

1 **Rockford Town Regular Council Meeting**  
2 **April 3, 2019 7:00pm**

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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN  
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A  
6 SUMMARY OF THE DISCUSSION AND VOTING.  
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9 Mayor Roecks called the regular meeting to order at 7:00pm with the Pledge of Allegiance.  
10 Roll call took place. Those present were Councilmembers Clint Stevenson, Micki Harnois and William  
11 Benson. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson were also in attendance.  
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13 **Ms. Harnois made a motion to excuse Councilmember Brian Laude, due to work-related reasons. Mr.**  
14 **Stevenson seconded the motion. Motion was carried.**

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16 **Ms. Harnois made a motion to excuse Councilmember Tim Fricke, due to health-related reasons. Mr.**  
17 **Stevenson seconded the motion. Motion was carried.**

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19 **Mr. Stevenson made a motion to approve the amended agenda. Ms. Harnois seconded the motion.**  
20 **Motion was carried.**

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22 **Mr. Benson made a motion to approve the minutes from the 03/20/2019 regular meeting. Ms. Harnois**  
23 **seconded the motion. Motion was carried.**

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25 ANNOUNCEMENTS

- 26 - An AWC Conference will be held in Spokane from 06/25-06/28/19. There is a scholarship
- 27 available through AWC and possibly one through RMSA for Councilmembers attending.
- 28 - Rockford Lions' Easter Egg Hunt and FredNeck's Frog Regatta will be 4/20/2019.
- 29 - Ms. Harnois announced that Bob Adams, who spent many years as a property surveyor in
- 30 Rockford, passed away March 6, 2019.
- 31 - A Small Cities Connectors Meeting will be 05/29/19 in Harrington if anyone would like to ride with
- 32 Ms. Harnois.
- 33 - Ms. Harnois informed Council that the town's engineer, Layne Merritt, was promoted to Area
- 34 Manager at JUB Engineers.

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36 COUNCIL REPORTS

37 None

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39 COMMISSION REPORTS

40 Planning and Zoning

41 166 NE Stringham Rd - Hoagland

42 **Ms. Harnois made a motion to approve the building permit for Scott Hoagland. Mr. Benson seconded**  
43 **the motion. Motion was carried.**

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45 Comprehensive Plan

46 Ms. Harnois said that she will give Council the new revisions to plan to review. After Council accepts the  
47 changes, the plan will be sent to the Department of Commerce for review.

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49 COMMITTEE REPORTS

50 Parks/Tree City

51 Ms. Roecks offered a few different scenarios for park fees that Council can review before the next regular  
52 meeting.

53 Emergency Management Committee  
54 No update

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56 Asset Management Committee  
57 No update – will plan to meet in June.

58  
59 PUBLIC COMMENT

- 60 - Resident Ivan Willmschen asked about the building permit at 166 NE Stringham. He wanted to know  
61 if there were ordinances against having a house that small? Council explained that there are size  
62 restrictions on mobile homes but not on “stick built” homes.  
63 - Mr. Willmschen asked where the property was that Bill and Kathy Creed were building a shop on.  
64 Ms. Roecks said on B Street, between 2<sup>nd</sup> and 3<sup>rd</sup> Streets.  
65 - Mr. Willmschen said that he would like to be able to tell Council if he disagrees with something  
66 before they make their decision, not to have to wait for the Public Comment period during a Council  
67 meeting. Ms. Roecks said that the Council meetings are for the elected officials to review agenda  
68 items and make decisions on how they feel are in the town’s best interest. She said that if, during  
69 Public Comment or one-on-one with a Councilmember, a person makes a compelling argument on  
70 something that was already voted on, Council can bring it back to the table for a revote, if they so  
71 choose.  
72 - William Benson asked if small homes are regulated in the revised planning and zoning regulations?  
73 Ms. Harnois said not specifically, but revisions can easily be added.

74 -  
75 ORDINANCES/RESOLUTIONS

76 None

77  
78 OLD BUSINESS

79 None

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81 NEW BUSINESS

82 The Southeast Spokane County Fair Association requested alcohol and amplified sound permits for the  
83 fundraiser they are holding June 29, 2019 in the Town Park.

84 **Mr. Benson made a motion to approve the applications for the alcohol and amplified sound permits**  
85 **for the Southeast Spokane County Fair Association. Ms. Harnois seconded the motion. Motion was**  
86 **carried.**

87  
88 Council discussed the new updates and requirements for the Spokane County 2020 Hazard Mitigation Plan  
89 that the town is included in. It was decided that Mr. Benson will be the point of contact for this plan.

90  
91 PUBLIC COMMENT

- 92 - Mr. Willmschen asked what type of fundraiser the Fair Association would be holding. Mrs. Johnson  
93 answered that it would be a dinner, dance and live auction.  
94 - Mr. Willmschen asked what the requirements are for being a Tree City. Ms. Harnois responded that  
95 each year the town plants a tree and the Mayor makes a proclamation and does some paperwork in  
96 order to qualify.  
97 - Mr. Willmschen asked what was left to pay on the loan for the waster water plant. Mrs. Johnson said  
98 she didn’t know the exact amount but will let him know by the next meeting.

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100 STAFF REPORTS

101 Public Works

- 102 • The bathrooms in the park are have been upgraded with automatic flushers and soap dispensers.  
103 • The new playground equipment has been ordered and is on its way.  
104 • P.W. is working on getting quotes for tree removal near 119 Pine Street. The trees are growing into  
105 the sewer line, which will cause issues.

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Clerk/Treasurer

- March Utility Bill Adjustments  
**Mr. Benson made motion to approve the March Utility Bill Adjustments. Mr. Stevenson seconded the motion. Motion was carried.**
- The March Past Due Report was reviewed by Council.
- Mrs. Johnson stated that the 2019 budget was on track and she doesn't believe any amendments are needed at this time.

APPROVE CHECKS

**Mr. Stevenson made a motion to approve checks 14840-14848, 16000-16014 and one EFT for a total of \$34,009.27. Mr. Benson seconded the motion. Motion was carried.**

**Mr. Benson made a motion to adjourn the meeting at 7:50pm. Mr. Stevenson seconded the motion. Motion was carried.**

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Heidi Johnson, Clerk/Treasurer

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Carrie Roecks, Mayor