

**2022 SIX-MONTH
TRANSITIONAL BUDGET**

of the

MUNICIPAL OFFICERS

of the

Town of Baldwin

Maine

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TOWN OF BALDWIN, MAINE
OFFICE OF THE SELECTMEN
534 PEQUAWKET TRAIL, WEST BALDWIN, ME 04091



Baldwin 2022 Transition Budget Warrant

Greeting Baldwin Residents

First, please note that this is not an annual Town Report. Since Baldwin's current fiscal year ends on December 31, there are no end of year reports available at this time.

This 2022 Transition Budget warrant is the results of several votes taken by Baldwin residents over the last several years. At the 2018 Town Meeting, the voters approved transitioning to a system of two tax bills per year. Implementing this required the town to change its fiscal year to allow both bills to become due within the fiscal year issued. Following Maine Municipal Association guidelines and after a public hearing on 27 July 2021, the Board of Selectmen decided to move forward with changing Baldwin's fiscal year from a 12-month period of 1 Jan-31 Dec to a 12-month period of 1 Jul-30 Jun. This transition budget requires approval by voters to cover the transition period of 1 Jan-30 Jun 2022.

This Special Town Meeting is only for approving this transition budget. All elected officers with terms that expire in March 2022 will have their terms extended until the new Town Meeting date of 7 May 2022. At that meeting, a 12-month budget for the period 1 July 2022 to 30 June 2023 will be presented to the voters along with standard year-end reports for the period 1 January to 31 December 2021.

After the transition budget is approved, the assessor will prepare a transition tax commitment to cover this six-month period with tax bills being issued in late April or early May of 2022. The mil rate for these bills will be based on the approved budget and is anticipated to be approximately one half the current trending rate.

Having reached our goal, subsequent tax bills will be issued in September 2022 with one half due 60 days later and the other half due in May 2023. These bills will be based on the budget approved in May 2022. Both bills will be sent together, with a tear off stubs for each payment. These bills in total will be for a full year's taxes and are expected to be at the full trending rate adjusted for approved budget changes. Interest will only be charged on the unpaid amount for each bill, starting with its individual due date.

This warrant includes information on the 2020 expenditures for each budget item as well expenditures for 2021 up to the point the warrant was sent off to the printers. Drafting the budget was not as simple as dividing each traditional warrant item in half. Some bills are traditionally incurred after July 1st each year, so they were not included in this budget (paving is a good example). Some State revenues are dispensed later in the year so they would not be available for the transition budget as well (BETE and Homestead reimbursements). Overall, the pluses and minuses were balance out fairly well.

This appears to be a lot of effort just for the purpose of issuing two tax bills per year but it also has additional benefits for the town. MSAD 55, Cumberland County, the State and the related agencies work on the new fiscal year timeline. Their budgets are usually announced in April for



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the coming fiscal year. Under the Town's old/current fiscal year arrangement, the school budget (the heavy hitter) is always a guess when drafting the Town budget in March. With the new fiscal year arrangement, the schools, the County, and the State components of the budget will be known.

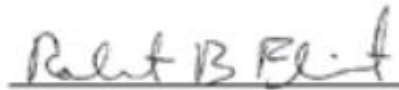
There will be some adjustments needed within the Treasure/Tax Collector's office, but the automated systems are designed to handle it and our elected officers are enthusiastic about implementing the new fiscal year. We appreciate your support and understanding as we work through the next six to eight months.

Sincerely
Baldwin Board of Selectmen

Date: 20 Oct 2021


James Dolloff


Dwight Warren


Robert Flint

WARRANT

To Connie Warren, a resident of the Town of Baldwin, in the County of Cumberland:

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the said Town of Baldwin qualified by law to vote in said town affairs, to assemble at the **Baldwin Community Center, Baldwin in said town on the 4th day of December 2021 at 9:30 AM** to act on the following articles to wit:

Article 1: To choose or elect a moderator to preside at the said meeting.

OFFICE AND TAXES WARRANT ARTICLES:

Article 2: ADMINISTRATIVE EXPENSES (CONTINGENT)

To see what sum of money the Town will vote to raise and appropriate for administrative expenses consisting of legal fees, interest, supplies, office equipment, insurances, workman's compensation, audits, assessing, and operational items not specifically covered by other appropriations.

2021 Appropriation:	\$105,000.00
2021 Expenditure as of 11/3/21:	\$83,692.61
Balance:	\$21,307.39

Selectmen recommend that **\$56,500.00** be raised and appropriated.

Article 3: BUILDING OPERATION AND MAINTENANCE EXPENSES

To see what sum of money the Town will vote to raise and appropriate for building maintenance consisting of building insurance, phone, internet, electricity, alarm system, janitorial wages, and minor operational items and repairs pertaining to the Baldwin Community Center.

2021 Appropriation:	\$45,000.00
2021 Expenditure as of 11/3/21:	\$27,819.97
Balance:	\$17,180.03

Selectmen recommend that **\$22,500.00** be raised and appropriated.

Article 4: ELECTED OFFICERS SALARY & WAGES

To see what hourly rate the Town will vote to pay the Town Officers for the ensuing six months.

The 2020 approved rates are as follows:

- Selectmen annual stipend
 - Chairman: \$10,000.00
 - Other Select Board members: \$8,000.00 each
- Town Clerk, Treasurer and Tax Collector \$20.00 per hour (combined)
- Road Commissioner \$22.00 per hour

The Selectmen recommend for Selectmen six-month stipend

- Chairman: \$5,000.00
- Other Select Board members: \$4,000.00
- Town Clerk, Treasurer and Tax Collector \$20.00 per hour (combined)
- Road Commissioner \$22.00 per hour

Article 5: TOWN CLERK/TREASURER/TAX COLLECTOR OFFICE COMPENSATION
To see what sum of money the Town will vote to raise and appropriate for Office Compensation for the Town Clerk's office for the ensuing six months. This article includes Town Clerk Wages, Assistant Clerk Wages, Ballot Clerks and the related Town share of FICA and Medicare.

2021 Appropriation:	\$80,000.00
2021 Expenditure as of 11/3/21:	\$65,667.86
Balance:	\$14,332.14

Selectmen recommend that **\$40,000.00** be raised and appropriated.

Article 6: BOARD OF SELECTMEN OFFICE COMPENSATION
To see what sum of money the Town will vote to raise and appropriate for Office Compensation including the three Selectmen, Town Admin. Assistant, Animal Control Officer and Code Enforcement Officer, and the related Town share of FICA and Medicare.

2021 Appropriation:	\$82,000.00
2021 Expenditure as of 11/3/21:	\$63,670.32
Balance:	\$18,329.68

Selectmen recommend that **\$42,060.00** be raised and appropriated.

Article 7: EMPLOYEE HEALTH INSURANCE
To see if the Town will vote to raise and appropriate 80% of the cost of health insurance for full time Town employees.

2021 Appropriation:	\$40,892.55
2021 Expenditure as of 11/3/21:	\$37,610.30
Balance:	\$3,282.25

Selectmen recommend that **\$20,855.23** (anticipated 6-month cost for 2022 of \$5,213.81 per employee) to be raised and appropriated.

Article 8: REVENUES
To see if the Town will vote to appropriate an estimated **\$410,950.00** from the following non-property tax revenues to reduce the tax commitment.

Estimated State Revenue Sharing	\$53,000.00
Estimated Homestead Reimbursement	\$20,000.00
Estimated BETE Reimbursement	\$0.00

Municipal Revenues:

- Building Permits	\$19,000.00
- LRAP DOT	\$22,000.00
- Excise Tax	\$175,000.00
- Agent Fees	\$4,750.00
- After School Program	\$31,200.00

Total Municipal Revenues	\$251,950.00
Fund Balance	\$46,000.00
Tax Acquired Property Reserve Account	\$40,000.00

Selectmen recommend passage of this article.

- Article 9: To see if the Town will vote to instruct or authorize the Selectmen to hire sums of money as necessary to pay the current expenses of the Town for the ensuing six months, these loans made in anticipation of 2022 6-month Transition Period taxes.
Selectmen recommend passage of this article.
- Article 10: **TAX-ACQUIRED PROPERTY**
To see if the Town will vote to authorize the Selectmen on behalf of the Town to sell or dispose of any real estate acquired by the Town for non-payment of taxes on such terms as they deem advisable and to execute quitclaim deeds for such property except that the Town Officers shall use the special sale process required by 36 M.R.S. § 943-C for qualifying homestead property if they choose to sell it to anyone other than the former owner(s).
Selectmen recommend passage of this article.
- Article 11: **INTEREST CHARGED ON OVERDUE TAXES**
To see if the Town will vote to authorize the Tax Collector to charge and collect interest at a rate of 6% per annum on all unpaid taxes or part there of beginning 180 days after commitment to Tax Collector.
Selectmen recommend passage of this article.
- Article 12: **INTEREST PAID ON OVERPAYMENT OF TAXES**
To see if the Town will vote to set the rate of interest paid on overpayment of taxes at 2% per annum, (4% below the per annum rate charged on unpaid taxes.) in accordance with 36 MRSA Section 506A.
- Article 13: **DISPOSAL OF PERSONAL PROPERTY**
To see if the Town will vote to authorize the Selectmen to dispose of town-owned personal property under such terms and conditions as they deem advisable. (Bid process to be used when deemed advisable.)
Selectmen recommend passage of this article.
- Article 14: **TAX PRE-PAYMENTS**
To see if the Town will vote to authorize the Tax Collector to accept pre-payments of taxes not yet committed and pay no (0%) interest in accordance with 36 MRSA Section 506.
Selectmen recommend passage of this article.
- Article 15: **BACK TAXES**
To see if the Town will vote to direct the Tax Collector/Treasurer to apply any tax payment received for any real estate tax to outstanding or delinquent taxes owed and in chronological order beginning with the oldest unpaid tax bill in accordance with 36 MSRA Section 906.
Selectmen recommend passage of this article.
- Article 16: **TAX ABATEMENTS**
To see if the Town will vote to pay for tax abatements and applicable interest granted during the calendar year of 2021 from Overlay. The Selectmen, as Assessors, are authorized to raise Overlay under 36 MRSA Section 710 but require voter authorization to spend Overlay. Overlay cannot be more than 5% of the Tax Commitment.

Article 17: REVALUATION RESERVE ACCOUNT

To see what sum of money the Town will vote to raise and appropriate towards the Revaluation Reserve Account.

2021 Appropriation: \$5,000.00

Balance in Revaluation Reserve Account: \$6,210.19

Selectmen recommend that **\$5,000.00** be raised and appropriated for the six-month budget.

HEALTH & SANITATION ARTICLES:

Article 18: TRI-TOWN WASTE OPERATIONS

To see if the Town will vote to raise and appropriate the sum of **\$45,000** towards Tri-town waste operations for six months.

2021 Appropriation: \$90,000.00

2021 Expenditure as of 11/3/21: \$82,237.50

Balance: \$7,762.50

Selectmen recommend passage of article.

Article 19: TRI-TOWN RESERVE ACCOUNT

To see if the Town will vote to raise and appropriate the sum of **\$7,500.00** for the Tri-town Waste Reserve account and authorize the Selectmen to withdraw funds from the reserve as needed for capital expenses at the Tri-Town Waste Disposal Facility for the six-month period.

2021 Appropriation: \$15,000.00

2021 Expenditure as of 11/3/21: \$ 0

Balance: \$15,000.00

Selectmen recommend passage of article.

RECREATION & CEMETERY ARTICLES:

Article 20: CEMETERIES

To see if the Town will vote to raise and appropriate the sum of **\$4,000.00** for the mowing, restoration, and care of existing cemeteries in Town.

2021 Appropriation: \$9,000.00

2021 Expenditure as of 11/3/21: \$6,460.02

Balance: \$2,539.98

Selectmen recommend passage of article.

Article 21: SAND POND BEACH

To see if the Town will vote to raise and appropriate the sum of **\$1,500.00** for the cost of patrolling, maintenance, and porta-potty rental for Sand Pond Beach during summer months. Any balance left over after June 30, 2022, will roll over into the Sand Pond Reserve account to be used for capital improvements.

2021 Appropriation: \$6,515.00

2021 Expenditure as of 11/3/21: \$4,178.81

Balance: \$2,336.19

Sand Pond Beach Committee recommends passage of article.

Article 22: FEE FOR SAND POND BEACH
To see if the Town will vote to charge \$10/year per vehicle for access to Sand Pond Beach. All Sand Pond sticker fees to be deposited in the Sand Pond Reserve account for capital improvements.

Sand Pond Beach Committee recommends passage of article.

Article 23: SAND POND CAPITAL IMPROVEMENTS RESERVE ACCOUNT
To see if the Town will vote to approve the following rules for management of the Sand Pond Capital Improvements Reserve Account.

Sand Pond Capital Improvements Account: Funding comes from all Sand Pond Sticker fees plus all operational and maintenance funds budgeted at town meeting that remain unexpended at the end of the fiscal year. The account is to pay for improvements to Sand Pond Beach and supporting equipment and infrastructure. Expenditures will be requested by the Sand Pond Committee and approved by the Board of Selectmen. There is no target or minimum fund level. The maximum fund level is \$10,000 after which excess funds will revert to the Town General Fund.

The Selectmen and the Sand Pond Committee recommend passage of this article.

Article 24: SACOPEE VALLEY RECREATION COUNCIL
To see what sum of money the Town will vote to raise and appropriate to support the Sacopee Valley Recreation Council. The Sacopee Valley Recreation Council is requesting **\$1,500.00**.

2021 Appropriation:	\$3,000.00
2021 Expenditure as of 11/3/21:	\$3,000.00

Selectmen recommend passage of article.

Article 25: BALDWIN BELT BURNERS SNOWMOBILE CLUB
To see if the Town will vote to dedicate all the snowmobile registration fees to the Baldwin Belt Burners Snowmobile Club.

The request is 100% of the fees be transferred to the Snowmobile Club.

PROTECTION ARTICLES:

Article 26: STANDISH RESCUE UNIT
To see what sum of money the Town will vote to raise and appropriate for the Standish Rescue Unit for services. Standish Public Safety proposes an amount of **\$24,538.72** a cost for a full-time staffed ambulance at the Steep Falls station for the six-month period.

2021 Appropriation:	\$49,077.74
2021 Expenditure as of 11/3/21:	\$21,680.94
Overdraft	\$27,396.80

Selectmen recommend passage of article.

Article 27: FIRE COMPANIES

To see what sum of money the Town will vote to raise and appropriate for the three fire companies for expenses and any unexpended balances to be transferred to a consolidated respective capital reserve account.

2021 Appropriation: \$20,000.00 per station (\$60,000 total)

	EXPENDITURE	BALANCE
East Baldwin Station	\$10,794.09	\$9,205.91
North Baldwin Station	\$7,227.05	\$12,772.95
West Baldwin Station	\$6,365.76	\$13,634.24
Total 2021 Expenditure as of 11/3/21	\$24,386.90	\$35,613.10

\$10,000.00 to each of the three departments. (Total **\$30,000.00**)

Fire Department recommends passage of this article.

Article 28: FIRE TRUCK PAYMENT

To see if the Town will vote to raise and appropriate the sum of **\$56,466.51** for the fourth and final payment to Tax-Exempt Leasing Corp. for the E-One fire truck.

Fire Department recommends passage of this article.

Article 29: FIRE TRUCK MAINTENANCE

To see if the Town will vote to raise and appropriate the sum of **\$10,000.00** for maintenance and repairs for the fire department vehicles.

2021 Appropriation:	\$10,000.00
2021 Expenditure as of 11/3/21:	\$5,764.60
Balance :	\$4,235.40

Fire Department recommends passage of this article.

Article 30: FIRE CHIEF AND ASSISTANT FIRE CHIEF (1/2 of previous)

To see what sum of money the Town will vote to raise and appropriate for Fire Chief compensation (including Town Fire Chief, and a Town Assistant Chief) for the ensuing six months.

2021 Appropriation: \$10,765.00

2021 Expenditure as of 11/3/21

Fire Chief & Assistant = \$6,765.00

FICA/ Medicare = \$517.66

Fire Department recommends to raise and appropriate **\$5,382.50**

Article 31: FIRE STATION CAPTAINS
To see what sum of money the Town will vote to raise and appropriate for three Fire Station Captains for the ensuing six months.

2021 Appropriation: \$1,615.00

2021 Expenditure as of 11/3/21

Assistant Chiefs =	\$0
FICA/ Medicare =	\$0
Total =	\$0

Fire Department recommends to raise and appropriate **\$807.50**

Article 32: CUMBERLAND COUNTY DISPATCH
To see if the Town will vote to raise and appropriate the sum of **\$5,772.00** to continue our contract for 2021 with Cumberland County Dispatch for dispatching emergency fire and rescue calls.

2021 Appropriation: \$11,544.00

2021 Expenditure as of 11/3/21: \$11,544.00

Selectmen recommend passage of this article.

Article 33: NEW RADIO PURCHASE AND REPAIR
To see if the Town will vote to raise and appropriate the sum of **\$3,000.00** for the maintenance, repair and purchase of new radios as needed.

2021 Appropriation: \$6,000.00

2021 Expenditure as of 11/3/21: \$1,270.34

Balance: \$4,729.66

Fire Department recommends passage of this article.

Article 34: To see if the Town will vote to raise and appropriate **\$500.00** for the Radio Repeater Reserve Account for the six-month period.

Article 35: EMERGENCY MANAGEMENT
To see what sum of money the Town will vote to raise and appropriate for Emergency Management for the six-month period.

2021 Appropriation: \$1,500.00

2021 Expenditure as of 11/3/21: \$807.39

Balance: \$692.61

Selectmen recommend **\$750.00** to be raised and appropriated.

Article 36: FUEL
To see what sum of money the Town will vote to raise and appropriate for a fuel account used only for the Municipal Road Crew and Fire Trucks for the ensuing six months.

2021 Appropriation: \$20,000.00

2021 Expenditure as of 11/3/21: \$6,380.95

Balance: \$13,619.05

Selectmen recommend that **\$12,000.00** be raised and appropriated.

Article 37: STREET LIGHTS

To see what sum of money the Town will vote to raise and appropriate for streetlights for the ensuing year.

2021 Appropriation:	\$10,000.00
2021 Expenditure as of 11/3/21:	\$5,188.19
Balance:	\$4,811.81

Selectmen recommend that **\$3,500.00** be raised and appropriated.

Article 38: LIFE FLIGHT

To see what sum of money the Town will vote to raise and appropriate for Life Flight services for the ensuing year. Life Flight has requested \$763.00 this coming fiscal year (a rate of \$0.50 per capita).

2021 Appropriation:	\$800.00
2021 Expenditure as of 11/3/21:	\$800.00

Selectmen recommend that **\$400.00** be raised and appropriated.

ROAD ARTICLES:

Article 39: SUMMER ROADS

To see what sum of money the Town will vote to raise and appropriate for the care of roads and bridges. Any balance left over after June 30, 2022 will roll over into a reserve account for summer road maintenance.

2021 Appropriation:	\$75,000.00
2021 Expenditure as of 11/3/21:	\$74,396.57
Balance:	\$603.43

Road Commissioner recommends that **\$50,000.00** be raised and appropriated.

Article 40: WINTER ROADS

To see what sum of money the Town will vote to raise and appropriate for snow removal for the ensuing year. Any balance left over after June 30, 2022, will roll over into a reserve account for winter road maintenance.

2021 Appropriation:	\$175,000.00
2021 Expenditure as of 11/3/21:	\$69,270.38
Balance:	\$105,729.62

Road Commissioner recommends that **\$87,500.00** be raised and appropriated.

Article 41: EMERGENCY ROAD REPAIR RESERVE ACCOUNT

To see if the Town will vote to raise and appropriate **\$10,000.00** for the emergency road repair reserve account. This will replace the 2021 expenditures made from the account to install new culverts under New Road and add \$4,150.00 to the account.

Road Commissioner recommends passage of this article.

Article 42: LOCAL ROADS ASSISTANCE PROGRAM (LRAP)
To see if the Town will authorize the Selectmen to expend \$22,282.00 received from Maine Dept. of Transportation Local Road Assistance (LRAP) for capital improvements of Town ways. The amount received in 2021 was \$44,564.00
Road Commissioner recommends passage of this article.

Article 43: TOWN GARAGE
To see what sum of money the Town will vote to raise and appropriate for a Town Garage Maintenance.

2021 Appropriation:	\$10,000.00
2021 Expenditure as of 11/3/21:	\$2,948.59
Balance:	\$7,051.41

Road Commissioner recommends that **\$5,000.00** be raised and appropriated.

Article 44: RIVER ROAD IMPROVEMENTS
To see if the Town will vote to raise and appropriate **\$2,500.00** for River Road repair. This amount will be added to the River Road Reserve account.
Road Commissioner recommends passage of this article.

EDUCATION & PRESERVATION ARTICLES:

Article 45: AFTER SCHOOL PROGRAM
To see if the Town will vote to raise and appropriate \$25,000.00 for the support of the After School Program for the six-month period starting 1 Jan 2022.

2021 Expenditure as of 11/9/21:	\$56,628.00
2021 Revenues as of 11/9/21:	\$44,970.29
Balance:	\$11,657.71

Selectmen recommend passage of this article.

Article 46: AFTER SCHOOL PROGRAM RESERVE ACCOUNT:
To see if the Town will vote establish the After School Program Reserve Account to accumulate annual program receipts in excess of expenses. Purpose of the fund is to provide a source of funds for unanticipated expenses that would exceed the program's annual budget.

After School Program Reserve Account: Funding is deposited in this account annually at the end of the fiscal year from the general fund in the amount that the After School Program generates more than expenditures. Annual Program expenditures include all salaries and other program costs which can be directly identified and associated with the Program. Expenditures from this reserve account shall be requested by the After School Program Director and approved by the Board of Selectmen. Maximum account level shall not exceed 25% of the previous fiscal year's operating expenses.

Selectmen recommend passage of this article.

Article 47: BROWN MEMORIAL LIBRARY
To see what sum of money the Town will vote to raise and appropriate for the support of Brown Memorial Library. Brown Memorial Library is requesting **\$8,500.00**.

2021 Appropriation: \$12,000.00
2021 Expenditure as of 11/3/21: \$12,000.00

Article 48: BALDWIN HISTORICAL SOCIETY
To see what sum of money the Town will vote to raise and appropriate for the support the Baldwin Historical Society. Historical Society is requesting **\$3,750.00**.

2021 Appropriation: \$7,500.00
2021 Expenditure as of 11/3/21: \$7,500.00

Article 49: SACO RIVER CORRIDOR COMMISSION
To see what sum of money the Town will vote to raise and appropriate for the support of Saco River Corridor Commission for its continued water quality monitoring program. Saco River Corridor Commission is requesting **\$150.00**.

2021 Appropriation: \$300.00
2021 Expenditure as of 11/3/21: \$300.00

Article 50: SMOOTH FEATHER YOUTH
To see what sum of money the Town will vote to raise and appropriate for the support of Smooth Feather Youth. Smooth Feather Youth is requesting **\$300.00**.

2021 Appropriation: \$600.00
2021 Expenditure as of 11/3/21: \$600.00

SOCIAL SERVICES ARTICLES:

Article 51: SOUTHERN MAINE AGENCY ON AGING
To see what sum of money the Town will vote to raise and appropriate for Southern Maine Agency on Aging. Southern Maine Agency on Aging is requesting **\$1,875.00**.

2021 Appropriation: \$3,750.00
2021 Expenditure as of 11/3/21: \$3,750.00

Article 52: HOME HEALTH VISITING NURSE / MAINE HEALTHCARE AT HOME
To see what sum of money the Town will vote to raise and appropriate for Home Health Visiting Nurse. Home Health Visiting Nurse is requesting **\$450.00**.

2021 Appropriation: \$3,200.00
2021 Expenditure as of 11/3/21: \$3,200.00

Article 53: OPPORTUNITY ALLIANCE (formerly known as PROP)
To see what sum of money the Town will vote to raise and appropriate for Opportunity Alliance. Opportunity Alliance is requesting **\$1,750.00**.

2021 Appropriation: \$3,500.00
2021 Expenditure as of 11/3/21: \$3,500.00

Article 54: GENERAL ASSISTANCE
To see what sum of money the Town will vote to raise and appropriate for General Assistance.

2021 Appropriation:	\$18,000.00
2021 Expenditure as of 11/3/21:	\$9,926.05
Balance:	\$8,073.95

Selectmen recommend that **\$9,000.00** be raised and appropriated.

Article 55: NORTHERN LIGHT HOME CARE & HOSPICE
To see what sum of money the Town will vote to raise and appropriate for Northern Light Home Care & Hospice. Northern Light is requesting **\$250.00**.

2021 Appropriation:	\$500.00
2021 Expenditure as of 11/3/21:	\$500.00

ORGANIZATION ARTICLES:

Article 56: HARVEST HILLS ANIMAL SHELTER
To see what sum of money the Town will vote to raise and appropriate for the Animal Refuge League for their services of handling of Baldwin stray animals. Harvest Hills is requesting **\$762.50 for the six-month period.**

2021 Appropriation for Harvest Hills:	\$1,525.00
2021 Expenditure as of 11/3/21 to Harvest Hills:	\$1,525.00

Article 57: SOUTHERN MAINE PLANNING & DEVELOPMENT COMMISSION (SMPDC)
To see what sum of money the Town will vote to raise and appropriate to Southern Maine Planning & Development Commission for 2020 dues of \$587.00. Southern Maine Planning & Development is requesting **\$293.50 for the six month period.**

2021 Appropriation:	\$587.00
2021 Expenditure as of 11/3/21:	\$587.00

PLANNING AND LAND-USE ARTICLES:

Article 58: PLANNING BOARD
To see what sum of money the Town will vote to raise and appropriate towards Planning Board expenses.

2021 Appropriation:	\$2,000.00
2021 Expenditure as of 11/3/21:	\$390.45
Balance:	\$1,609.55

Planning Board recommends raising **\$5,000.00 for the six-month period**

MISCELLANEOUS ARTICLES:

Article 59: ARPA RESERVE ACCOUNT:

To see if the Town will vote establish the ARPA Reserve Account to hold ARPA related funding distributed to Baldwin pending its' expenditure or return to the state.

ARPA Reserve Account: Funding comes from the Coronavirus State and Local Fiscal Recovery Funds, the Federal Government American Rescue Plan Act (ARPA) distributed to Baldwin via the Maine Local Fiscal Recovery Program. Use of the funds shall be identified and approved in accordance with State program guidance. Expenditures shall be recommended by the Board of Selectmen and approved by a vote of a Town Meeting. There is no target maximum reserve account fund level. Unexpended funds shall be returned to the State when the program expires at which time the reserve account will be deleted.

Selectmen recommend passage of this article.

Article 60: REPLACEMENT "WELCOME TO BALDWIN" SIGNS

To see if the Town will vote to raise and appropriate \$4,000.00 to purchase two "Welcome to Baldwin" signs to replace the two destroyed by vandalism in 2019.

Selectmen recommend passage of this article.

Article 61: To be voted on by Secret Ballot.

To see if the Town will vote to increase the property tax levy limit established for Baldwin by State Law, in the event that the municipal budget approved under the preceding articles will result in a tax commitment that is greater than this property tax levy limit.

Article 62: Motion to Adjourn

Town of Baldwin Selectmen -

James Dolloff, Dwight Warren, and Robert Flint

1. **The Emergency Road Repair Reserve Account:** (formerly called the Road Maintenance Reserve Account) This account is specifically for emergencies such as catastrophic failures of or damage to road related infrastructure by natural disaster or other causes. The target fund level is between \$125,000 and \$150,000. Expenditure up to the current balance of the account can be authorized by a vote of the Board of Selectmen.
2. **Tax Stabilization Reserve Account:** Purpose is to reduce the impact on the mil rate. Withdrawals must be recommend by the Board of Selectmen and approved by a Town Meeting vote. The full amount of the account is available. No target level.
3. **Tax Acquired Property Reserve Account:** A source of funding for the selectmen to cover expenses related to securing, maintaining, and disposing of tax acquired properties. The target fund level is \$10,000 with withdrawals approved by a vote of the Board of Selectmen, up to the full level of the account.
4. **Contingency Reserve Account:** The account is a source of funding for the selectmen to cover unexpected contingencies that cannot wait for a Special Town Meeting to be approved. It can only be used for unforeseen requirements which require immediate response to protect town equipment, facilities, or to protect the Town's legal or financial interests. Expenditures up to the full balance of the account require a vote of the Board of Selectmen. This is not to be used for purposes covered by other reserve accounts such as the purchase of capital equipment or repairs or upgrades to town facilities. Target fund level is \$50,000.00.
5. **Town Equipment Reserve Account:** Funding for purchasing, major overhaul, or repairs to town road related equipment in accordance with the town road equipment master plan. Requests for use of this fund by the Road Commissioner shall be in writing and in accordance with Baldwin Capital Investment Plan for the current budget year and must be approved by a vote of the Board of Selectmen. Target fund level is that which is needed to meet the projected 10 year projected requirements.
6. **Town Building Reserve Account:** The account is for the long-term maintenance, repair, and modifications to the Baldwin Town Offices and Community Center, and any other town owned buildings identified in the Baldwin Capital Investment Plan. Withdrawals must be approved by a vote of the Board of Selectmen and be in accordance with work identified in the Baldwin Capital Investment Plan. Target fund level is that which is needed to meet the 10-year projected requirements.
7. **Re-evaluation Reserve Account:** Withdrawals must be approved by the Board of Selectmen in support of a planned re-evaluation. Target fund level is to support the estimated cost of a re-evaluation every 10 years.

8. **Fire Equipment Reserve Account:** Purchase or major repair of town fire trucks in accordance the Baldwin Capital Investment Plan. Expenditures from this account shall be requested in writing to the Board of Selectmen and be in support of the Baldwin Capital Investment Plan identified requirements for the current budget year. Approval of expenditures requires a vote of the Board of Selectmen. Target fund level is that which is needed to meet the 10-year projected requirement.
9. **Town Vehicle Reserve Account:** Major repairs or purchase of town road related vehicles. Expenditures from this fund shall be requested in writing to the Board of Selectmen and be in support of the Baldwin Capital Investment Plan identified requirements for the current budget year. Approval of expenditures requires a vote of the Board of Selectmen. The target fund level is that which is needed to meet the 10-year projected requirement.
10. **River Road Reserve Account:** For upgrading the gravel portion of River Road to pavement and associated preparatory work. Expenditures from the fund shall be requested in writing by the Road Commissioner and approved by a vote of the Board of Selectmen. The target fund level will be set when indentified in a Town Road Maintenance and Repair Plan.
11. **Baldwin School Fund:** Annual award of scholarships to Baldwin students until the fund is depleted. Awards to be decided and approved by the Baldwin Board of Selectmen.
12. **Tri-Town Reserve Account:** Provides capital purchases and improvements to the Tri-Town Waste Management Facility. Expenditures are approved by a majority vote of the Tri-Town Board of Directors. Target fund level to be determined by the Tri-Town Board of Directors.
13. **Fire Department Building Reserve Account:** Maintenance, repair, and modifications, long term planning, design, and construction of Fire Department facilities for the Town of Baldwin in accordance with the Baldwin Capital Investment Plan. Withdrawals must be approved by a vote of the Board of Selectmen in advance and be supported by the Baldwin Capital Investment Plan. Target fund level will be dependent on the goals spelled out in a long-term Baldwin Fire Department Facilities Plan.
14. **Radio Repeater Reserve Account:** Maintenance, repair, and modifications, long term planning, design, for the Baldwin radio repeater system supporting the Fire Department, the Road Commissioner, and EMA Responders. The repeater is mounted on the WMTW tower. Baldwin Board of Selectmen withdrawals are limited to those items which have been approved as part of a planned maintenance, repair, or upgrade for the current year or for emergency repair or replacement of the repeater equipment. The target fund level should be that which is required to replace the current equipment in the event of a catastrophic failure of the existing equipment.
15. **Deacon's Fountain Fund:** Perpetual maintenance and repair of the Deacon's Fountain located at the junction of Chase Road and Depot Road. Expenditures must be approved by the Board of Selectmen. The fund is to be maintained until deleted.

16. **Comprehensive Plan Reserve Account:** Funding for a Comprehensive Plan review as requested by the Planning Board or the Board of Selectmen. The account is to hire outside technical expertise. Any withdrawals must be approved by a vote of the Board of Selectmen.
17. **Heating Assistance Reserve Account:** Privately donated funds to provide heating assistance to individuals and families who apply for but do not qualify for General Assistance for heating. Recipients are nominated by the Baldwin General Assistance Administrator. Requests for heating assistance are generally urgent in nature and therefore, disbursements by the Town Treasurer from this account do not require prior approval by the Board of Selectmen. There is no target or minimum fund level.
18. **Fire Department Insurance Reimbursement Reserve Account:** A place to deposit payments from insurance companies that reimburse the Town for response by the Fire Department so that the funds can be directed toward the future needs of the Fire Department. The Baldwin Board of Selectmen will review the fund's balance with the Fire Department annually and recommend the transfer or allocation of funds to be approved by the Annual Town Meeting. There is no target fund level.
19. **Sand Pond Capital Improvements Account:** Funding comes from all Sand Pond Sticker fees plus all operational and maintenance funds budgeted at town meeting that remain unexpended at the end of the fiscal year. The account is to pay for improvements to Sand Pond Beach and supporting equipment and infrastructure. Expenditures will be requested by the Sand Pond Committee and approved by the Board of Selectmen. There is no target or minimum fund level. The maximum fund level is \$10,000 after which excess funds will revert to the Town General Fund.
20. **ARPA Reserve Account:** Funding comes from the Coronavirus State and Local Fiscal Recovery Funds, the Federal Government American Rescue Plan Act (ARPA) distributed to Baldwin via the Maine Local Fiscal Recovery Program. Use of the funds shall be identified and approved in accordance with State program guidance. Expenditures shall be recommended by the Board of Selectmen and approved by a vote of a Town Meeting. There is no target minimum or maximum reserve account fund level. Unexpended funds shall be returned to the State when the program expires, and the reserve account will be deleted.
21. **After School Program Reserve Account:** Funding is deposited in this account annually at the end of the fiscal year from the general fund in the amount that the After School Program generates in excess of expenditures. Annual Program expenditures include all salaries and other program costs which can be directly identified and associated with the Program. Expenditures from this reserve account shall be requested by the After School Program Director and approved by the Board of Selectmen. Maximum fund level shall not exceed 25% of the previous fiscal year's operating expenses.