

**SUMMERSET CITY COMMISSION  
REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY JANUARY 3, 2019 7:00 P.M.**

Mayor Mandas called the Regular Meeting to order at 7:00 p.m. Commissioners Kitzmiller, Butler, McCoy and Lutz were present. Also present was the City Administrator and the City Finance Officer. The City Attorney was absent.

Mayor Mandas led the Pledge of Allegiance.

**Motion** by Lutz, second by McCoy to approve the agenda for January 3, 2019. Motion carried

**Motion** by Kitzmiller, second by Butler to approve the December 20, 2018 Minutes as presented. Motion carried.

**APPROVAL OF CLAIMS**

**Motion** by Lutz, second by McCoy to approve the claims and hand checks in the amount of \$54,252.03, from December 21, 2018 through January 3, 2019 as amended. Motion carried.

A&B BUSINESS SOLUTIONS	Professional Services	136.02
ALLEN, DON	Uniform/Cell Phone Allowance	450.00
AMBROSE, JONATHAN	Uniform/Cell Phone Allowance	150.00
AXON ENTERPRISE INC	LE Professional Services	4,270.50
BUTLER, DAVE	Cell Phone Allowance	50.00
CHARLES SHERIDAN	WWTP Deposit Refund	50.00
DELTA DENTAL	Insurance Expense	393.50
DENR-CERTIFICATION	Annual Dues	100.00
ELECTRICAL ENGINEERING & EQUIP	WWTP Repairs	537.13
FIRST INTERSTATE BANK	LE Auto Expense	855.74
FIRST INTERSTATE BANK	Govt Building Expense	4,911.76
GOLDEN WEST TECHNOLOGIES	Professional Services	569.83
GREENAPSYS	Govt Repairs	280.00
HDR ENGINEERING, INC	Professional Services	2,587.89
HEALTH POOL OF SD	Insurance Expense	6,469.44
KITZMILLER, MICHAEL	Cell Phone Allowance	50.00
LEANNA LEWIS	WWTP Deposit Refund	100.00
LONNIE HARMON	Cell Phone Allowance	50.00
LUTZ, BRYCE	Cell Phone Allowance	50.00
MANDAS, GEORGE	Cell Phone Allowance	50.00
MBFS USA LLC	Street Auto Expense	3,068.32
MID-STATE ORGANIZED CRIME	Annual Dues	100.00
PALMER, BRANDY	Uniform/Cell Phone Allowance	450.00
ROBERT ESPINOSA	WWTP Deposit Refund	100.00
SDRS-SUPPLEMENTAL	Retirement Expense	310.00
STEPHANIE MCCOY	Cell Phone Allowance	50.00
TANNER FENENGA	Uniform/Cell Phone Allowance	150.00
TAYLOR, JUSTIN	Uniform/Cell Phone Allowance	450.00
TAYLOR, JUSTIN	Travel Reimbursement	144.48
TIM CHAYKA	WWTP Deposit Refund	5.00
VAST	Govt Utilities	1,321.91
WELLS FARGO FINANCIAL	Street Auto Expense	1,079.30
Payroll:		
LE		11,701.90
FINANCE OFFICE		8,354.59
WWTP		2,980.48
COMMISSION		2,477.83
STREETS		3,230.38

**UTILITY BILLING ADJUSTMENTS**

**Motion** by Butler, second by Lutz to approve utility billing adjustments of \$358.14 for the period of December 1, 2018- December 31, 2018.

**MUNICIPAL ELECTION**

**Motion** by Kitzmiller, second by Butler to approve and set the municipal election from April 9, 2019 at 7055 Leisure Lane, Summerset, SD.

**NOTICE OF VACANCY**

Mayor Mandas spoke of one city commissioner seats available for a three-year term. Current seats expire at the end of April and petitions can be dropped off at the City of Summerset from January 25, 2019 to February 22, 2019.

**RESOLUTION**

**CITY OF SUMMERSET**

**RESOLUTION 2019-01**

**A RESOLUTION SETTING THE SALARY AND WAGES FOR THE CITY OF SUMMERSET FOR 2019**

**BE IT RESOLVED** by the Council of Commissioners of the City of Summerset, that the salaries and wages of City Officials and Employees for the year 2019 shall be as follows:

- Allen, Don/Police Chief/\$56,654.56/Annual Salary
- Alley, Mark/Reserve Police Officer/\$16.50 Per Hour
- Ambrose, Jonathan/WWTP Supervisor/\$51,937.28/Annual Salary
- Bewley, Dale/Planning & Zoning Board Member/\$75.00 Per Meeting
- Butler, David/City Commissioner/\$6,000 Annual Salary
- Fenenga, Tanner/Publics Works Manager/\$22.73 Per Hour
- Geigle Adam/ Reserve Police Officer/\$16.50 Per Hour
- Hantzsche, Don/Planning & Zoning Board Member/\$75.00 per Meeting
- Harmon, Lonnie/City Administrator/\$52,500/Annual Salary
- Johnson, Scott/Reserve Police Officer/\$16.50 Per Hour
- Kitzmiller, Michael/City Commissioner/\$6,000 Annual Salary
- Lutz, Bryce/City Commissioner/\$6,000 Annual Salary
- Mandas, George/Mayor/\$12,000 Annual Salary
- McCoy, Stephanie/City Commissioner/\$6,000 Annual Salary
- Muzio, Debbie/Finance Officer/\$ 52,372.16/Annual Salary
- Oldfield, Brody/Planning & Zoning Board Member/\$75.00 per Meeting
- Page, Benny/ Reserve Police Officer/\$16.50 Per Hour
- Palmer, Brandy/Patrolman/\$19.95 Per Hour
- Sealey, Candace/Municipal Clerk/\$ 17.62 Per Hour
- Taylor, Justin/Patrolman/\$22.14 Per Hour
- Twite, Jeffery/ Reserve Police Officer/\$16.50 Per Hour
- Walker, John/School Resource Police Officer/\$19.00 Per Hour
- Wiest, Tracy/ Reserve Police Officer/\$16.50 Per Hour
- Wilson, Gregory/Planning & Zoning Board Member/\$75.00 Per Meeting

**NOW THEREFORE, BE IT RESOLVED** that the foregoing salaries and wages shall take effect on January 1, 2019.

**BE IT RESOLVED** this 3<sup>th</sup> day of January 2019.

ATTEST:

\_\_\_\_\_  
Debbie Muzio  
Finance Officer

\_\_\_\_\_  
George Mandas  
Mayor

**Motion** by Lutz, second by McCoy to approve Resolution 2019-01. Resolution approving and setting the salary and wages for the City of Summerset for 2019. Roll call vote, all ayes. Motion carried.

**RESOLUTION**

**RESOLUTION 2019-02**

**WHEREAS**, certain municipal personal property is no longer useful, necessary or suitable for municipal purposes;

**WHEREAS**, the sale of such property will financially benefit the municipality;

**THEREFORE, BE IT RESOLVED** that the following municipal property be declared surplus property to wit:

**Police Department 2019 Surplus**

Stalker Dual DSR Direction Sensing Moving Police RADAR:

- Computing Unit S/N: DE4218
- Antenna #1 S/N: KC108174
- Antenna #2 S/N: KC108155
- Tuning Fork S/N: 231813
- Tuning Fork S/N: 337979

Stalker Dual DSR Direction Sensing Moving Police RADAR:

- Computing Unit S/N: DS045375
- Antenna #1 S/N: KC081957
- Antenna #2 S/N: KC082033
- Tuning Fork S/N: 320686
- Tuning Fork S/N: 216569

Stalker Dual DSR Direction Sensing Moving Police RADAR:

- Computing Unit S/N: DS045376
- Antenna #1 S/N: KC081980
- Antenna #2 S/N: KC081981
- Tuning Fork S/N: 320684
- Tuning Fork S/N: 216570

Dated this 3<sup>rd</sup> day of January 2019, at Summerset, South Dakota.

(SEAL)  
ATTEST:

\_\_\_\_\_  
Debbie Muzio  
Finance Officer

\_\_\_\_\_  
George J. Mandas  
Mayor

**Motion** by Lutz, second by Butler to approve Resolution 2019-02. Resolution to Surplus Stalker Radar Equipment from the Police Department. Roll call vote, all ayes. Motion carried.

**OFFICIAL NEWSPAPER**

**Motion** by Lutz, second Butler to approve the Rapid City Journal as the official newspaper for the City of Summerset for 2019.

**RECOGNITION OF VOLUNTEERS**

The City of Summerset recognizes the following volunteers in the Summerset Police Department:

- 1) Tracy Wiest
- 2) Mark Boddicker

**SEWER FUNDS TRANSFER**

**Motion** by Butler, second Kitzmiller to authorize the city finance officer to make four monthly transfers of \$12,500 each (January thru April) from the Sewer Fund to Debt Service Fund. The purpose of which is debt service on the USDA Sewer Bonds.

**UNIFORM ALLOWANCE**

**Motion** by Lutz, second by McCoy to approve the 2019 Annual Uniform Allowance Stipend for Law Enforcement Officers in the amount of \$800.00 to be paid in two installments of \$400.00 each on January 1 and July 1.

**CITIZENS INPUT**

None

**ADJOURNMENT**

**Motion** for adjournment at 7:09pm pm by Lutz, second Butler. Motion carried.

(SEAL)  
ATTEST:

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Debbie Muzio  
Finance Officer

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George Mandas  
Mayor