

Minutes for SMPTO General Meeting at IFES Art Room

3/21/19 at 5:00 PM

I. Call to order/Welcome

- The meeting was called to order by the PTO President, Jodi Jumper, at 5:11 PM.
- Introductions were made by the PTO Board, the Principals, School Board Representatives and meeting attendees.
 - a. Those in attendance included: Jodi Jumper (PTO President), Cheryl Lyles (Co-VP of IFES), Mr. Boley (Rice Principal), Mrs. Reed (IFES Principal), Melanie Reifsteck (Co-VP of IFES), Suzanne Shriner (Co-Treasurer), Shelley Tressler (Co-VP of Rice), Charlie Bailey (Co-VP of Rice), Lori Kappen (Co-Treasurer), and Melissa Barnhart (Secretary). There were 3 additional people that attended tonight's meeting.
- Those who attended the meeting were asked to sign in on the attendance sheet.

II. Approval of Minutes from previous meeting

- Melanie Reifsteck made a motion to approve the February 2019 minutes. Charlie Bailey seconded the motion. Please note: Copies of the meeting minutes are posted on the PTO website at www.smpto.com.

III. Principal Reports/School Board Representative

Mrs. Reed- IFES Report

- Mrs. Reed stated that the Prismatic Laser Light Show earned as the Bubblethon prize was held at Iron Forge and went very well.
- She said that Art Night at Iron Forge will be held on 4/18/19.
- Mrs. Reed added that PSSA Testing is coming up soon.

Mr. Boley- Rice Report

- Mr. Boley reported that Rice Parent Teacher Conferences are starting soon.
- He also mentioned that Kindergarten Registration starts in the beginning of April. Parents can pre-register their children online.
- Rice had a successful last Pre-K event of the year and every student who attended received something from the SMPTO.

IV. Treasurer's Report

- Suzanne Shriner provided a summary of the account balances, income and expenses for February 2019.

Income: The major source of income for February 2019 were Amazon Smiles for \$122.04, Groovy Movie/Mini-Thon Friday Fun Event for \$735.25, Spirit Gear for \$23.97, and a donation of \$40.00.

Expenses: The major expenses for February 2019 included the Prismatic Magic Laser Light Show at IFES (\$995.00), Groovy Movie/Mini-Thon Donation (\$735.25), 3 Monkeys deposit for May Fair (\$1,051.75), Party Animalz Farm deposit for May Fair (\$100.00), and light tracer boxes for Mr. Eck (\$312.83). Expenses were also incurred for the Third Grade Field Trip (\$1,081.00), IFES Scholastic Book Fair decor (\$39.22), IFES Book Fair breakfast (\$93.73), IFES Book Fair Guessing Game (\$30.44), Chapstick for the IFES Nurse (\$352.92), and YBMS Musical Program advertisement (\$35.00).

Account Balances: As of 2/28/19, the checking account balance was \$29,366.02, the raffle account balance was \$100.00, and the savings account balance was \$16,042.57 for a total of \$45,508.59.

V. Correspondence

- Melissa Barnhart shared two thank you cards received since the last SMPTO Meeting. The Third Grade Team thanked the SMPTO for providing delicious snacks during conference week. Mrs. Michalik, Speech Language Therapist, sent a card to say thank you for the books and food during conference week.

VI. Chair/Committee Reports/Updates

- a. **Teacher Grant Requests-** Jodi reported that Mr. Eck, Art Teacher at IFES, requested funding for the upcoming IFES Art Night. Last year the SMPTO provided \$50.00 towards the event. The request was approved.
- b. **Box Tops-** For the 2018-19 school year, our Box Top chair will be Kris Simon. *Please try to utilize the forms provided as they are easier to count the box tops and credit students/classrooms for the contests, but using the designated form is not required. ALSO, please make sure the box tops are NOT expired.* PLEASE make sure that you include the student's name, classroom and teacher on any Box Top submissions so the student may be credited appropriately for their submissions. Kris Simon did not attend the meeting, but Jodi reported that the last contest of the year will start soon and run until the end of the school year. Information about it will be coming out soon. Box Tops will be collected at May Fair again this year.
- c. **May Fair-** Jodi stated that May Fair will be held on May 4, 2019. The event will include inflatables, food, face painting, etc. All of the main attractions have been booked. All chair positions have been filled, but the SMPTO will need a lot of parent volunteers to make the event a success. Folks will be able to purchase raffle tickets to the Great Wolf Lodge soon. There will also be a Buy One, Get One Free Scholastic Book Fair like last year. The event falls on May 4th

so Jodi stated that students wearing Star Wars gear will receive extra tickets and there could be a costume contest. Amy Barnett, Food Chair, provided an update to the group. She recommended ordering less soft pretzels since there are often many left over at the end of the event. She also stated that she will provide Jodi with an updated list of what supplies need to be donated for this year. There were some items left over from last year that will still be in date to use this year. May Fair signups will be posted after Rice Parent Teacher Conferences are complete. Melissa will contact the Interact Club once the Time to Sign Up is ready.

VII. Old Business

- **IFES Scholastic Book Fair-** Melanie reported that the IFES Scholastic Book Fair went very well. They needed to restock the shelves frequently so there was good shopping all week. Approximately \$10,500.00 worth of books were sold during the book fair. The SMPTO also purchased the books requested from the teachers' wish lists.

VIII. New Business

- a. **Elections-** Jodi stated that there are four open board positions for the 2019-2021 term. The SMPTO is looking for a Co-Vice President of Rice, Co-Vice President of Iron Forge, Co-Treasurer, and Secretary. Typically, candidates are presented at the March meeting and elections occur during the April meeting, but Jodi stated that candidates will not be announced at tonight's meeting because there are still two open positions: Secretary and Co-Vice President of Iron Forge. Candidates will now be announced at the April meeting and voting will occur at the May meeting.
- b. **Teacher Appreciation Week-** A chair is needed for Teacher Appreciation Week. The event will run from May 6-10th. Jodi stated that she is currently working on the schedule. Kona Ice will be at Rice Elementary on May 8th and IFES on May 9th from 11am-1pm.
- c. **Forge Ahead Day-** Jodi stated that Forge Ahead Day for 5th graders will be held on May 29th this year. Students will receive the paperwork tomorrow to order their t-shirts. There will be a t-shirt design contest for the event and students will receive Crazy Maisy's Ice Cream. The SMPTO will need parent volunteers for this event, but the Time to Sign Up has not been posted yet.
- d. **Bubbling Over Day-** Jodi reported that Bubbling Over for 2nd graders will take place on May 24th. They will also have a t-shirt design contest and Crazy Maisy's Ice Cream. The SMPTO does not need volunteers for this event.
- e. **Field Days-** Jodi mentioned that the SMPTO will provide popsicles for the field days at both elementary schools.

IX. Announcements

- Stock the Teachers' Lounge- Jodi reported that signups for Rice have already been posted and more volunteers are needed.
- The IFES Spring Disco will be held on 4/12/19 from 6-8pm. The Time to Sign Up has been posted. The SMPTO ordered several new games for the event like Connect 4, Jenga, and Corn Hole. Those games can be used for future SMPTO events. The Spring Disco will also have a tattoo station and photo booth.
- Jodi stated that the next SMPTO Meeting date has been changed to April 18th at 6pm at Rice Elementary.

X. Adjournment

- The meeting adjourned at 5:42 PM. The motion to adjourn was made by Melanie Reifsteck and seconded by Shelley Tressler.
- Respectfully submitted for approval at the next PTO meeting by Melissa Barnhart, SMPTO Secretary.

Our next PTO meeting will be held on April 18, 2019 at 6pm