



MELVINDALE HOUSING COMMISSION

Regular Board Meeting

April 17, 2023

A regular meeting of the Melvindale Housing Commission Board was held on Monday, April 17, 2023 at 3:00 p.m. in the Community Room of Coogan Terrace.

Chair C. Sue Herman called the meeting to order at 3:03 p.m.

ROLL CALL: H. Cotto, Annette Taylor, Janette Decaire and C. Sue Herman were present.

Commissioner *Decaire* moved to excuse C. Cotto's absence; *Taylor* seconded. Motion passed unanimously.

Also present: Staff— Cynthia C. Telfer, Executive Director; Elizabeth Dionisi, Operations Manager; and Angie Foote, Property Manager.

Pledge of Allegiance

- I. Approval of Agenda
Taylor, moved to approve the agenda; *Decaire* seconded. Motion passed unanimously (4-0).
- II. Approval of Minutes
H. Cotto moved to approve March 20, 2023 minutes; *Taylor* seconded. Motion passed unanimously (4-0).
- III. New Business
None
- III. Commission Reports

Staff reviewed reports — Board accepted and noted they would be placed on file.

Telfer handed out a news alert from PHADA on HUD's new inspection protocol (NSPIRE) and a copy of Melvindale Housing Commissions Fiscal Year End 12/31/2023 Audit. No audit findings.
- IV. Communication – Coogan Terrace April 2023 newsletter

VI. Public Commentary –

April Ramos #228 – Asked a question about whether residents could clean their own sprinkler heads. (This stemmed from a discussion about the new inspection grading system). Management strongly recommended against residents attempting to clean sprinkler heads due to the possibility of setting the sprinkler system off, with a resulting deluge.

VII. Announcements by Commissioner's

- H. Cotto – no announcements
- Taylor – Teamwork makes the dream work – acknowledged the efforts Mary Stewart has made toward bringing in activities for the residents.
- Decaire – Reminded the audience about MHS Drama Club's production of "You're A Good Man Charlie Brown" on April 27, 2023, April 28, 2023 and April 29, 2023. There will be a 50/50 raffle, baskets for sale and other goodies to enjoy.
- Herman – Commented on the greening of the trees.

Adjournment 4:10 p.m.– *Decaire* moved to adjourn; *H. Cotto* seconded. Passed unanimously.



C. Sue Herman, Board Chair



Cynthia C. Telfer, Executive Director