

Richwood Village Council Regular Meeting – Agenda 06/23/2025

1. Pledge of Allegiance

2. Call to order and Roll Call

Reddy Brown _A_ Pat Morse _Y_ Von Beal _Y_ Donald Ridgeway _Y_ Jackie Hamilton _Y_ Brad Plotner _Y_

3. Meeting Minutes from regular meeting on 06/09/2025

Motion to approve Minutes:

Motion _PM_ Second _DR_ Vote: RB _X_ PM _Y_ VB _Y_ DR _Y_ JH _Y_ BP _Y_

4. Warrants and electronic payments

Motion to approve Warrants

Motion _PM_ Second _BP_ Vote: RB _X_ PM _Y_ VB _Y_ DR _Y_ JH _Y_ BP _Y_

5. Introduction of Visitors

6. Legislation:

- Enter into executive session to discuss sale of the Opera House.

Motion VB _ Second _PM_ Vote: RB _X_ PM _Y_ VB _Y_ DR _Y_ JH _Y_ BP _Y_ time: 7:05PM _

- Return to regular session

Motion _VB_ Second _DR_ Vote: RB _X_ PM _Y_ VB _Y_ DR _Y_ JH _Y_ BP _Y_ time: 7:22PM _

7. Mayor

8. Administration Report

-Street/Utility
-Police
-Finance
-Zoning

9. Old Business:

10. New Business:

11. Adjourn Motion _BP_ Second _JH_

Vote: RB _X_ PM _Y_ VB _Y_ DR _Y_ JH _Y_ BP _Y_ Time: 8:04 PM _

Next Council meeting Monday, July 14th at 7pm

June 9, 2025
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on June 9, 2025 at 7:00 pm.

Mayor Scott Jerew called for attendance. Council members present were Jackie Hamilton, Donald Ridgeway, Brad Plotner, Pat Morse, and Reddy Brown. Zoning Officer Marion Bump, Julie Spain Solicitor (virtual), Police Chief Jim Hill and Fiscal Officer Sarah Sellers. Council member Von Beal and Village Administrator Monte Asher were absent.

Pat Morse moved and Brad Plotner seconded the motion to approve meeting minutes for the regular meeting on 05/27/2025. Motion passed unanimously.

Reddy Brown moved and Pat Morse seconded a motion to approve the warrants and electronic payments. Motion passed unanimously with Brad Plotner abstaining.

Visitors:

- Justin North requested from council to change the Christmas light lighting date one week before Thanksgiving on November 15th. This will give more time to enjoy the lights, lights will be up before black Friday, and help bring people to town that will help with downtown businesses. Council agreed with North's request.
- Andrew Levering, local contractor approached council with his vision for the Opera House. This includes a food hall on the lower level, charging monthly rent and a venue on the second floor. Discussion was made regarding the roof and clock tower with questions regarding the wording in the documents. Levering stated he expects around \$30,000 a month with 15 vendors paying for ½ that with rent, investors and also looking into grants as he has before with projects in Magnetic Springs.

Legislation:

- Pam Morse moved and Reddy Brown seconded the motion to approve **Resolution 25-06092025** Public Employee Hiring Policy establishing the procedures and requirements for the recruitment, selection, and appointment of public employees, including the position of Zoning Inspector, for the Village of Richwood, Ohio. Motion passed unanimously

Mayor's report:

- Public lot parking issues; post restrictions if needed to get ahead of it
- Opera House posting closes on Tuesday at 5pm
- Brush chipping – fallen branches from storms only; not for trees that have been cut down
- August 9th – Summerfest; close park drives from restrooms on Lynn St so things can be on both sides of the trail and have EMA manage it. Handicap access is on the list and donations are coming in.

Street / Utility report: Administrator, Monte Asher – absent, no report

Police report: Police Chief, Jim Hill – no report attached; LT went to policy and procedure update training. Hill will work with Julie to have new resolution say “police not included”. There is specific guideline in our policy for police village employees.

Finance report: Fiscal Officer, Sarah Sellers - report attached

Zoning report: Zoning Officer, Marion Bump. Report attached

Old Business:

- Donnie Ridgeway reported on the Fishing Tournament – 68 fishermen; lots of fish caught; numbers down because of ball games. Biggest fish caught was 6 and 7/8”. Furthest fisherman was from Worthington (Urbana left before prizes given). Fishing tournament will donate \$500 to provide more fish to the lake.
- Brad Plotner requested update on property cleanups. Julie Spain reported that to follow through to court, pictures can be taken by someone that is willing to testify in court. Bump sends the letter and waits for the card to come back, then the village can clean up some of the property depending on the elements included. Letters should be specific and can include pictures of what needs to be removed or changed. All issues must be running through the zoning inspector.

New Business:

- Reddy Brown – New Richwood flag to replace old one that is not legible. Approved with logo and old saying; “Strikes hospitality”. Brown will talk to marketing. Old flag will be retired respectfully

Pat Morse moved and Donald Ridgeway seconded a motion to adjourn. The motion passed unanimously at 7:52 pm.

Next meeting is Monday, June 23rd at 7:00 pm



Mayor

Fiscal Officer

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, replacing water meters as needed. **Working on pot holes and alleys**
- 2) **Iworq Backflow software is \$1850.00. it does all letters and send emails when inspection are needed. This is the best we found**
- 3) Thurs. the 15th Water Valve tapped on North Franklin Street for new apartment. Pickens Underground scheduled to bore new line Friday May 30th. **Done**
- 4) Eubanks is waiting on permitting to clear to installing new breaker Panels at Girls Softball fields. **Waiting for Ohio Edison to schedule it. Should be soon.**
- 5) Working with H&S Paving to get pricing for paving some side streets. **Should have some number with in a week or two.**
- 6) Still needing Contact information for EMA. **I have Pats and Von's as well as Reddy's Thank you guys. Need Brad, Jackie and Donny's**
- 7) **Took out bridge in park Mayor had fixed and back in. needs steps**
- 8) **Cleaned out maple street storm line to be determined**
- 9) **Had a water leak on West Bomford Street ¾ inch corps valve broke. Repaired**
- 10) **Repaired the basketball hoop at park**
- 11) **Installed new handicap swing at park. Ordered handicap signs for park**
- 12) **Added stone to alleyway between N. Clinton and N franklin street**
- 13) **Dug holes 3x3 for boy scouts to repair playground equipment.**
- 14) **Rake and seeded at N. Franklin for tap and same at water leak on W. Bomford st.**
- 15) **Tree down by North girls field cleaned up.**
- 16) **Tree fell in lake cleaning up.**
- 17) See updated project report attached

Village of Richwood

Planned Projects for 2025

Date 06-23-2025

- 1) Sewer Plant Up Grade - Bidding late 2025
- 2) Uptown parking lot. Access is working with union county
for grant our cost will be \$22,733
- 3) North Franklin Street Phase #4 Waiting funding
- 4) New Water Plant is waiting on Corrosion Control Results
from EPA. June 30th
- 5) Pickleball court waiting last coat of paint going down
today



JAMES HILL
Chief of Police

RICHWOOD POLICE DEPARTMENT

153 North Franklin Street

Richwood, Ohio 43344

Office: (740) 943-2422 / (740) 943-5212

Fax: (740) 943-2145

<https://www.richwoodohio.org/public-safety>

Richwood Police Department Council Report 06/23/2025

- We have received our ballistic vests, I will submit for reimbursement from grant, once billed from Parr and paid.
- New cruiser has been taken to Parr equipment for upfitting, should take approximately two weeks. I have scheduled graphic design to be completed as soon as vehicle is upfitted.
- Conducting initial interview for two part-time police officer candidates this week.
- Spoke with Julie regarding police department already having an existing hiring and retention policy. I forwarded the policy to her for review and she will update recent proposed policy to exclude police. This will eliminate any conflicting language between the two policies.
- Julie forwarded information regarding parking on public property as requested by Mayor Jerew.
- Received quotes from Johnston IT for additional cameras in park, with different scenarios.

"The Richwood Police Department is dedicated to the protection and security of all citizens, and in partnership with the community, to provide quality public safety services while affording dignity and respect to every individual."

Village of Richwood
Finance Report: 6/23/2025

- Payroll: biweekly 6/06; biweekly and monthly 6/20)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- **Fairground campsites on our website for Summerfest – Brad Plotner**
- **Zoning Inspector job description completed and job posted in papers for 2 weeks**

Reports attached:

- **May bank reconciliation**
- **Park rental fee report (May)**

If you have any questions after review; please let me know!

Star Ohio: transferred \$300,000.00 5/2/25; May interest: \$9,241.42 YTD interest: \$40,697.88 Rate: 4.46%

Bulk Water: YTD revenue: \$1825.00

Village of Richwood

153 N. Franklin Street

Richwood, OH 43344

740-943-3315



Case Activity Report

Date from: June 9th To: June 23rd

1)	Pending Cases	<u>2</u>
2)	Active Cases	<u>5</u>
3)	Completed Cases	<u>4</u>
4)	Cases on Hold	<u>5</u>
5)	Zoning Applications	<u>2</u>
6)	Zoning Permits	<u>0</u>
6)	Demolition Application	<u>0</u>
7)	Demolition Permits	<u>0</u>
8)	Tree Permit Application	<u>0</u>
9)	Tree Permit	<u>0</u>
10)	Zoning Complaints	<u>1</u>
11)	Record of Complaint	<u>1</u>
12)	Cases Referred to Solicitor	<u>0</u>
13)	Inspections	<u>7</u>
14)	Letters Sent	<u>0</u>
15)	Certified Letters Sent	<u>7</u>
16)	Clean up Due	<u>4</u>
17)	Clean up Completed	<u>0</u>
18)	Clean up Billed	<u>0</u>
19)	Unlicensed Vehicles Removed	<u>2</u>

Marion Bump Zoning Enforcement Officer