book of Evidence (BOE)**
 - a. **Use a light-weight, theme type binder of solid color.**
Scrapbooks, loose leaf notebooks and oversized books are not acceptable.
 - b. Data should be neat and concise, clean cut edges and no loose clippings.

c. Supporting data should be permanently affixed to the pages, might include:

1. Statements of appreciation
2. Publicity with dateline and name of newspaper or publication. Copied and reduced material is acceptable in BOE including the Publicity Press Book.
3. Radio and/or TV scripts.
4. Progressive pictures, clear and in focus, showing the project in various stages of development, consistently labeled with one style label throughout.
5. Financial statements showing expenses and/or income.
6. Yearbooks, if included, should be placed in an envelope permanently attached to the inside of the back cover.

11. Awards with special considerations

a. YB-1, Yearbooks: Judged at the regional level; eight National winners, if merited. Complete the necessary information, do not answer the questions. Firmly clip two copies of the completed NGC application form and one copy of the GCFP application form inside the front cover, send only one yearbook. Envelope not necessary.

b. PUB-1 (Newsletters) and PUB-2, Publications: If sending by mail, submit entry in an envelope with one NGC application form attached to the outside and one enclosed inside with a State application form. If submitting electronically, only one of each application form is required.

****Note:** Newsletters appear to their best advantage when submitted hard copy.

c. NGC Member Award of Honor: Judged at the regional level; eight National winners, if merited. Available to any member of a State Garden Club who has never been a member of the NGC Board of Directors. Special application form is required, not to exceed 6 pages.

d. National Contests for Youth: judged at the Regional Level

1. NGC Youth Poster, Poetry, Sculpture Contests
2. NGC High School, Intermediate Essay Contest
3. Smokey Bear/Woodsy Owl Poster Contest

National Garden Club, Inc. (NGC) Awards

Most National Awards are listed in this manual. A few additional awards that are available to State Garden Clubs, Regions, Plant Societies and Affiliates are not included. Refer to the NGC, Inc. website, www.gardenclub.org, or the Fall Issue of the *National Gardener*, odd numbered years, for a complete listing and current requirements.

AWARD RULES

1. Award Year: January 1 to December 31 annually. Applies to all projects submitted with application form. All awards will be presented annually, if merited. Exceptions will be noted.

2. ELIGIBILITY: Only National Garden Clubs members are eligible to apply for NGC awards unless otherwise stated in the award description. Members are: member garden clubs, individual members of garden clubs, groups of member clubs, State Garden Clubs, Youth

Garden Clubs and Individual Youths. Youth Garden Clubs, and Individual Youth must be sponsored by a member garden club to be eligible for specific NGC awards. National Affiliates, Affiliate Members of State Garden Clubs are eligible to apply for Awards as noted.

3. APPLICATION FORMS:

The NGC application form is available on the Awards page of the NGC website, www.gardenclub.org. Forms are also available from State Awards Chairmen, Flower Show Achievement Awards Chairman, Award of Honor Chairman and Award of Excellence Chairman.

- a. There is a three (3) page limit, using only the front of the page. Exceptions noted.
- b. Binders and vinyl sheet protectors are no longer required or allowed. Exceptions noted.
- c. Applications will not be returned.
- d. Applications may be submitted electronically or by hardcopy to the State Awards Chairman and National Awards Chairman where applicable.
- e. Application form contains questions to be answered, submit supporting data if required.
- f. Awards of Excellence and Flower Show Achievement Awards each have their own application form. 3-page limit does not apply. Instructions are printed on each form.
- g. Member Award of Honor (SR-3) rules and eligibility are listed in a separate document on the Awards page of the National website.

4. PROCEDURE FOR APPLYING AND DEADLINES:

APPLICANTS:

- a. Complete the application form. Submit the original form (3 pages only) to the State Award Chairman by the deadline set by the state. (See description of individual award for exceptions to number of pages). If submitting by mail, **include original and one copy**.
- b. When the same project is eligible for various awards, submitting an exact duplication of the application is not acceptable. A separate application must be used with a strong emphasis on the aspects of the project that meet the criteria of each award.
- c. Keep one copy of the completed applications for your records.
- d. **YEARBOOKS** – complete the necessary information on a State and NGC Application Form. Do not answer the questions. Firmly clip two copies of the completed NGC application form and one State application form to the inside front cover (send only 1 yearbook). No envelope necessary. Mail to State Awards Chairman by the deadline date.
- e. **PUBLICATIONS:** If sending by mail, submit entries for #12, or #13 in an envelope with one NGC Application Form secured to outside and one enclosed inside envelope with a completed State application form. Questions on the Application Forms must be answered. Details are important. Electronic submissions are permitted. Submit entries to your State Awards Chairman by the deadline date.

5. NUMBER OF APPLICATIONS:

Garden Clubs: One application may be submitted in its size category (based upon paid membership to the state) for each award sought.

State Garden Clubs: One application may be submitted in its size category (based upon paid membership to National) for each award sought.

6. CATEGORIES BY SIZE:

Garden Club applications shall be judged according to size determined by number of members on whom NGC and State dues are paid, including Active, Associate, Inactive, Honorary, etc.

- i Small Club:** 29 members and under
- ii Medium Club:** 30-59 members
- iii Large Club:** 60-99 members
- iv Ex-Large Club:** 100 members or more
- v.** If award permits, use for groups of clubs, councils, etc.

State Garden Clubs applications shall be judged according to size determined by number of members on whom NGC dues are paid, including garden club members, Affiliates, State Life Members, etc.

- i. Small State:** 999 members and under
- ii. Medium State:** 1,000-2,999 members
- iii. Large State:** 3,000-7,999 members
- iv. Ex-Large:** 8,000 members or more

7. TROPHIES, MONETARY AWARDS, CERTIFICATES OF MERIT:

All awards for the Overall Winner in each category will now be monetary. Trophies and trays have been discontinued. The winner of a monetary award is determined from first place entries in each category (must score 90 or more to be awarded first place recognition).

Certificates of Merit shall be presented to overall winners; runners-up receive Certificates of Commendation (by category/size/type), and other award submissions receive Certificates of Appreciation. Awards and Certificates shall be presented at the NGC Convention.

8. SCALE OF POINTS FOR ALL NGC AWARDS: (awards judged by a different scale, will have that scale listed in the award description)

Presentation5 pts

Neat, concise, includes all required information on the NGC Awards Application Form (3 sheets allowed)

Achievement65 pts.

scope of project; need and fulfillment; benefit; accomplishment; activities to attain goals; comprehensiveness of work; evaluation of goals reached; educational; prior planning; very brief history if continuing project; financial report; other.

Participation15 pts.

size of club; involvement of members, community, government agencies, professionals, youth, residents in facilities, others. Not all of these must be involved.

Record or Documentation15 pts.

supporting data (as applicable); clear, well-labeled and neatly attached before & after photographs, if applicable; landscape plan (does not have to be professionally drawn); financial report, letters of appreciation, community awards, newspaper/magazine articles (if possible), radio or TV script (if possible), etc. Photocopies are permitted.

TOTAL: 100 points

LIST OF NATIONAL AWARDS

NGC Award of Excellence

Full information and the application form for this award are listed in a separate document on the NGC website, www.gardenclub.org Requirements for this award differ substantially from other National Awards and have a separate chairman. Directions are on the application form.

SECTION ONE: Community Service Projects (formerly Civic Achievement)

CS-1 Community Gardens

Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner of the most outstanding community garden project, providing green space, and/or opportunities for social gatherings, beautification, education, recreation or the growing of food. Include size category (i, ii, iii, iv, v) on the application. General point scale.

CS-1(A) Establishing a new community garden by one or more clubs

CS-1(B) Establishing a new community garden in partnership with another organization

CS-1(C) Continuing participation in a Community garden by one or more clubs

CS-1(D) Continuing participation in a Community garden partnership with another organization

CS-2 The Kellogg Civic Achievement Award (GCFP Civic Achievement Award)

Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner for the most distinguished civic or conservation work making permanent improvement for public benefit, e.g. establishing sanctuaries, children's gardens, municipal gardens, etc. No commercial project is eligible. General point scale applies.

CS-2(A) Single member garden club – (i, ii, iii, iv)

CS-2(B) Group of member clubs (councils or districts, etc.) (v.)

CS-3 The Fisher Garden Center Award (GCFP Garden Center Award)

Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner for a garden center, maintained by members, which in proportion to size has performed the greatest service to the community, e.g. library, lectures furthering NGC objectives, courses, exhibits, trial garden, youth involvement, networking with other civic organizations. Text to include days/hours center is open to public and activities held at center. General point scale applies.

CS-3(A) Single member garden club – (i, ii, iii, iv)

CS-3(B) Group of member clubs-(councils or districts, etc.) (v)

CS-4 Food Bank Donations

Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner for donating the largest quantity of freshly grown food to a food bank, pantry or other organization providing food to those in need in a community. Indicate club size (i, ii, iii, iv) or group of clubs (v).

CS-4(A) Club members grow the food and donate as described

CS-4(B) Donated produce comes from a community garden with which the club is involved

Scale of Points for CS-4

Presentation: **5 pts.**

Neat, concise, includes all required information on the NGC Application (limit: 3 sheets)

Achievement: **65 pts**

Verification from organization receiving donation (receipt, letter, etc.), scope of project, need and fulfillment, benefit, activities to obtain goal, planning, financial report, other

Participation: **15 pts.**

Size of club, member involvement, community, government agencies, professional, youth, residents in facilities, others. Not all mentioned need to be involved.

Record/Documentation: **15pts.**

Supporting data, clear, well labeled, photos of gardens, produce and donations neatly attached, letters of appreciation, community awards, newspaper/magazine articles, if any

CS-5 Special Achievement (GCFP Special Achievement Award)

Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner for the most outstanding civic project furthering NGC objectives and projects throughout the club year or a special project not provided for in another NGC Award. General scale of points applies.

CS-5(A) Single member garden club – (i, ii, iii, iv)

CS-5(B) Group of member clubs (councils or districts, etc.) (v)

CS-5(C) Individual garden club member

CS-5(D) State Garden Club – (i, ii, iii, iv)

CS-5(E) Affiliates (dues paid directly to State and NGC)

SECTION TWO: Community Beautification Projects

CB-1 Roadside Beautification (GCFP Roadside Improvement Award)

Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner for outstanding, permanent roadside beautification within the state. The project may be continuous, but must have advanced degree of completion prior to making application. This award may be given only once for the same project. General scale pts.

CB-1(A) Single member garden club – (i, ii, iii, iv)

CB-1(B) Group of member clubs (councils or districts, etc.) (v)

CB-1(C) State Garden Club – (i, ii, iii, iv)

CB-1(D) Affiliate (dues paid directly to State and NGC)

CB-2 Community Beautification (GCFP Community Beautification Award)

Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner for the most outstanding beautification project in a city, town or neighborhood done on a continuing basis or as a special one time event. General scale pts.

CB-2(A) Special, or one-time event, club size - (i, ii, iii, iv)

CB-2(B) Continuing project, club size - (i, ii, iii, iv)

SECTION THREE: Environmental Concerns and Conservation

EC-1 The Lucile Droege Mauntel Conservation Award (GCFP Conservation Award) In Honor of Shirley Nicolai, Certificate of Merit and \$100 at the National Level

May be awarded to the Overall Winner for conservation activities, *e.g.* education or legislative activity; conservation field project; natural resource development, such as a watershed, erosion control, reforestation, wildlife refuge; overall excellence and conservation activities well balanced over a year. General scale of points applies.

EC-1(A) Single member garden club - (i, ii, iii, iv)

EC-1(B) Group of member clubs (councils or districts, etc.) (v)

EC-1(C) Individual garden club member

EC-1(D) State Garden Club - (i, ii, iii, iv)

EC-2 The Harriet Thomas Award for Litter/Recycling/Reclamation Certificate of Merit and \$100 at the National Level

May be awarded to the Overall Winner for the most outstanding community project on litter prevention, reclamation and/or recycling, *e.g.* year-long program, organizing recycling program, establishing community composting site. General scale of points applies.

EC-2(A) Single member garden club - (i, ii, iii, iv)

EC-2(B) Group of member clubs (councils or districts, etc.) (v)

EC-2(C) State Garden Club - (i, ii, iii, iv)

EC-3 The Hazel Johnson Award for Conservation Education Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner with the most comprehensive work and/or study in conservation education. General scale of points applies.

EC-3(A) Single member garden club – (i, ii, iii, iv)

EC-3(B) Group of member clubs (councils or districts, etc.) (v)

EC-3(C) State Garden Club- (i, ii, iii, iv)

EC-4 Birds-The Nannine C. Wallis Award (GCFP Protection of Birds Award) Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner conducting the most comprehensive and effective project for bird protection and welfare, *e.g.* sanctuaries, providing food, houses, and promoting law enforcement relative to bird welfare. General scale of points applies.

EC-4(A) Single member garden club - (i, ii, iii, iv)

EC-4(B) Group of member clubs (councils or districts, etc.) (v)

EC-4(C) State Garden Club - (i, ii, iii, iv)

EC-5 Pollinators**(GCFP Pollinator Project Award)****Certificate of Merit and \$100 at the National Level**

Awarded to the Overall Winner conducting the most comprehensive and effective project on pollinating insects or animals, *e.g.* habitat protection, protection of migratory routes, public education, establishment of a pollinator garden at school or community site, other. General scale of points applies.

EC-5(A) Single member garden club - (i, ii, iii, iv)**EC-5(B)** Group of member clubs (councils or districts, etc.) (v)**EC-5(C)** State Garden Club - (i, ii, iii, iv)**EC-6 Water****Certificate of Merit and \$100 at the National Level**

Awarded to the Overall Winner for the most outstanding project with an emphasis on water conservation and/or clean water. General Scale of points applies.

EC-6(A) Single member garden club - (i, ii, iii, iv)**EC-6(B)** Group of member clubs (councils or districts, etc.) (v)**EC-6(C)** State Garden Club - (i, ii, iii, iv)**EC-7 Organic Gardening Practices****Certificate of Merit and \$100 at the National Level**

Awarded to the Overall Winner for the most outstanding project emphasizing and employing the use of organic materials and methods in a gardening project or educational activity.

General scale of points applies.

EC-7(A) Single member garden club - (i, ii, iii, iv)**EC-7(B)** Group of member clubs (councils or districts, etc.) (v)**EC-7(C)** State Garden Club - (i, ii, iii, iv)**SECTION FOUR: Floral Design****FD-1 Helen S. Hull Calendar Flower Arranger of the Year****Certificate of Merit and \$100 at the National Level**

Shall be determined by the NGC Vision of Beauty Calendar Committee. Garden club members and members of clubs affiliated with NGC may submit digital photos of all types of designs – traditional, contemporary, new trends and those appropriate for seasons of the year and holidays. Entries are submitted directly to NGC Calendar Chairman no later than **July 1**, each year. Entry form and requirements are found in the current Vision of Beauty Calendar and on the NGC website.

FD-1(A) Flower Arranger of the Year (Individual)

FD-2 Floral Design Program

Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner for the most outstanding program or workshop teaching floral design to club members and/or the public. NGC Flower Show Schools and Symposiums are not eligible for this award.

FD-2(A) Single member garden club - (i, ii, iii, iv)

FD-2(B) Group of member clubs (councils or districts, etc.) (v)

FD-2(C) State Garden Club - (i, ii, iii, iv)

Scale of Points for FD-2

Presentation 5 pts

Neat Concise, contains all required information, 3 sheets allowed

Achievement 65 pts

Detailed description of program presented, location, date and time, attendance, research and preparation for program, materials used/provided, other

Participation 15 pts

Size of club, involvement of members, community, government agencies, youth, professionals, residents in facilities, others. Not all must be involved.

Record or Documentation 15 pts

Supporting data(as applicable), clear, concise, well-labelled and neatly attached, before and after photographs, letters of appreciation, community awards, newspaper/magazine articles, financial report.

SECTION FIVE: Historic Preservation/Historic, Memorial or Church Gardens

HP-1 The May Duff Walters Achievement Award for Preservation of Beauty

(GCFP Historic Preservation Award)

Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner for a historic preservation project such as the restoration of a park, a building and/or garden of importance to local, state or national heritage. General Scale of points applies.

HP-1(A) Single member garden club - (i, ii, iii, iv)

HP-1(B) Group of member clubs (councils or districts, etc.) (v)

HP-1(C) State Garden Club - (i, ii, iii, iv)

HP-2 Decoration of Historic Building

Certificate of Merit and \$100 at the National Level

Awarded for the tasteful decoration a historic building/house/mansion. Decorations are not required to be of the period of the building, but should be creative, distinctive, and harmonize with the building’s style. Designer’s choice of all materials within purview of curator, official, or owner of the building. General scale of points applies.

HP-2(A) Single member garden club – (i, ii, iii, iv)

HP-2(B) Group of member clubs (councils or districts, etc.) (v)

SECTION SIX: Gardening

G-1 Container Gardening

Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner for the most outstanding container or containers of fruit, vegetables, flowers or a combination there of.

G-1(A) Single container grown by an NGC member

G-1(B) Multiple containers in one location grown by an NGC member

G-1(C) Single container grown by an NGC club

G-1(D) Multiple containers in one location grown by an NGC club- size (i, ii, iii, iv)

Scale of Points for G-1

Presentation5 pts

Neat, concise, includes all information requested, 3 sheets allowed.

Container Quality.....90 pts

Selection of container, selection of plants for container, unity of plants and container, consideration of design elements and principles.

Record/Documentation5 pts

Supporting data including at least one photo, clear, well-labeled and neatly Attached, plant list, publicity (if any), letters of appreciation, etc. if planted in public rather than private setting.

G-2 Edible Gardening

Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner for the most outstanding garden of edibles (fruits, vegetables, edible flowers).

G-2(A) Garden of edibles grown by an individual

G-2(B) Garden incorporating edibles in an ornamental landscape grown by an individual

G-2(C) Garden of edibles grown by a club-size (i, ii, iii, iv)

G-2(D) Garden incorporating edibles in an ornamental landscape grown by a club-(i, ii, iii, iv)

Scale of Points for G-2

Presentation5 pts

Neat, concise, includes all information requested, 3 sheets allowed.

Quality of Garden.....90 pts

Garden plan, selection of plants for container, growth and maturity of plants

Successful incorporation and production of edibles, overall health and attractiveness

Record/Documentation5 pts

Supporting data including at least one photo, clear, well-labeled and neatly

Attached, plant list, publicity (if any), letters of appreciation, etc. if in public setting

G-3 Therapy Gardens

(GCFP Therapy Gardens Award)

Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner for the establishment or restoration of a garden or gardens to benefit the physically or learning challenged, residents in nursing homes, schools, prisons, low income housing, cancer centers, etc. Includes barrier free gardens, accessible gardening, community gardens, meditation gardens at a hospital, etc. The purpose of these gardens may also be to increase awareness or to give hope. General scale of points applies.

- G-3(A)** Single member garden club - (i, ii, iii, iv)
- G-3(B)** Group of member clubs (councils or districts, etc.) (v)
- G-3(C)** Individual garden club member
- G-3(D)** State Garden Club - (i, ii, iii, iv)

SECTION SEVEN: Landscaping and Landscape Design

L-1 Blue Star Memorial Highway Marker (GCFP Blue Star Memorial Marker Award) Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner for the most outstanding Blue Star Memorial Highway Marker landscaping project. The marker and landscaping may be part of a highway department rest area maintained by the department. The project may have been continuous, but major landscaping must be completed within two years. The project may be a replacement of a destroyed or long neglected marker. General scale of points applies.

- L-1(A)** Single member garden club - (i, ii, iii, iv)
- L-1(B)** Group of member clubs (councils or districts, etc.) (v)
- L-1(C)** State Garden Club - (i, ii, iii, iv)

L-2. Blue Star Memorial Byway Marker Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner of the most outstanding Blue Star Memorial Byway Marker landscaping project. Same parameters as L-1. General scale of points applies.

- L-2(A)** Single member garden club - (i, ii, iii, iv)
- L-2(B)** Group of member clubs (councils or districts, etc.) (v)
- L-2(C)** State Garden Club - (i, ii, iii, iv)

L-3. Blue Star Memorial Marker Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner of the most outstanding Blue Star Memorial landscaping project at a National Cemetery, veteran's facility or other civic location. Same parameters as L-1. General scale of points applies.

- L-3(A)** Single member garden club - (i, ii, iii, iv)
- L-3(B)** Group of member clubs (councils or districts, etc.) (v)
- L-3(C)** State Garden Club - (i, ii, iii, iv)

L-4 Dr. William C. Welch Award Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner for the most significant contribution in providing planning and planting for: commercial property, church or synagogue, hospital, library, civic center, park, waterfront, etc. Copy of landscape plan must be included with application. General scale points.

- L-4(A)** Single member club - Single member garden club - (i, ii, iii, iv)

L-5 Landscape Design (GCFP Landscape Design Award)

Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner for the most outstanding project in the field of landscape design. General scale of points applies.

L-5(A) Single member garden club - (i, ii, iii, iv)

L-5(B) Group of member clubs (councils or districts, etc.) (v)

L-5(C) State Garden Club - (i, ii, iii, iv)

L-6 Landscape Design for Church Gardens (GCFP Church Gardens Award)

Certificate of Merit and \$100 at the National Level

The May Duff Walters Achievement Award may be awarded to the Overall Winner for planning and/or planting a church or synagogue garden that meets the needs of the congregation. General scale of points applies.

L-6(A) Single member garden club - (i, ii, iii, iv)

L-6(B) Group of member clubs (councils or districts, etc.) (v)

L-6(C) Individual garden club member

SECTION EIGHT: Native Plants and Wildflowers

Native Plants and Wildflower Awards

Awards of up to \$1,000, may be awarded to winners at the National level. Entries must include supporting information as applicable: Before and after photos; safety must be considered in all plantings; educational value as well as aesthetic beauty should be shown; unique aspects and/or unusual features; provide financial statement; other pertinent information. General scale of points applies to all NPW awards.

No NPW project may receive an award for two consecutive years.

NPW-1 Roadside Plantings

Awarded for notable environmental preservation and enhancement of roadsides and rest areas using wildflowers and plants native to your region. Project may be sited on rural byways, urban highways, roadside rest areas, entrances to towns, medians, etc.

NPW-1(A) Single member garden club - (i, ii, iii, iv)

NPW-1(B) Group of member clubs (councils or districts, etc.) (v)

NPW-1(C) State Garden Club - (i, ii, iii, iv)

NPW-2 Civic Projects with Native Plants (GCFP Native Plant Project Award)

Awarded for establishing wildflower gardens, memorial gardens, or the restoration of historic gardens with emphasis on plant material native to your region.

NPW-2(A) Single member garden club - (i, ii, iii, iv)

NPW-2(B) Group of member clubs (councils or districts, etc.) (v)

NPW-2(C) State Garden Club - (i, ii, iii, iv)

NPW-3 Outdoor Classrooms, Nature Trails

Awarded for establishing outdoor classrooms, nature trails, wildflower walks, etc. with the emphasis on wildflowers and plants native to your region.

NPW-3(A) Single member garden club - (i, ii, iii, iv)

NPW-3(B) Group of member clubs (councils or districts, etc.) (v)

NPW-3(C) State Garden Club - (i, ii, iii, iv)

SECTION NINE: Membership and Promotion

MP-1 Garden Club Membership

Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner for the most innovative activity or activities, or most outstanding effort to increase public visibility; to increase club membership or to make the public aware of the mission and activities of garden clubs; including membership brochures, leaflets and/or any other publication used, as well as, publicity received. **(Printed materials, materials for electronic publication and publicity may be attached in their entirety to the application and are not counted in the 3-page limit)**

MP-1(A) Single member garden club - (i, ii, iii, iv)

MP-1(B) Group of member clubs (councils or districts, etc.) (v)

MP-1(C) State Garden Club - (i, ii, iii, iv)

Scale of Points for MP-1

Presentation 5 pts

Neat, concise, contains all required information, 3 sheets allowed with attachments

Achievement 65 pts

Innovative nature of activities and/or publications; quality of printed materials and contents (includes electronic publications); activities to attain goals; planning and execution of activities and/or publications; success of efforts.

Participation 15 pts

Size of club, involvement of members, community, professionals, youth, as applicable.

Record or Documentation 15 pts

Supporting data (as applicable), clear, well-labeled and neatly attached photos, if applicable, any printed material created including for website, social media, etc.

MP-2 National Garden Week

Certificate of Merit and \$100 at the National Level

Awarded for best overall promotion of National Garden Week; entry to show community awareness throughout the entire week and include local and/or state proclamations. General scale of points applies.

MP-2(A) Single member garden club - (i, ii, iii, iv)

MP-2(B) Group of member clubs (councils or districts, etc.) (v)

MP-2(C) State Garden Club - (i, ii, iii, iv)

MP-3 Social Media/Website

(GCFP Social Media/Website Award)

Certificate of Merit and \$200 at the National Level, divided among the four categories.

Awarded for the most outstanding website or social media page promoting the sponsoring organization and NGC objectives. The site or page **MUST** have at least a portion available for public viewing. Provide on the NGC Awards Application Form your website address, who maintains site, how often updated, and cost. Ease of navigation will be considered while judging from the current site. Include size of club, group of clubs or state organization (i, ii, iii, iv, v).

MP-3(A) Website designed and managed by club member/members

MP-3(B) Social media page designed and managed by club member/members

MP-3(C) Website professionally designed

MP-3(D) Social media page professionally designed

SCALE OF POINTS For MP-3

Presentation: Design/Appearance: attractive, engaging, easy to view; layout...**25 pts.**

Navigation: Ease of navigation, navigation system (bar, map, etc.), logical flow of pages, clear page headers, links active..... **35 pts.**

Achievement: Club/group information present/easy to find, educational..... **20 pts.**

Promotion: Promotes NGC objectives..... **10 pts.**

Maintenance: Does it appear to be updated?..... **10 pts.**

TOTAL 100 points

MP-4 Video/CD/DVD/Flash Drive

(GCFP Video/CD/DVD Award)

A Certificate of Merit and a \$100 at the National level

Awarded to the Overall Winner of the best video/CD/DVD/flash drive (or any other like or newer technology) production on any NGC objective as listed below:

- | | |
|---------------------------|-------------|
| 1. History/Archives | 5. Projects |
| 2. Garden Tours (private) | 6. Programs |
| 3. Garden Tours (public) | 7. Other |
| 4. Flower Shows | |

Eligible to apply:

MP-4(A) Single member garden club - (i, ii, iii, iv)

MP-4(B) Group of member clubs (councils or districts, etc.) (v)

MP-4(C) State Garden Club - (i, ii, iii, iv)

MP-4(D) Affiliate (dues paid directly to State and NGC)

SCALE OF POINTS for MP-4

Presentation**60**

Includes required information on NGC Awards Application form (3 pages allowed). Design/appearance/audio: Memorable content and delivery; creativity; images clear, concise, easy to view and comprehend; logical order of sequence; all visual effects contribute to rather than detract from the message.

Achievement**20**

Overall impact (educational, inspiring, persuasive); club/group information present and accurate.

Promotion**20**

Clear message; promotes NGC objectives or projects; means of distribution, profits realized if applicable. **Total - 100 points**

MP-5 Radio and/or TV

A Certificate of Merit and a \$100 at the National level

Awarded to the Overall Winner having the best garden-oriented programming. Submit date/s aired, length of programs and typewritten script/s of series or guest appearances, if available. Submit date/s aired, length of program and typewritten scripts of public service announcements. Submit audio or video tape of any one program or public service announcements. Scale of points: same as MP-4

MP-5(A) Radio: A single or series of programs, or a single or series of Public Service Announcements (10, 20, 30, 60 seconds), guest appearance/s, or other.

MP-5(B) Television: Single or series of programs on local or a single or series of Public Service Announcements (10, 20, 30, 60 seconds), guest appearance/s or other.

Eligible to apply:

Single member garden club - (i, ii, iii, iv)

Group of member clubs (councils or districts, etc.) (v)

Individual garden club member (vi)

State Garden Club - (i, ii, iii, iv)

Affiliate (dues paid directly to State and NGC) (vii)

Individual Affiliate Member (member of State and NGC Affiliate organization) (viii)

MP-6 Membership - The Violet N. Gose Award

A Certificate of Merit and a \$100 at the National level to each A and B

Award calculated from data at National Headquarters, no application necessary.

MP-6(A) State Garden Club showing greatest increase in paid membership, as of October 31 of the award year

MP-6(B) State Garden Club showing the greatest per capita increase in paid membership, as of October 31 of the award year.

MP-7 Hazel O'Hern - *The National Gardener* Award

Certificate of Merit for the State with the largest increase in subscriptions to *The National Gardener*. The state must have a minimum of 150 paid subscriptions and a 10% increase for the year. **Award calculated from data at National Headquarters, no application necessary.**

MP-8 Life Membership Award

Certificate and \$100 at the National Level

Award calculated from data at National Headquarters, no application necessary.

Presented to:

MP-8(A) the State Garden Club with the greatest increase in National Life Memberships from May 1 to April 30.

MP-8(B) the State Garden Club with the greatest per capita increase in National Life Memberships from May 1 to April 30.

SECTION TEN: Publications

General Information for Publications 1 and 2: 3-page limit does not apply. Entries for PUB-1 and PUB-2 should be submitted in an envelope. Two National applications are required, one attached to the outside of the envelope and one placed inside with one State application form. Electronic applications are acceptable BUT THEY MUST BE IN PDF OR WORD FORMAT. For return of submitted books or CD's, a self-addressed, stamped envelope must be included. Entries will be returned following the National Convention.

PUB-1 Publications (GCFP Newsletter Publication Award)

Tommy Donnan Certificate of Merit

Awarded in each category 1-4 for publications that are published at least three times per year under one-editorship or management. Notices and flyers for one-time events do not apply. Newsletters: submit only three sample issues and state number issues per year. Printed publications or those prepared for electronic distribution are acceptable in proper format.

Categories:

1. Newsletter - one 8 ½ x 11" or one 8 ½ x 14" sheet of paper
2. Newsletter or Magazine of 3-12 pages
3. Newsletter, Magazine or Bulletin of 13-24 pages
4. Newsletter, Magazine or Bulletin over 24 pages

Eligibility for Categories 1-4:

PUB-1(A) Single member garden club - (i, ii, iii, iv)

PUB-1(B) Group of member clubs (councils or districts, etc.)(v)

PUB-1(C) State Garden Club - (i, ii, iii, iv)

PUB(-1D) Affiliate (dues paid directly to State and NGC) (vi)

SCALE OF POINTS for PUB-1 and 2

Presentation (as applicable)	5 pts
Application includes brief description of publication, club membership. No limit on number of pages in publication.	
Achievement (as applicable)	65 pts
Educational, informative, accuracy, clarity of subject; quality of printing, photography, and/or graphics; coverage received; general appeal; <u>indicates that your organization is a member of National Garden Clubs, Inc.</u>	
Promotes NGC Objective/s	15 pts
Record or Documentation (as applicable)	15 pts
Number of copies distributed/sold, how distributed, financial information: cost of publishing, price if sold, market reached.	
	Total - 100 points

PUB-2 (GCFP Specialized Publication Award)

Tommy Donnan Certificate of Merit

Awarded to the entry judged best in each category 1-8. Notices and flyers for one-time events are not eligible. Printed publications or those prepared for electronic distribution are acceptable in the proper format. Scale of points for PUB-1 applies.

Categories:

1. manuals, handbooks (examples: procedural, duties of officers, awards)
2. educational (examples: environmental, landscape, gardening, horticulture therapy)
3. horticulture, design (examples: judging, guide to exhibiting, floral design, mechanics)

4. history
5. membership (examples: brochure, leaflet)
6. calendars
7. cookbooks
8. other

Eligibility for Categories 1-8:

PUB-2(A) Single member garden club - (i, ii, iii, iv)

PUB-2(B) Group of member clubs (councils or districts, etc.) (v)

PUB-2(C) State Garden Club - (i, ii, iii, iv)

PUB-2(D) Affiliate (dues paid directly to State and NGC) (vi)

SECTION ELEVEN: Service and Recognition Awards

SR-1 Award of Distinguished Service (GCFP Award of Distinguished Service)

May be presented by a local garden club to businesses, industrial establishments, schools, youth clubs, civic organizations, etc., who are not affiliated with a garden club, for on-going or completed projects. Award Certificates #5234 may be purchased from NGC Member Services in St. Louis.

SR-3 NGC Member Award of Honor

May be awarded to one member in each region whose volunteer efforts during a period of five or more years has made outstanding contributions to club and community, in one or more of the following areas: civic development, horticulture therapy, youth activities, conservation, landscape design, horticulture, floral design, or all-around excellence.

Eligibility: any member of a State Garden Club, who has never been a member of NGC Board of Directors. Eligibility and Rules listed on NGC Website, in a separate document on the Awards page. A book of evidence should be submitted not to exceed 6 pages as specified in the rules. Information may be obtained from State or Regional Awards Chairman.

Entries are due to the State Awards Chairman by January 1. State Award Chairman forwards one entry to Regional Award Chairman by February 1. Regional Award Chairman forwards one winner to National Award of Honor Chairman by February 20. The eight Regional Winners will receive a NGC Certificate and a pin at the NGC convention. They will be recognized in *The National Gardener*.

SR-5 NGC Award for Major Non-Standard Flower Shows

A medal depicting the NGC Seal hung on a green ribbon may be presented at a major non-standard flower show, e.g. The New England Spring Flower Show (Massachusetts), The Southeastern Flower Show (Atlanta), etc., if the committee for the shows agrees to the presentation. Two medals will be available, one for the exhibit judged to be the finest in the Horticulture Division and one for the exhibit judged to be the finest in the Design Division. Winning exhibits must be blue ribbon winners scoring 95 or more and selection made by three NGC Accredited Flower Show Judges. Presentation to winners shall be by the President of the State Garden Club or an NGC Officer when possible. **Make application in writing to NGC Headquarters six months in advance of the Flower Show date.**

SECTION TWELVE: Yearbooks

YB-1 Club Yearbooks

(GCFP Club Yearbook Award)

Certificate of Commendation with First Place recognition

Awarded for outstanding yearbooks in each of the following categories, determined by number of members, including Life Members, on whom NGC dues are paid. Yearbooks may be accepted for competition on the calendar year or the club year (the same yearbook may be submitted only one time in awards year). No envelope necessary. State Awards Chairman submits winning Yearbook in each category to Regional Awards Chairman. Regional Awards Chairman sends name of winning entry in each category to NGC Awards Chairman no later than March 30.

YB-1 Single member garden club, categories:

1. Club under 20 members
2. Club 20-29
3. Club 30-44
4. Club 45-69
5. Club 70-99
6. Club 100-299
7. Club 300 or more

SCALE OF POINTS for YB-1 (Club Yearbooks)

FORMAT:

- ___ **Book Structure:** Practical, convenient size for membership, durable, neat. Yearbooks may be stapled, spiral, or 3-ring binders. Material should be well placed with ample margins, and font size suitable for members to read**2 pts**
- ___ **Cover:** Include name of club, town, state organization, year, and appealing design. If 3-ring binder cover is used, substitute with paper cover and include required information as listed above, and so note.**2 pts**
- ___ **Title page:** Include name of club, town, state organization, year, number of dues paying members, and affiliated organizations (district, region, NGC, other). If state and national dues are paid on associate/inactive/honorary members, they must be counted in total membership.**2 pts**
- ___ **Table of Contents:** Number yearbook pages and list topics on Contents Page.....**1 pt**
- ___ **Subsequent pages:** In any order, most useful to members and best fit for page placement. Information in a club yearbook should be in logical order. National and State information does not have to be in front.
- ___ **Membership Roster:** with complete mailing addresses, telephone numbers and e-mail addresses (if applicable). Avoid crowding. Suggestion to save space: "All area codes are _____ and postal zip codes are (____, nine digits) unless otherwise noted**2 pts**
- ___ **List of Club Officers and Committee Chairmen****1 pt**
- ___ **NGC Information:** Name of NGC President, theme of administration, list NGC website and State website addresses for referral**1 pt**
- ___ **Other information:** Name of Region Director, theme of Region, referral to Region's website; Name of State President, theme of State President, referral to State's website**2 pts**
- ___ **Calendar of Events:** List dates and locations for district/state/region/national meetings and events to encourage members to attend and to eliminate the setting of conflicting dates.**2 pts**

- ___ **Programs:** Topics should cover a variety of NGC goals and objectives such as Birds, Blue Star Memorials, Butterflies, Conservation, Environment, Floral Design, Horticulture, Horticulture Therapy, Recycling, Floral Design, etc.
(Indicate if special interest club. e.g. Horticulture, only; Design, only; Faith Based; etc.)
1. Meets minimum number of meetings required by state**3 pts**
 2. List date and time of meeting, location with address**3 pts**
 3. List name of speaker/s, qualifications (brief), program title**4 pts**
 4. Variety of program topics (theme not required)**14 pts**
 - a. Variety of styles of programs (lectures, slides, power point, tours, etc.....**12 pts**
 - b. Variety of speakers (specialists, members, panel, etc.)**14 pts**

- ___ **Projects:** Projects involve actual membership participation that benefit the community and further NGC goals and objectives. Some fund raisers (sale of bulbs, bedding plants, herbs, etc.) may help to beautify the community, as well as produce revenue for clubs. Some fund raisers may help promote NGC Member Services as well as publicize our organization and goals. Certain social activities may lead to membership increase. State such in descriptions.
1. List Continuing and New Projects (club not required to have new projects) ...**15 pts**
 2. Give brief word description of projects: Include location, name of chairman, how members participate, list of donations, if applicable, in-kind donations, if applicable, plans for maintenance, if applicable, etc.**20 pts**
- Options: (no points given)** Could fill available space. Some clubs include bylaws, budget, fund raising, roll call, former club presidents.
3. **Club theme:** If theme is used, it should be evident throughout the book. Themes may be interpreted with monthly program topics and/or titles, graphics, quotes. Projects do not need to be limited to theme.
 4. **Others:** NGC Mission Statement, NGC Conservation Pledge, NGC Environmental Mission Statement, NGC Water Conservation Platform, List of members who are Life Members in state, region, NGC, List of Awards received previous year.

Total – 100 points

YB-3 Yearbook, Group of member clubs, council, district (GCFP Yearbook Award B)

SCALE OF POINTS for YB-3 Yearbooks

FORMAT:

- ___ **Book Structure:** Practical, convenient size for members, durable, neat. Yearbook may be stapled, spiral, or 3-ring binders. Material should be well placed with ample margins and font size suitable for members to read. **3 pts**
- ___ **Cover:** Include name of organization, state, year, and appealing design. If 3-ring binder cover is used, substitute with paper cover and include required information listed above, and so note**3 pts.**
- ___ **Title Page:** Include name of group, number of clubs involved, affiliations including NGC, region, state, other. Include name of NGC President, Regional Director, State President with each affiliation**2 pts.**
- ___ **Table of Contents:** Number the yearbook pages and list topics with respective page numbers**2 pts.**
- ___ **Subsequent Pages:** Order that is pleasing to your organization and best fit for page placement.

- ___ **Organizational Information:** List organizations officers and committee chairmen. Include complete mailing addresses, telephone numbers, e-mail addresses, and club affiliation for each. List addresses for state garden club website, Region website, and NGC**10 pts.**
 - ___ **Calendar of Events:** List meeting dates for your organization, for your state meetings, region, and national meetings, as well as schools, symposiums, and special events. This will eliminate the setting of conflicting dates**10 pts.**
 - ___ **Bylaws, policies, and objectives****10 pts.**
 - ___ **Programs:** List meeting topics, include dates, time, and place (give address). Give name of speaker. Indicate if program is a presentation, tour, workshop, sharing activity, etc.**20 pts.**
 - ___ **Projects:** List projects as continuing or new, including name of chairman, location and description of project. Indicate if fundraising is a part of the project. (Some fund raisers may help with beautifying the community or education of public, as well as produce revenue for your organization).**20 pts.**
 - ___ **Member Club Information:** List of member clubs, including club president names, addresses, phone numbers, e-mail addresses. Include meeting dates for each club. List total number of dues paying members.**20 pts.**
 - ___ **Options: (no points given)** Former Presidents, Yearly themes, Mission Statement
- Total – 100 points**

YB-5 Yearbooks for State Garden Club

YB-5(A) 1. With Advertisements

YB-5(B) 2. Without Advertisements

SCALE OF POINTS FOR YB-5

FORMAT:

- ___ **Book Structure:** Practical, convenient size for membership, durable, neat. Yearbooks may be stapled, spiral, or 3-ring binders. Material should be well placed with ample margins and font size suitable for members to read.**2 pts.**
- ___ **Cover:** Include name of State Garden Club, year, appealing design. If 3-ring binder cover is used, substitute with paper cover and include required information listed above, and so note.**2 pts.**
- ___ **Title Page:** Include name of State Garden Club, year, total membership, number of clubs, affiliation including NGC, region, other. Include name of NGC President, Regional Director, State President with each affiliation.**3 pts.**
- ___ **Table of Contents:** Number the yearbook pages and list topics with respective page numbers.**3 pts.**
- ___ **Subsequent Pages:** In any order most useful and best fit for page placement.
 - a. **State Information:** List names, addresses, phone numbers, and e-mail addresses of state officers, Committee Chairmen, and District Directors (if applicable).....**10 pts.**
 - b. **National and Regional Information:** List name, theme, and projects of NGC President. List address, phone number, e-mail address of NGC Headquarters in St. Louis. List NGC website address: www.gardenclub.org and Regional website address. List Regional Director’s name, address, phone number, e-mail address. Include theme and projects.**10 pts.**

- c. Calendar of Events:** Include list of state meeting dates, schools, symposiums, workshops, and special events. Include national, regional, state and district conventions/board meetings. This will eliminate conflicts in scheduling.**10 pts.**
- d. Projects:** List projects as continuing or new, including name of chairman, location, and description of project. New projects are not required.....**20 pts.**
- e. NGC Sponsored Schools:** Course information, listed and explained**20 pts.**
- f. Member Club Information:** Roster to include name, address, phone number, and e-mail address of each club president (choice of alphabetical, by district, etc.). List Youth Garden Clubs along with a person’s name and contact information..**20 pts.**
- g. Options: (no points given)** Budget, Bylaws, Former State Presidents, Duties of Chairmen, list of NGC Consultants and NGC Judges, NGC and Regional Awards Chairmen with contact information **Total – 100 points**

YB-6(A) Yearbooks for Club of Judges, Council of Judges, or Consultants

SCALE OF POINTS FOR YB-6(A)

FORMAT

- ___ Book Structure:** Practical, durable, neat. Yearbooks may be stapled, spiral, or 3-ring binder. Material should be well placed with ample margins and font size suitable for members to read. **2 pts.**
- ___ Cover:** Include name of organization, state, year, and appealing design. If 3-ring binder is used, substitute with paper cover and include required information listed above, and so note. **2 pts.**
- ___ Title Page:** Include name of organization, number of members, affiliation including NGC, region, state, other. **3 pts.**
- ___ Table of Contents:** Number the yearbook pages and list topics with respective page numbers. **3 pts.**
- ___ Subsequent Pages:** In any order most useful and best fit for page placement.
 - a. Organizational Information:** List Officers and Committee Chairmen (club affiliations optional). **10 pts.**
 - b. National and Regional Information:** List name of NGC President, Region Director, and State President. List website of NGC, Region, and State. **10 pts.**
 - c. Calendar of Events:** Include list of national, regional, and state conventions, schools, and special events. **10 pts.**
 - d. Policies and Objectives:** Include policies and objectives of organization. (Bylaws, history are optional). **10 pts.**
 - e. Member Information:** Include membership roster with complete addresses, e-mail, telephone numbers. (Status, refresher dates, club affiliations optional). **10 pts.**
 - f. Projects:** List projects as continuing or new, including name of chairman, location and description of project, sponsored courses, donations. **20 pts.**
 - g. Meetings/Programs:** List meetings, include date, time and place of meeting. Give title of program, speaker with brief qualifications. Describe program as workshop, tour, panel, etc. **20 pts.**
 - h. Options: (no points given)** Mission Statement, Former Presidents **Total – 100 points**

SECTION THIRTEEN: Youth Awards

Y-1 Youth Garden Club (GCFP Youth Gardening Award)

Augusta H. Brewer Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner member club sponsor of a youth club, which has been most successful in promoting all phases of garden club work with youth. Indicate grade/s, sponsor, list of programs presented to the youth, meeting dates, and number of youth involved. Do not duplicate with other youth awards. General scale of points applies.

Eligible: **Y-1(A)** Grades 1-3 **Y-1(C)** Grades 7-9
 Y-1(B) Grades 4-6 **Y-1(D)** Other

Y-2 Horticulture Achievement by a Youth Garden Club (GCFP Youth Achievement Award)

The Hessie Thomson Morrah Award and \$100 at the National Level

Awarded to the Overall Winner member garden club sponsor of a youth garden club for outstanding horticulture activity. Indicate name of sponsor, grade(s), list of programs presented to the youth, meeting dates and number of youth involved. Do not duplicate with other junior/intermediate awards. General scale of points applies.

Eligible: **Y-2(A)** Grades 1-3 **Y-2(C)** Grades 7-9
 Y-2(B) Grades 4-6 **Y-2(D)** Other

Y-3 High School Gardeners Accomplishment

(GCFP High School Gardeners Accomplishment Award)

Carrie Buhrman Nettleton Award and a \$100 at the National level

Awarded to the member garden club sponsor of a High School Gardeners Club that has carried out the best all-around gardening project. Indicate grade(s), sponsor, and include list of programs presented to the youth, meeting dates, and number of youth involved. General scale of pints applies.

Y-4 Youth Environmental Concern Award (GCFP Youth Environmental Concern Award)

Winifred F. Fink Award and a \$100 at the National level

Awarded to the Overall Winner member garden club sponsor of a youth garden club, for the most outstanding project in the field of environmental concern, e. g. horticulture, landscaping, anti-litter, restoration, others. General scale of points applies.

Eligible: **Y-4(A)** Grades 1-3 **Y-4(C)** Grades 7-9
 Y-4(B) Grades 4-6 **Y-4(D)** Other

Y-5 Youth Horticulture Award

(GCFP Youth Horticulture Award)

Certificate of Merit and \$100 at the National Level

Awarded to the Overall Winner member garden club sponsor of a youth Garden Club, for the most significant effort in planting and growing horticulture in an outdoor area. Participants may seek advice from any source, but must do the actual gardening themselves. General scale of points applies.

Eligible: **Y-4(A)** Grades 1-3 **Y-4(C)** Grades 7-9
 Y-4(B) Grades 4-6 **Y-4(D)** Other

Y-6 High School Distinguished Service Project

Certificate of Merit and \$100 for first place, \$50 for second place at the National level

May be awarded, at the National level, to a HIGH SCHOOL STUDENT, grades 9-12, for an outstanding civic project making a significant improvement for public benefit, e.g. environment, conservation, landscape, horticulture, recycling, horticulture therapy, others. General scale of points applies.

Contest must be sponsored by: a single member garden club, group of member clubs, districts, or a State Garden Club.

SECTION FOURTEEN: Adult Work with Youth

YR-1 Youth Horticulture Education - Helen Hussey Champlin Award

(GCFP Gardening Among Youth Award)

A Certificate of Merit and a \$100 at the National level

Awarded for the best promotion of gardening among youth, based on the belief that youth should be educated to become future horticulturists. General scale of points applies.

YR-1(A) Single member garden club – (i, ii, iii, iv)

YR-1(B) Group of member clubs (councils or districts, etc.) (v)

YR-1(C) State Garden Club - (i, ii, iii, iv)

YR-2 Environmental Education

The Jesse M. Connor Award and \$100 at the National level

Awarded for the most outstanding project in the field of environmental education involving youth. General scale of points applies.

YR-1(A) Single member garden club – (i, ii, iii, iv)

YR-1(B) Group of member clubs (councils or districts, etc.) (v)

YR-1(C) State Garden Club - (i, ii, iii, iv)

YR-3 Youth Leadership Award

(GCFP Youth Leadership Award)

The Mary Louise Michie Award and \$100 at the National Level

Awarded to an individual who has given outstanding service to youth as a leader of a Youth Garden Club in any grade category through high school. NGC general scale of points applies.

Eligible: Individual garden club member

STANDARD FLOWER SHOW ACHIEVEMENT AWARDS (SFSAA)

****New Flower Show Award Categories will not be available until January 2018.**

Old categories and numbers apply for 2017 shows. Complete the NGC Flower Show Achievement Award Application Form. State Awards Chairman submits to NGC Flower Show Achievement Awards Chairman.

1. AWARD YEAR: January 1 to December 31 annually.

2. PROCEDURE: State designated Chairman must be notified of club/s' or organization/s' intent to apply, well in advance of show. See *Handbook for Flower Shows*, Revised 2017, page 48.

3. DEADLINE: Due to State Flower Show Evaluation Chairman by January 1. All applications must be sent by the State Awards Chairman to the NGC Flower Show Awards Chairman to arrive no later than January 15.

4. ELIGIBILITY: Only National Garden Clubs members are eligible to apply for NGC awards unless otherwise stated in the award description: Single member garden clubs, Groups of member clubs, Councils of Accredited Flower Show Judges, State Garden Clubs. Junior, Youth Garden Clubs must be sponsored by a member garden club. Affiliate Members are eligible to apply for Awards as specified.

5. REQUIRED SCORE: When applying for a NGC Standard Flower Show Achievement Award the show must score 95 or more points, as determined by the Judges' Evaluating Panel.

6. ROSETTES, CERTIFICATES OF AWARD OF MERIT, CERTICATES OF EXCELLENCE: shall be recognized at the NGC Convention. Rosettes and runner-up certificates for Award #11 shall be presented at NGC Convention. Winning Standard Flower Shows sponsored by five or more clubs will receive five rosettes; additional rosettes for sponsoring clubs may be purchased from Member Services.

7. APPLICATION FORMS: All applications must be on current NGC Flower Show Achievement Application Forms obtained from the State Awards Chairman. The form must be signed by the State President and State Awards Chairman. One NGC application form should be permanently attached to inside cover of the Book of Evidence. A duplicate form and GCFP Flower Show Application form should be attached with paper clip.

8. PROCEDURE FOR APPLYING - Clubs, Groups of Clubs, State Garden Clubs: All applications for NGC Awards must be made through the State Awards Chairman (except as specified).

9. The NGC Awards Committee will consider only one application for each numbered award or category within a numbered award. Each State Garden Club may receive all awards merited in any given year, provided all qualifications are met. See exception #10.

10. Awards #5 and #25 may not be applied for or won by the same organization in two consecutive years.

11. Requirements for Preparing a Book of Evidence for Flower Show Achievement Awards - refer to the Handbook for Flower Shows, revised 2017

You may compile the Book of Evidence for Flower Show Achievement Awards and save in PDF format, then put on a CD/DVD. Any format such as Power Point, Publisher, Word, etc. may be used as long as it is saved in PDF format. Label should be placed on CD/DVD. Place CD/DVD along with a copy of the Flower Show Schedule, the Awards Application Form Sheets, and Evaluations in an envelope. Submit entry to the GCFP Flower Show Evaluations Chairman. If mailing CD/DVD as an entry, DO NOT send the book of Evidence.

If you do not choose to copy to CD/DVD, you will need to mail the Book of Evidence, Flower Show Schedule, Awards Application Form Sheets, and Evaluations. Include return postage for return of entry following judging. (Priority mailing fees are recommended).

**STANDARD FLOWER SHOW ACHIEVEMENT AWARD (SFSAA)
OFFERED NON-COMPETATIVE ONLY WITHIN EACH STATE
NON-COMPETATIVE BETWEEN STATES**

Refer to Rules and Requirements as published in *Handbook for Flower Shows*, 2017 edition. Councils of Garden Clubs must consist of at least three (3) NGC Member Clubs and recognized by the State Garden Club to be eligible for a NGC Standard Flower Show Achievement Award.

#5 A, B, C, D Club Standard Flower Show - Purple Rosette

Winning club is not eligible to receive this award in consecutive years.

- A. Membership fewer than 21. Minimum of one (1) Special Exhibit required.
- B. Membership 21-49. Minimum of two (2) Special Exhibits required.
- C. Membership 50-99. Minimum of three (3) Special Exhibits required.
- D. Membership 100 or more. Minimum of four (4) Special Exhibits required.

#17 A, B, C, D, E Home Standard Flower Show – Blue Rosette

- A. One (1) member club, one or more homes; garden/s optional. Minimum of two (2) Special Exhibits required.
- B. One (1) member club, one or more homes, in combination with some exhibits staged in a public building; garden/s optional. Minimum of two Special Exhibits required.
- C. Two (2) or more member clubs, one or more homes; garden/s optional. Minimum of three (3) Special Exhibits required.
- D. Two (2) or more member clubs, one or more homes, in combinations with some exhibits staged in a public building; garden/s optional. Minimum of three (3) Special Exhibits required.
- E. Council of Garden Clubs, Judges Council, NGC District/s of Garden Clubs, one or more homes; garden/s optional. Minimum of three (3) Special Exhibits required.

#18 A, B Council Standard Flower Show – Rose Rosette. Minimum of three Special Exhibits required.

- A. Council of Garden Clubs Standard Flower Show, sponsored by at least three (3) NGC members clubs belonging to an association, federation, group, circle, etc. and recognized by the State Garden Club. Minimum of three (3) Special Exhibits required.
- B. Judges Council/s Standard Flower Show. Minimum of three (3) Special Exhibits required.

#21 A, B, C Patriotic Standard Flower Show – Red/White/Blue Rosette

May be held in home/s and/or public building/s. Requirements: US flag must be correctly and prominently displayed. Exhibitors are not limited or required to use patriotic colors.

- A. One (1) member club. Minimum of two (2) Special Exhibits required.
- B. Two (2) or more member clubs. Minimum of three (3) Special Exhibits required.
- C. Council of Garden Clubs, Judges Council, District of Garden Clubs. Minimum of three (3) Special Exhibits required.

#22 A, B, C Holiday Standard Flower Show – Red/Green Rosette.

May be held in home/s and/or public buildings. The spirit of a holiday/s must be featured.

- A. One (1) member club. Minimum of two (2) Special Exhibits required.
- B. Two (2) or more member clubs. Minimum of three (3) Special Exhibits required.
- C. Council of Garden Clubs, Judges Council, State District of Garden Clubs. Minimum of three (3) Special Exhibits required.

#25 A, B, C Petite Standard Flower Show of Miniature and/or Small Exhibits – Small Yellow Rosette.

May be held in home/s and/or public building/s. Show must qualify as a Petite Standard Flower Show in both Design and Horticulture Divisions. See Handbook, pg 8 for definition of acceptable horticulture. Winning organization is not eligible to receive this award in consecutive years.

- A. One (1) member club. Minimum of two (2) Special Exhibits required.
- B. Two (2) or more member clubs. Minimum of three (3) Special Exhibits required.
- C. Council of Garden Clubs, Judges Council, District of Garden Clubs. Minimum of three (3) Special Exhibits required.

#30 A, B. District Standard Flower Show - Green Rosette

Area named may be either District or Region as defined by the State Garden Club. Award is based on total number of clubs within the area. There must be a participation of at least 75% of those clubs.

- A. District/region consisting of fifteen (15) or fewer NGC member garden clubs. Minimum of three (3) Special Exhibits required.
- B. District/region consisting of sixteen (16) or more NGC member clubs. Minimum of four (4) Special Exhibits required.

#34-3 A. B. Plant Society Standard Flower Show - Orange and White Rosette

Certificate of Award of Merit. May be held in home/s and/or public building/s. Show must fulfill all requirements of a Standard Flower Show, except that the Horticulture Division may be judged by plant society judges. Minimum of one (1) Special Exhibit required.

- _ Plant Society affiliated with NGC on local, state, regional or national level.
- _ NGC organization co-sponsored with non-NGC affiliated Plant Society.

#35 A. Near-Club Standard Flower Show – Blue/White Rosette.

May be held in home/s and/or public building/s. Near clubs must share sponsorship of the show not merely be exhibitors in the show. Two (2) or more member clubs located near one another. Minimum of three (3) Special Exhibits required. *(Councils of Garden Clubs, Judges Councils, State Districts of Garden Club are not eligible for this award.)*

#47 A, B, C. Youth Flower Show or Youth Section of an Adult Standard Flower Show - Red Rosette.

Youth organization/s or group/s e.g., Youth Garden Club, Scouts, Campfire Girls, school class, etc. Number of classes and exhibits in horticulture and design must satisfy the minimum requirements of a Small-Standard Flower Show. Minimum of two (2) judged Education Exhibits required. Evaluating panel of judges must use *Scale of Points for Evaluating Standard Flower Shows* and Book of Evidence or CD/DVD must be submitted.

A. Youth Flower Show held by one (1) NGC Youth club or group, sponsored by an NGC member club.

B. Youth Flower Show held by two (2) or more NGC Youth clubs or Youth groups, sponsored by an NGC member club.

C. Youth participation in an adult Standard Flower Show.

1. Youth section/sub-sections must be evaluated independently from the adults on a separate Scale of Points for Evaluating Standard Flower Shows by a panel of three Accredited Flower Show Judges judging the show.

2. Book of Evidence must provide evidence of Youth participation in writing the Youth section of the flower show schedule and in staging or in clerking in the Youth Section. (Pictures may serve as evidence.)

#57 A, B Standard Flower Show Staged in Public Building – Burgundy/Pink Rosette
Show must be staged in an historical landmark (home, historical restoration, etc.), museum, church, business, shopping center, mall, housing development, fair (world, state, or county), garden center, or other commercial building.

A. One (1) member club. Minimum of two (2) Special Exhibits required.

B. Two (2) or more member clubs. Minimum of three (3) Special Exhibits required.

NGC (SFSAA) COMPETITIVE BETWEEN STATES

#11 A, B State Standard Flower Show – Gold Rosette

The first runners-up for State Standard Flower Show (one in A. and one in B.) that scores 95 or above on the National evaluation will receive Certificates of Excellence.

A. Small state, no more than 100 member clubs with ten percent (10%) of adult clubs participating. Minimum of five (5) Special Exhibits required.

B. Large state, more than 100 member clubs with ten percent (10%) of adult clubs participating. Minimum of fifteen (15) Special Exhibits required.

1. Horticulture Division: Minimum of 20 classes required with at least 80 exhibits, any number per class.

2. Design Division: Minimum of 20 classes with at least 4 exhibits in each class. A minimum of 80 exhibits overall.

CENTRAL ATLANTIC REGION OF STATE GARDEN CLUBS AWARDS

Awards herein are available to CAR State Garden Clubs, Member Garden Clubs and individuals as stated. The chief purpose of these Central Atlantic Regional Awards is to recognize excellence above the State level. They are designed for outstanding club projects or achievements that

- are required before applying for an award from National Garden Clubs, Inc.
- do not fit a National Garden Clubs, Inc. award category.
- are not large enough in scope for consideration at the National level.

Application for Central Atlantic Regional Awards is made through the Awards Chairman of each State Garden Club/Federation within the Central Atlantic Region. The State Awards Chairman sends CAR applications to the Central Atlantic Region Awards Chairman, unless otherwise noted. CAR awards are underlined, corresponding GCFP awards are in parenthesis () following the CAR award.

Delaware Federation of Garden Clubs, Inc.
The Federated Garden Clubs of Maryland, Inc
National Capital Area Garden Clubs, Inc.
The Garden Club of New Jersey
Federated Garden Clubs of New York State, Inc.
Garden Club of Ohio, Inc.
The Garden Club Federation of Pennsylvania

GENERAL RULES FOR INDIVIDUALS AND/OR CLUBS

1. The Central Atlantic Regional Awards Year shall be January 1 to December 31.
2. Applications shall be in the hands of the CAR Awards Chairman, unless otherwise stated, no later than April 1.
3. Applications should have won a state award or be screened by the State Awards Committee to assure high quality.
4. Applications sent for National consideration automatically eliminates them from competition for CAR awards.
5. No club may win the same award two years in succession. (**Note:** Rule does not apply to National Garden Clubs, Inc. Awards with Regional winners.)
6. Awards will be presented at the CAR Conference. Any Books of Evidence may be picked up by State Presidents.
7. Limit of one entry per state, per award or per size category.
 - Small club** – up to 25 members
 - Medium club** - 26-50 members
 - Large club** - over 50 members
8. Note that CAR Categories of Club Size differs from those of NGC

SCALE OF POINTS FOR NGC and CAR AWARDS: (exceptions: Promotions, Publications, Yearbooks, Flower Show Achievement Awards, Website, etc. as noted).

Presentation - neat, concise, includes all required information on the NGC Awards Application Form (3 sheets allowed), or the Book of Evidence, if required.

5 pts

Achievement - scope of project; need and fulfillment; benefit; accomplishment; comprehensiveness of work; activities to attain goals; evaluation of goals reached; educational; prior planning; very brief history if

continuing project; financial report; other.

65 pts

Participation - size of club; involvement of members, community, government agencies, professionals, youth, residents in facilities, others. Not all these have to be involved.

15 pts

Record or Documentation. - supporting data (as applicable), clear, well-labeled and neatly attached before & after photographs if applicable, landscape plan (does not have to be professionally drawn), financial report, letters of appreciation, community awards, newspaper/magazine articles (if possible), radio or TV script (if possible), etc. Photocopies are permitted.

15 pts

TOTAL - 100 points

APPLICATION FORMS

NGC and CAR have revised application forms and procedures for applying for awards. The application form contains topics to be addressed along with any supporting photographs.

- a. There is a three (3) page limit, using only the front of the page.
- b. Binders and vinyl sheet protectors are no longer required or allowed.
- c. Applications will not be returned. Exceptions noted.
- d. Applications may be submitted electronically to the State Awards Chairman and CAR Awards Chairman where applicable.
- e. NGC forms are available on the NGC website, www.gardenclub.org ; CAR forms are on the CAR website, www.CARSGC.org Both are available from state awards chairmen.
- f. These application forms should not be used to apply for Awards of Excellence or Flower Show Achievement Awards. They have their own application forms.

PROCEDURE

The State Awards Committee shall choose the applications to be sent for CAR awards. The State Awards Chairman completes the CAR Application Form and sends to the CAR Awards Chairman.

MONETARY AWARDS

Monetary awards sponsored by the Region may be subject to change depending on the financial status of the Region.

NATIONAL AWARDS WITH REGIONAL (CAR) WINNERS

SR-3 MEMBER AWARD OF HONOR

Awarded to one member in each region whose volunteer efforts during a period of five or more years has made outstanding contributions to club and community, in one or more of the following areas: Civic Development, Horticulture Therapy, Youth Activities, Conservation, Landscape Design, Horticulture, Floral Design or All-Around Excellence. Region is the highest level of competition. Regional winner is NGC winner in that region

NATIONAL AWARD: Certificate

CAR AWARD: Certificate.

1. **Eligibility:** Any member of a State Garden Club, who has never been a member of the NGC Board of Directors.
2. **Deadline:** Due to State Award Chairman by December 1. State forwards one entry to CAR Awards Chairman by February 1
3. **National Deadline:** Region forwards one entry to National Chairman by February 20

SR-3 Application to include:

1. Name of State Federation and Region
2. Area(s) of nominee's outstanding contribution(s)
3. Name, complete mailing address and phone number of nominee
4. Name of nominee's garden club
5. Sponsoring club, including president's name and address
6. Brief summary of nominee's accomplishments
7. Supporting information to include:
 - a. Outline listing nominee's accomplishments (including offices/chairmanships held)
 - b. Picture of nominee; may be sent electronically.
8. Book of Evidence cannot exceed 3 pages.

YB-1 Club Yearbooks**(GCFP Club Yearbook Award A)**

A certificate of Commendation with First Place Recognition may be awarded for outstanding yearbooks in each of the following categories, determined by the number of members (including Life Members, Active, Associate, Inactive, Honorary, etc.) on whom NGC dues are paid. Yearbooks may be accepted for competition on the calendar year or the club year but the same yearbook may be submitted only one time in the award year.

Complete the necessary information on the NGC Application Form. Do not answer the questions. Firmly clip two copies of the completed application form to the inside front cover (send only 1 yearbook). No envelope necessary.

1. Send to your State Award Chairman by the deadline date set by your state.
2. State Award Chairman sends first place winners in each category to the CAR award Chairman by January 15
3. Region Award Chairman send name of winning entry in each category to NGC Awards Committee Member by February 20

Categories of clubs by size for Club Yearbook Award A:

- | | |
|--------------------------|-----------------------------|
| 1. Club Under 20 members | 5. Club 70-99 members |
| 2. Club 20-29 members | 6. Club 100-299 members |
| 3. Club 30-44 members | 7. Club 300 or more members |
| 4. Club 45-69 members | |

SCALE OF POINTS for Judging club yearbooks: refer to SECTION 12 of this manual for detailed description of all yearbook requirements or visit the NGC website, www.gardenclub.org

NATIONAL YOUTH AWARDS WITH REGIONAL WINNERS

Winning entries will not be returned. They become the property of NGC or, in the case of the Smokey Bear/Woodsy Owl Poster Contest, the U. S. Forest Service.

HIGH SCHOOL ESSAY CONTEST

Topics: Can be found on the NGC and CAR websites, from State Contest Chairmen and in the fall Issue of *The National Gardener*, odd-numbered years.

Rules: **1. Length of essay:** Between 500 - 600 words. The entry will be penalized if the essay does not conform to the required length. All words are to be counted. Students should write the essay so it is suitable to be published in the NGC publication, *The National Gardener*.

2. Scale of points:

Content – 65	Originality –15
Knowledge of Subject – 25	Practicality of Proposal – 10
Composition –25	Vocabulary – 15
Conformance to Length – 10	Manuscript – 10,
Neatness – 5	
Subject Matter Well Organized /Clarity of Presentation – 15	
Includes Wallet-size photo, Name, Address, Phone #, School/Grade Attending, List of Activities and Sponsoring Club – 5	

Eligibility: Contest open to High School Students attending grades 9-12.

Sponsors: single member garden club, group of member clubs (councils or districts) or a State Garden Club. All entries become the property of National Garden Clubs, Inc.

Deadlines: Club entries must be sent to State Youth Chairman by State Deadlines.

State Winners must be sent to Regional Youth, Intermediate, High School Written Contest Chairman by February 1. **Regional Winners** must be sent to NGC High School Service Award & Essay Contest Chairman by March 1.

CAR Award: \$100 to the first place CAR winner

National Award: A \$1000 National Garden Club Scholarship will be awarded to the National Winner. If the Winner is an underclassman, the \$1000 Scholarship will be held by NGC, Inc. without accrued interest, until such time that the student enters college. At that time, the money will be forwarded to the Financial Aid Officer of the college that the student will enter. The second place winner will receive \$100.00.

NGC POETRY CONTEST

Contest topics: Consult the NGC website or the fall Issue of TNG, odd numbered years

Rules:

1. All entries must be typed and titled.
2. Include name, address, age and school grade of participant on back of entry.
3. Sponsoring club must also be identified.
4. All entries become the property of NGC, Inc.
5. Poems do not have to rhyme.
6. Poems may be traditional verse, acrostics, blank verse, cinquains, diamond poems or Haiku.

Scale of Points: Title – 10; Content – 40; Creativity – 30; Style – 20

Eligibility:

1. Kindergarten through Ninth Grade.
2. Special Education: Kindergarten through Ninth Grade.

Deadlines:

1. Club entries must be sent to the State Youth Chairman by Your State Deadline.
2. State Winning Entries must be sent to Regional Youth, Intermediate, High School Written Contest Chairman by February 1.
3. Regional Winners must be sent to NGC Youth Activities Chairman by March 1.

CAR Award: Certificate of Recognition for First Place winners in each grade level.

Note: Only regional winners are considered in the judging for national winners. The winning entries will be compiled into a booklet, which will be made available to the winners.

SMOKEY BEAR/WOODSY OWL POSTER CONTEST

Original drawings of Smokey Bear or Woodsy Owl (not both) should demonstrate the applicant's understanding of fire prevention and basic environmental conservation principals.

Rules:

1. The contest is open to individual student artists, who must be sponsored by a local garden club. Each entry should be 11" x 17" in size.
2. Posters must feature Smokey Bear or Woodsy Owl and must not feature both together.
3. Smokey Bear posters must be based upon, and include Smokey's fire prevention message, "Only YOU Can Prevent Wildfires!"
4. Woodsy Owl Posters must be based upon, and include, Woodsy's conservation message, "Lend a Hand—Care for the Land!"
5. Materials that can be used include: crayons, markers, poster paints, water colors, etc. No three-dimensional, computer-scanned or electronically generated images accepted.
6. The artist's name, address, home phone number, grade level, school, teacher's name, sponsoring local garden club, city and state must be printed on the back of the poster in the lower right corner. (Do not use a dark marker for this information as it may show through.)

Scale of Points

Originality - 20; Design - 20; Slogan - 20; Artwork - 20; Overall Effectiveness of Message - 20

Eligibility: Individual Student Artists in 1st – 5th grades

Deadlines for Smokey/Woodsy Posters:

1. Club entries must be sent to the State Youth Chairman by January 1
2. Five state winning entries must be sent to the Regional Ecotots/Juniors Poster Contest Chairman by February 22.
3. Five regional winning entries must be sent to the National Smokey Bear/Woodsy Owl Poster Contest Chairman by March 18.

Note: All entries will become property of the U.S. Forest Service. Posters will not be returned to contestants. The U.S. Forest Service and the National Garden Clubs, Inc., may use the poster artwork for national educational materials and outreach.

CAR Award: Certificate of Recognition for First Place winners in each grade level.

National Award for Smokey Bear/Woodsy Owl:

The Grand Prize National Poster Contest Winner will receive round-trip airfare and accommodations for four to Washington, DC. A \$100 U.S. Savings Bond will also be awarded to the First Place National Winners from each grade level.

LIST OF REGIONAL AWARDS

CAR Environmental Concern Award

(GCFP Environmental Concern Award)

Awarded to a Member Club for the best effort to create awareness of the need to protect and/or conserve our environment. May be for a completed project/effort or for a completed section of an on-going project/effort. **Note** - Refer to CAR General Rules.

Categories: **Small club** – up to 25 members
 Medium club – 26 to 50 members,
 Large club – over 50 members

CAR Civic Development /Improvement Award

(GCFP Civic Development/Improvement Award)

Awarded to a Member Club for the best project involving civic development or improvement. The project may be one that is completed in one season or may be a completed section of an ongoing project. Accomplishments during the current awards year should be emphasized. Project should benefit or beautify, stimulate civic pride, supply added conveniences or enlarged opportunities for the community. Advice and/or support may be obtained from various sources (city officials, civic groups, landscape architects, nurserymen, etc.) **Note** - Refer to CAR General Rules.

Categories: **Small club** – up to 25 members
 Medium club - 26-50 members
 Large club - over 50 members

The Violet S. Thoron Award Certificate

Awarded annually to a Member Club, District, or State Federation (having no Districts) for an outstanding project in the field of Landscape Design and/or for conducting the most complete and effective program of education in Landscape Design. May be awarded for a single project or educational program. Project may be one that is completed in one season or a completed section of an on-going project. Work completed during the current awards year should be emphasized. The Judging Committee on the State level shall include an accredited Landscape Design Consultant. The CAR Landscape Design Representative shall choose a committee to judge the Thoron Award.

Note - Refer to CAR General Rules.

CAR Outstanding Educational Exhibit Award (GCFP Outstanding Educational Exhibit Award)

Awarded to a Garden Club or Garden Club Member(s) for an Educational Exhibit which relates to National Garden Clubs, Inc. objectives and is designed to instruct. Winning Exhibit will be displayed at the CAR Fall Conference, provided space is available.

Application should include:

- a. Summary of the exhibit; impetus for the exhibit, where and when exhibit was displayed, number of people viewing the exhibit, concrete results of the exhibit (if known).
- b. Two photographs; may be sent electronically. **Note** - Refer to CAR General Rules.

Jean Ladson Outstanding Achievement Award

Awarded to a Club or Group of Clubs presenting the most outstanding garden club work that is not eligible for any other CAR award. Youth involvement is considered a plus.

Note - Refer to CAR General Rules.

Categories: **Small club** – up to 25 members
 Medium club – 26 to 50 members
 Large club – over 50 members

Flower Show Schedule Award

(GCFP Flower Show Schedule Award)

Awarded to a Member Club, Group of Member Clubs, District, or Council for an outstanding schedule in its category. Schedule shall be for a flower show held during the calendar year (January 1 through December 31). Winning schedule must score 95 or more. The judging Committee at the State level shall include an accredited Flower Show School Instructor and/or Flower Show School/Symposium Chairman. The CAR Flower Show School/Instructors Chairman shall choose the committee to judge this Award.

Categories:

- 1. Small Standard Flower Show Schedule*
- 2. Standard Flower Show Schedule*
- 3. Advanced Standard Flower Show Schedule*

* Refer to *Handbook for Flower Shows revised 2017, Note* – Refer to CAR General Rules

SCALE OF POINTS for Flower Show Schedule Awards

Format..... 15

Terminology clear, Presentation Complete but Concise (10), Font size and type readable (5)

Content 70

All information included meets Handbook requirements for category of show entered (40), Number and type of horticulture classes appropriate for show size, awards offered, and season (15), Number and type of design classes appropriate for show size, awards offered and season (15)

Substantiating Data..... 15

Schedule requirements, information and classes/awards, Organized in a practical/functional manner (10). Theme appropriate, workable and evident throughout class schedule (5)

Total – 100 points

CAR Youth Excellence Award

CERTIFICATE OF RECOGNITION and \$50

Awarded to the Youth Garden Club (sponsored by a Member Garden Club) which receives the highest evaluation in proportion to size for the accomplishment of NGC objectives. Award is based on submission of a scrapbook documenting the activities of the Club using photographs, publicity, and a printed schedule of the year’s programs and projects. There is no limit on the number of pages.

SCALE OF POINTS: Total - 100 points

Format.....10

(Cover, Page 1, Clear, concise presentation, neat)

Content.....60

(Photographs and captions, Publicity, Printed Schedule of Year’s Programs and Projects)

Accomplishment of NGC Objectives.....30

MEMBERSHIP INCREASE CERTIFICATE

Awarded to the State Garden Club/Federation showing the greatest percentage increase in paid membership over the previous fiscal year. Regional Membership Representative determines the results by comparing National Garden Clubs, Inc. paid membership statistics between October 31 of the past and current year. No application necessary.

CAR SCHOLARSHIP AWARD

One (1) or more \$1,000.00 Scholarships may be awarded each year and presented at the Fall Conference. Each State may submit one (1) application. The application is sent to the CAR Scholarship Awards Representative by the July 1 deadline. Applications are judged by three (3) former CAR Directors chosen by the current Director and the current CAR Scholarship Representative.

Application Requirements:

The *NGC Advanced Scholarship Form* is to be used. Follow directions, include the following:

- a. Application form.
 - b. Complete official academic transcript.
 - c. Personal letter from applicant, discussing goals, background, financial need and commitment to chosen field of study. (Limited to two typed pages, only).
 - d. List of extracurricular activities, honors, recognitions received.
 - e. Financial aid form.
 - f. Three letters of recommendation, focusing on the following, limited to one typed page: **1)** Scholastic abilities **2)** Character **3)** Work related experience
- Note:** A student who has won a NGC Scholarship is not eligible for a CAR Scholarship.

THE AMERICAN HORTICULTURAL SOCIETY REGIONAL PERENNIAL AWARD

Awarded to a Garden Club, Group of Garden Clubs, District, Council or State for an Outstanding Class or Section of Herbaceous Perennials in a Standard Flower Show.

Criteria:

1. Club, District or State Flower Show Chairmen may apply. (Plant Societies excluded.)
2. Each State Garden Club/ Federation in the Central Atlantic Region is eligible each year to receive one American Horticultural Society Regional Award for a class or section of Herbaceous Perennials in a Standard Flower Show held between January 1 and December 31.
3. The Award shall consist of an American Horticultural Society Blue Rosette and a Certificate.
4. A class or section of Herbaceous Perennials in a Standard Flower Show may be eligible for the American Horticultural Society Regional Award in competition with other Clubs, Districts, Councils or the State within the Federation.
 - a. The overall exhibit must be of outstanding quality and include a minimum of 20 specimens. (**Note** - Refer to Scales of Points in the Handbook for Flower Shows)
 - b. Consideration shall be given to condition, staging, proper labeling, and rarity.
 - c. Schedule may state application will be made for this award, if merited.
5. Application should include:
 - a. Date, name of State Federation, name of show, and location.
 - b. Brief description
 - c. List of specimens in exhibit botanically named (genus, species, and cultivar).
 - d. Clear photograph of exhibit including staging; may be sent electronically.
 - e. Clear photograph of any top awards in exhibit, if applicable; may be sent electronically.
 - f. Application is not to exceed three single pages.

6. The Application is sent to the State Awards Chairman by a date to be determined by each individual state.
7. That state's winning entry is sent to the AHS Regional Awards Chairman by April 1.
8. Six weeks before the CAR Fall Conference the AHS Regional Awards Chairman sends a listing of winners for the rosette(s) and certificate(s) to: American Horticultural Society 7931 E. Boulevard Drive, Alexandria, VA 22308-1300, Re: AHS Regional Perennial Award.
9. The AHS Regional Perennial Awards will be presented at the Central Atlantic Regional Conference.

CAR Golden Perennial Bloom Award Competition

Presented to the Regional winner in the State's Perennial Bloom award Competition. Our garden clubs have been privileged to have long time members who, like the faithful perennials in our gardens, have made our clubs grow and bloom by their continuous support of our goals and objectives. Serving as officers and chairmen, their love of gardening has planted many seeds for club programs and events, and their enthusiastic leadership has inspired members to nurture these seeds into successful bloom. In grateful appreciation for their years of support, a Perennial Bloom Award is to be presented to them and a tree or shrub planted in their honor.

Application and certificate available on the CAR website, www.carsgc.org More than one award may be given by a club.

How to Apply for Perennial Bloom Award:

1. Clubs must choose their Perennial Bloom candidate during the summer.
2. Candidate's application must go to the District Director by **August 1**. Up to 4 pages of supporting data may be included with a picture of the candidate. Applicants for this award are not eligible for the NGC Member Award of Honor which has broader requirements.
3. District Awards Chairman selects one winner after reviewing all applications and sends the winner to the State Award Chairman by **September 1**
4. State Award Chairman selects one state winner from all district applications and sends to the CAR Perennial Bloom Chairman by **October 1**
5. The Golden Perennial Bloom Award will be presented at the Fall Conference of the Central Atlantic Region. All State winners will be recognized.

STATE AWARDS: THE GARDEN CLUB FEDERATION OF PENNSYLVANIA

State (GCFP) Awards listed in this section do not correspond to any National (NGC) or Regional (CAR) Award. Applications should be prepared according to **National Rules** beginning on page 10 of this manual. Applications and/or Books of Evidence for State awards only, are due to the state awards chairman by **January 15th**. Exceptions for deadline dates and/or state chairmen are noted in the individual award descriptions. Most awards can be applied for using the 3-page application submitted electronically or via USPS. A Book of Evidence (BOE) is required for: Flower Show Applications and the Governor's Trophy.

Applications:

1. Complete two of the current State award application forms.
2. Flower Shows must use GCFP Award Application Form for Flower Shows, revised 6/15
3. Forms are found on the GCFP website: www.pagardenclubs.org
4. Awards will be presented to club presidents and individuals at the Annual State Convention. District Directors will accept awards in the absence of a club's president.

Scale of Points for State Awards, unless stated otherwise in the award description

Presentation	20
Neat, concise, appealing, complete as to rules	
Record	20
Step by step record of plan to achieve goal, clarity, Scope of project; Size of institution, town, city; Size of club, district, etc.	
Action	20
Methods to obtain goal (workshops, lectures, meetings), Include landscape design plan, if applicable, Member participation, goal achieved; Cooperation with other organizations	
Achievement	40
Results, scope of accomplishment, benefit Supporting data: letters, pictures and/or progressive photos, News clippings, other promotion of project, thank-you notes, income and expenses, additional information.	
	Total Points = 100

GCFP AWARDS FOR CIVIC ACHIEVEMENT

Myrrel R. Overdorff Community Action Award

CERTIFICATE and \$100

May be awarded to an individual garden club member whose achievements in his/her community have brought honor to the recipient and to the garden club of which he/she is a member. This award is not just for garden club work. **Application must be prepared based on the following: A brief description of the individual's work within the garden club and specific achievements in his/her community. Include: photographs and publicity, letters of commendation or appreciation, other substantiating data.**

SCALE OF POINTS

Presentation	10
Achievements and lasting accomplishments	70
Substantiating data:	20
Letters of commendation/appreciation, photographs, publicity, other	
	Total Points = 100

Historic Restoration Award

CERTIFICATE and \$50

May be awarded to an individual garden club member who has shown dedication to the continuing challenge of reclaiming and/or preserving an historic site. To qualify for this award, the site does not have to be developed, but must be recognized by local, state or national authorities. Application must be made using the current GCFP application found on the GCFP website www.gardenclubs.org Answer all questions.

SCALE OF POINTS

Significance of Project	50
Extent of Involvement	30
Proof of Accomplishment	10
Presentation	10
	Total Points 100

GCFP AWARD FOR CONSERVATION/ENVIRONMENT

Operation Wildflower Award

A Certificate of Merit may be awarded to an individual garden club member in recognition of his/her active participation and effective leadership in promoting the use of wildflowers and native plants, establishing wildflower/native plant gardens and/or protecting Pennsylvania's native plants and/or trees. Efforts of the individual should extend into the community. Book of Evidence should include a complete description of the work done, its impact and lasting effects. Include photographs, publicity and other substantiating data. Application should be prepared according to GCFP requirements.

Scale of Points - Use Scale for Elizabeth Potts Amidon Award found below.

GCFP AWARDS FOR HORTICULTURE

Elizabeth Potts Amidon Horticulture Award

May be awarded to an individual garden club member whose efforts towards the advancement of horticulture are so outstanding and far-reaching as to merit being cited as the most outstanding horticulturist of the Garden Club Federation of Pennsylvania.

Application should include:

- A. A brief description of accomplishments
- B. Pictures with captions
- C. Pertinent data, such as publicity or letters (May be reduced in size)
- D. Any other substantiating evidence

SCALE OF POINTS

Presentation, neat and concise ----- 20

Achievement and scope of accomplishment ----- 50

Supporting data, photos, publicity, if any ----- 30

Total Points 100

GCFP Club Horticulture Achievement Award

May be awarded to a club or club member for a series of outstanding horticulture programs, minimum number is seven (7), over a single club year. May be structured as lectures, workshops, demonstrations, garden visits or any combination of these activities but they must occur at a club meeting or scheduled outing.

Application should include:

- 1. Brief description of meetings
- 2. Pictures and publicity
- 3. Other substantiating evidence
- 4. Club Yearbook as published

Use SCALE OF POINTS for Elizabeth Potts Amidon Award

GCFP Horticulture Excellence Award

May be awarded to a garden club member who specializes in one type of gardening such as rock gardening, herb gardening, indoor gardening, vegetable gardening, annual and perennial gardening, etc. It may also be given to a member who specializes in growing a particular plant such as roses, African violets, lilies, etc.

Application should include:

- 1. Brief description
- 2. Pictures with captions
- 3. Publicity, if possible
- 4. Any other substantiating evidence

Use SCALE OF POINTS for Elizabeth Potts Amidon Horticulture Award

GCFP AWARDS FOR FLOWER SHOWS

GCFP Flower Show Recognition Award

May be awarded to a garden club for a continuing program of mini flower shows staged at the regular club meetings.

Book of Evidence should include:

- Flower show schedules
- Pictures with captions
- Number of entries
- A Club Yearbook

SUBMIT TO: State Flower Show Evaluation Chairman

SCALE OF POINTS

Presentation, neat, concise.....	20
Achievement and scope of accomplishment	50
Supporting data, photos, publicity, yearbook	30
	Total Points 100

GCFP Superior Flower Show Awards - Green and Gold Ribbon

Will be presented to a garden club whose Flower Show Evaluation scores 90 points or above and submits a Book of Evidence. The State Flower Show Evaluations Chairman will advise your club if you have scored 95 points or more so you may prepare a Book of Evidence eligible for one of the National Flower Show Awards. (Refer to National Flower Show Achievement Awards beginning on page 24).

GCFP Flower Show Staging Award - Gold Ribbon

This award may be given to the club or clubs scoring 90 or above on the following

SCALE OF POINTS: ** Revised and accepted at Judges Council Annual Meeting April 28, 2003.

- 1. Staging carries out the theme of the show in 15**
an artistic and creative manner
- 2. Floor plan presents a good traffic pattern with 15**
adequate unobstructed aisles and has a well-balanced appearance.
- 3. Entrance is inviting and easily identified 10**
- 4. Lighting is sufficient for the area 10**

Scale of Points for Flower Show Staging Award (cont.)

- 5. Exhibits in the horticulture section are uncrowded and in appropriately sized containers **10**
 - 6. Entries in the design division are well spaced **10**
and easily viewed.
 - 7. Signage is attractive, legible and appropriate in size **10**
 - 8. Over-all show presented a high standard of **20**
excellence which includes Beauty, Harmony, Expression and Distinction.
- Total = 100**

PENNSYLVANIA FLOWER SHOW AWARDS

Presented at Standard Flower Shows only

The Pennsylvania Flower Show Awards listed below may be included in your flower show schedule but the schedule must be approved by the District Flower Show Schedule Chairman. Following that Chairman’s approval, you may apply for the award ribbons from the GCFP State Headquarters, 125 Cedar Cliff Drive, Camp Hill, PA 17011-7775. The ribbons may be awarded at the show at the discretion of the judges.

A. Education and/or Conservation Silver Award - Silver Ribbon

This award may be given to an educational exhibit of exceptional quality, clearly labeled and informative. This exhibit need not score 95 points. An educational and/or conservation exhibit cannot receive both the National Garden Clubs and GCFP State Awards concurrently. The award must be listed in the show schedule and requested on the awards application form. Only one ribbon may be awarded in a show.

B. Junior Flower Show Award - Orange Ribbon

This award may be given for an all-Junior Standard Flower Show held independently or in the same building as a senior show. The award will be given to the sponsoring Senior Garden Club at the time of the show. The show must be of unusual merit. Winners of this award are eligible to apply for the National Van Blanchard Flower Show Achievement Award and/or the GCFP Flower Show Achievement Award. The award must be listed in the awards list in the show schedule and requested on the awards application form.

C. Special Recognition Award - Yellow and Blue Ribbon

This award may be given to an exhibit scoring 95 points or more in any artistic design class as long as it is not listed as eligible to receive a top National award. There may be only one Special Recognition Award given in a show. The award must be listed in the Awards list in the show schedule and requested on the awards application.

GCFP AWARD FOR LANDSCAPE DESIGN

GCFP Landscape Design Recognition Award

May be given to an institution, organization or industrial establishment, such as business, school, hospital, etc. for outstanding landscape planting. This is not a competitive award for work done by a garden club. An on-site inspection and judgment will be made by a committee selected by the GCFP Landscape Design Chairman. The application must be submitted to the State Landscape Design Chairman by October 1st. See the Directory Issue of the *Keystone Gardener*, (summer, odd-numbered years) for the name and address of the current chairman. If merited, three Certificates of Commendation may be given each year.

Applications should include:

1. A landscape design plan,
2. Photographs
3. Brief description of the site

SPECIAL STATE AWARDS

Gold Seal Award

May be awarded to an individual garden club member whose efforts toward the advancement of garden club work have had far reaching influence. Efforts of the individual should extend beyond the immediate garden club and community and into other portions of the state or beyond. These efforts should have a lasting influence and should enhance the Garden Club Federation of Pennsylvania and its objectives. The recommendation requires a substantial Book of Evidence. The Book of Evidence should include a complete description of the work done by the individual, accomplishments, lasting quality of work, far-reaching qualities of individual's efforts, photographs and publicity. Winner shall receive Gold Seal charm (with year and initials engraved) on pendant chain.

Book of Evidence and appropriate applications must be sent to the State Awards Chairman no later than January 15.

SCALE OF POINTS For GOLD SEAL AWARD

Presentation	10
Neat and concise, meets requirements, Cover, title page, table of contents	
Achievements	70
Worthiness, scope of accomplishments, Lasting influence, far-reaching effect	
Substantiating data	20
Photographs, publicity, other	

Total - 100 points

Silver Seal Award

May be awarded to an individual other than a garden club member, or an organization or institution, other than a garden club, for special contributions toward the advancement of the work of garden clubs. A Book of Evidence is required with a brief description of the work of the individual or organization, photographs and publicity, if available, and any other substantiating evidence. Winner will be invited to attend Monday evening award ceremony to be recognized. Meal will be paid by GCFP. **Book of Evidence and appropriate applications must be sent to the State Awards Chairman no later than January 15. SCALE OF POINTS - Same as the Gold Seal Award.**

The Governor's Trophy

May be awarded to a Federated Garden Club which has distinguished itself by providing a year of well-balanced club programs, exceptional civic activity, club projects in all areas of conservation, and activity in State projects as defined in the Scale of Points. The club chosen will receive the Governor's Trophy, an engraved silver bowl and tray, and a certificate recognizing the club as the most outstanding garden club, in its size category, in the state. The trophy may be kept by the club until the following spring, and must be returned to the State Awards Chairman **no later than March 10**. If the trophy is shipped to the Chairman, it must be insured. The club will be reimbursed for the shipping costs, if requested.

How to Apply:

1. The Book of Evidence (BOE) and two copies of the current GCFP application form must be received by the State Awards Chairman no later than **January 15**.
2. The Book of Evidence should be prepared in accordance with the National rules beginning on page 8 of this manual. **BOE for Governor's Trophy may have 25 pages, 50 surfaces.**
3. In providing evidence of work planned and completed, it may be necessary to include two club yearbooks (if your club year does not correspond to the calendar year).

Rotation of Size Categories:

1. **Small Clubs** (up to 29 members) may apply in 2018 for 2017 club year
2. **Medium Clubs** (30-99 members) may apply in 2019 for 2018 club year
3. **Large Clubs** (over 100 members) may apply in 2020 for 2019 club year
4. **Rotation repeats every three years. Refer to the *Keystone Gardener* and the GCFP website for current size eligibility.**

SCALE OF POINTS for Governor's Trophy

Presentation	5
Neat and concise	
Club Meetings	15
At least 9 meetings a year, well-attended, well-balanced, garden-related programs with emphasis on horticulture: includes workshops, garden tours, field trips, exhibits.	
Civic Activities	45
Flower Show, Community Planting and/or Landscaping, Horticulture Therapy, Arbor Day or Tree Project, Work with Youth, Community Involvement	
Conservation Activities	15
Birds and/or Butterflies, Litter Control and/or Recycling, Pollution, Air and/or Water Wildflower and/or Nature Study	
Club Organizational Activities	10
Published Yearbook, Published Newsletter (at least 2 per year) Reception for new members during the year, Club Attendance at District and State Meetings	
Club Supported State Projects	10
World Gardening; contributed to and/or promoted Scholarships; given by the club, contributed to State Scholarship, and/or promoted and sponsored, an applicant for a State or National Scholarship	
	Total Points = 100

District Laurels

Non-competitive award that may be given to qualified District or individual club members. These awards encourage and recognize outstanding accomplishments that are “above and beyond” the regular duties of office or committee. Be selective in your choice of nominees. Consider persons who have never been recognized and honored for superior service to club, District or Federation. Each District will set its own deadline date and indicate which District Chairman should receive application forms. The District Awards Committee will review applications and determine whether the activity or project merits a Laurel. Laurels will be presented to the selected recipients and/or clubs at the Annual District Meeting held in the fall of each year. There are no limitations on the number of Laurels that may be given to a club by the District. Each District may introduce its own special “Laurels” to say “thank you”.

Members of clubs may be recognized for outstanding activity in the following:

- A. Club Programming:** well-balanced, including study and/or activity in the following: Horticulture, Artistic Floral Design, Conservation and at least one phase of Civic Activity, *e.g.* Junior Gardening, Horticulture Therapy, Conservation, Civic development,
- B. Conservation**
- C. Civic Development**
- D. Horticulture Therapy** (actual work with patients)
- E. Horticulture Therapy related services**, such as beautification of grounds, providing decorations, etc.
- F. Horticulture** – honor the outstanding horticulturist
- G. Junior, Intermediate or High School Gardening**
- H. Landscape Design**
- I. Scholarship**
- J. World Gardening**
- K. Any other State or National objective** such as promotion of special types of horticulture, specialty gardens, educational workshops, public relations.

Applying for District Laurels

Use a separate sheet of paper for each application and include the following:

1. Club name
2. Date of application
3. Category of award (see above listed categories under A and B)
4. Name and address of Nominee
5. Name, address, and phone number of Club President
6. Name, address, and phone number of person filing the application.
7. Be brief, but supply enough information on the nominee’s work to justify application.
8. Signature of Club President

Special Recognition State Award

Certificate of Merit may be awarded to a club or district for outstanding achievement in one of the fields of interest listed below. No club may win in the same field two years in succession.

- A. Beautification of Community Areas
- B. Parks
- C. Tree Plantings, Arbor Day Activities
- D. Holiday Project or Event
- E. Plant Sale, Garden Mart, Herb Fair
- F. Garden Tour
- G. Special Fund Raiser for Scholarship or Community Project
- H. Any Other Project or Event that Promotes GCFP Objectives

GCFP Club Program Award

For an outstanding, original, garden-related program at a single meeting. Program must stimulate interest in the purposes and objectives of the GCFP and NGC. **Applications may be submitted for any of the following categories:**

- A. Horticulture
- B. Landscape Design
- C. Garden Tours
- D. Indoor Gardening
- E. Flower Arranging
- F. Horticulture Therapy
- G. Conservation
- H. Arbor Day
- I. Birds, Butterflies, etc.
- J. Litter, Recycling
- K. Workshop
- L. Environmental Concerns

May be awarded to:

- A. Garden club member
- B. Two or more garden club members

SCALE OF POINTS

Format	10
Neat, concise, informative	
Program Content	80
Quality (20), distinction (5), educational value (40), Member interest (15)	
Substantiating Data	10
Publicity (5), photographs (5)	

Total Points = 100

GCFP YOUTH AWARDS

YOUTH AWARDS LISTED IN THIS SECTION: DO NOT CORRESPOND TO ANY NGC AWARD

To be eligible to apply for youth awards at the State, Region and/or National level, all garden clubs must register the youth group they sponsor with the State Youth Chairman and submit annual dues for the youth group to the State Headquarters. The winners of the youth awards listed in this section, cannot be forwarded to National for consideration. ****Please refer to the National and Regional Award Sections of this manual for National Youth Awards and National Youth Awards judged at the Regional Level. If those awards have a corresponding GCFP award, both a state and national application form must be submitted. TO APPLY:**

1. Complete one current GCFP application, 3-page limit applies

2. Submit to the State Awards Chairman to arrive no later than January 15

LIST OF STATE YOUTH AWARDS

GCFP Youth Yearbook Award

May be awarded to:

- A. Junior Garden Club (1st through 6th grade)
- B. Intermediate Garden Club (7th through 9th grade)
- C. High School Garden Club (10th, 11th and 12th grades)
- D. An established group (school, scout troop, etc.) with whom a member garden club has consistently been working.

SCALE OF POINTS

Format	10
Content	20
Meetings (at least 6-9)	20
Programs, field trips, community projects, etc	50
Total = 100	

GCFP Youth Flower Show Schedule Award

May be awarded to:

- A. Junior Garden Club (Grades 1-6)
- B. Intermediate Garden Club (Grades 7-9)
- C. High School Garden Club (Grades 10-12)
- D. An established group (school, scouts, etc.) with whom a member garden club has consistently been working

(Use scale of points on page 40)

Mrs. Maxwell W. Steel Youth Achievement Award

May be award to a Federated garden club for a years' outstanding activities that promotes club, State and National objectives with a school, scout, 4-H, or established Junior and/or Intermediate youth group.

SCALE OF POINTS

Horticulture Activities	25
Growing projects, designing with plant material, workshops, field trips, other.	
Environmental Activities	25
Recycling, litter, pollution, birds, butterflies, conservation, poster and/or essay contest, other	
Membership Participation	10
Size of club a consideration	
Supporting Data	10
Pictures, finances – summary of income and expenses, letters of appreciation, publicity, other	
Achievement	30
Overall excellence, well-balanced activities	
Total Points = 100	

NON-COMPETITIVE STATE AWARDS

No application is required.

GCFP Club Membership Award

Certificate and \$100 awarded to the member garden club in each category who has the greatest number of new members in the calendar year; based upon paid memberships in the GCFP office as of ten (10) days prior to the annual meeting and convention. **This is not a membership increase award.**

Categories:

Small Club – up to 29 members

Medium Club – 30 to 99 members

Large Club – over 100 members

Cynthia Calhoun Attendance Award

May be awarded to a garden club having the largest percentage of full-time registrants at the Annual Convention. The Convention Registrar will determine the recipient from convention registration records. In the case of a close decision, the distance traveled will be considered.

GCFP Comprehensive Award

Certificate may be **awarded to the District whose clubs and individuals received the most GCFP awards in the current award year. Awards won by the District, if applicable, shall be included.** The State Awards Chairman shall select the winner after calculating all State awards given between January 1 and December 31. District Laurels will not be counted.

KEYSTONE GARDENER Literary Award

May be awarded to an individual garden club member for an original poem or composition selected for publication in the *Keystone Gardener*. The subject must be garden-related or promote State and National objectives. The composition may be about a garden club experience or a garden club member. Picture(s) may be included but are not required. Send articles at any time to the Editor of the *Keystone Gardener*. There is no limit to the number of entries. All articles of literary value, published during the calendar year (January 1 - December 31), will be eligible. Articles submitted by the GCFP Board of Directors concerning their office or chairmanship are not eligible.