

**INSCRIPTION CANYON RANCH SANITARY DISTRICT**

P.O. Box 215 Chino Valley, AZ 86323

**MINUTES OF THE MEETING  
OF THE  
INSCRIPTION CANYON RANCH SANITARY DISTRICT  
August 12, 2011**

Date: Thursday August 12, 2011

Time: 10:00 a.m.

Place:

1. **Call Special Meeting to Order.** The meeting was called to order at 10:00 a.m. by Chairman Robert Hilb at 15075 Talking Ranch Road. Prescott, AZ 86305, Ranch House/Windmill Room. A quorum was present for the purpose of conducting business.
2. **Introduction of Attendees.** Present were Robert Hilb, Chairman; Brian Ray, Board Member; Scott Robbins, Board Member; and Isabel Yribe, Clerk.
3. **Point of order.** Guest Mr. Leasure asked if the Board had made a motion to engage a counsel. Mr. Hilb explained that the judge in the Mandamus case removed Watkins and that they would be needing counsel for that particular case. He reminded Mr. Leasure that the matter would be discussed in Executive Session later today. Mr. Leasure asked whether Mr. Watkins would be our counsel. Mr. Hilb clarified that Mr. Watkins would no longer represent us in litigation as he has a conflict of interest.
4. **Point of order.** The Clerk presented the Board members with a draft letter to Mr. Whittington for review and approval. After the Board members reviewed the draft letter, it was decided that the letter be sent to Mr. Whittington..
5. **Approval of Agenda.** Mr. Robbins moved to approve the agenda. Mr. Ray seconded the motion. The motion passed unanimously.
6. **Disclosure of Conflicts.** None of the members had any conflicts of interest.
7. **Motion to Move into Executive Session.** Chairman Hilb made the motion to go into Executive Session for the purpose of reviewing the proposals for legal counsel in accordance with the provisions of A.R.S. 38-431-03 (1). The discussions and minutes of the Executive Session would be kept confidential. Brian Ray seconded the motion. The motion passed unanimously.

Executive Session began at approximately 10:05 a.m.

Executive Session ended at approximately 10:45

8. **Call to Order Regular Session.** A quorum was present for the purpose of conducting business.
9. **Motion to engage Counsel.** Brian Ray moved to hire Mr. Jeff Coughlin and authorized Mr. Hilb to sign the contract allowing the District to hire him on the Mandamus case. Scott Robbins seconded the motion. The motion passed unanimously. Gene Leasure then asked for the spelling of Mr. Coughlin's name. Mr. Hilb helped him with that.
10. **Scheduling of Future Board Meetings.** It was discussed that there would be an Executive Session to meet with the insurance expert on Friday August 16, 2011. On the following Tuesday, August 23, 2011, the Board will meet with attorney Mr. Whittington. Unfortunately both counsels could not meet on the same day. Mr. Hilb reminded Board members to get any questions into the District Clerk before the meeting with Mr. Whittington.
11. **Point of Order.** Guest Eileen McGowan asked about the process of acquiring proposals for counsel. Mr. Hilb told her that Mr. Ray met with prospects and that he also called several of the referrals that the District's former counsel gave him. Ms. McGowan also asked how many proposals had been submitted. Mr. Ray answered that three proposals were actually submitted.
12. **Motion to Adjourn.** Mr. Ray made a motion to adjourn the meeting. Mr. Robbins seconded the motion. The motion passed unanimously.

The meeting was adjourned at 10:50 a.m.

Adopted and approved this ~~28<sup>th</sup>~~<sup>1<sup>st</sup></sup> day of ~~August~~<sup>May</sup>, ~~2011~~<sup>2012</sup>.

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Board Clerk