

**BOROUGH OF BRADDOCK HILLS**  
**MINUTES**  
**REGULAR COUNCIL MEETING**  
**August 13, 2024**

**CALL TO ORDER**

Thomas Evans President of Council, called to order the regularly scheduled council meeting at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mr. Ursiny led the Pledge of Allegiance.

**CALLING OF THE ROLL**

Council Present: Mr. Evans, President; Mr. Ursiny, Vice President; Ms. Bolton; Ms. Kvorjak; Ms. Lang; Mr. Mohan

Others Present: Mr. Brown, Jr., Mayor; Robert Garvin, Solicitor; Cheryl Sorrentino, Manager; Tyler Mincin, Engineer

**1. CALLING FOR APPROVAL OF MINUTES AS POSTED (all ayes vote)**

Motion to approve minutes from July 9, 2024 meeting made by Ms. Kvorjak.

All ayes

**2. CALLING FOR BIDS**

No bids.

**3. COMMENTS FROM CITIZENS (6 minutes each)**

Sandra Ellifritz, 2838 McKelvey Road – Ms. Ellifritz thanked Council for their service. She stated that there is an abandoned vehicle on her street and would like it removed. However, the Borough does not have an ordinance for abandoned vehicles with expired registration or inspection. She asked for an Ordinance to address abandoned vehicles within the Borough. Mr. Garvin stated that they will discuss this with Chief Helinski and implement steps to have it removed.

Katie Archer, 2816 McKelvey Road – Ms. Archer stated that she submitted a complaint regarding her neighbor's overgrown vegetation. She stated that she was not happy with her interaction with the manager or how it was handled.

Melody Farrin – Ms. Farrin thanked Council for addressing the issue of single-use plastic bags. She provided information regarding the use of these bags.

Josef Vyrostko, 67 Ridge Road – Mr. Vyrostko asked Council why fences are not permitted in front yards. Ms. Bolton responded that one reason provided to residents when the Ordinance was adopted was that it was a safety issue. She explained that it was due to the fire department's concern that they were a hazard when responding to a call at the residences.

**4. CORRESPONDENCE**

Passed out prior to meeting.

**5. REPORT OF BOROUGH COMMITTEES**

**A. FINANCE – CHAIRPERSON BOLTON**

No report.

**B. PUBLIC SAFETY – CHAIRPERSON URSINY**

1) Motion to ratify phone vote of August 6, 2024 to accept resignation from Anthony Ricchiuto as full-time Lieutenant and designate him as part-time Lieutenant with the loss of pension and benefits applicable to full-time but retain same wage as he will continue his current duties on a part-time basis

Motion – Mr. Ursiny

Second – Ms. Kvorjak

Roll Call – Unanimous – Carried

2) Motion to accept in the amount of \$21,000 from Minniefield Demolition Services, LLC for the demolition of 118 Center Street and 1127 Wilkins Avenue to be paid in full by grant monies received

Motion – Mr. Ursiny

Second – Ms. Kvorjak

Roll Call – Unanimous – Carried

**C. ZONING & ORDINANCES – CHAIRPERSON KVORJAK**

1) Motion to adopt Ordinance 2 of 2024 amending Chapter 10 of the Borough Code of Ordinances with the addition of Part 6, entitled “Single-use plastic carryout bags” to add findings, definitions, penalties and exemptions relating to the distribution and use of single-use carryout bags

Motion – Ms. Kvorjak

Second – Mr. Ursiny

Roll Call –

Ms. Bolton – No

Ms. Kvorjak – No

Mr. Mohan – No

Ms. Lang – No

Mr. Ursiny – Yes

Mr. Evans – Yes

4 No, 2 Yes – Failed

**D. COMMUNITY EVENTS – CHAIRPERSON SCHAFFER**

No report.

**E. HEALTH & SANITATION – CHAIRPERSON LANG**

No report.

**F. BUILDINGS & BOROUGH PROPERTY –CHAIRPERSON EVANS**  
Mr. Evans stated that a grant application was submitted for improvements

**G. PUBLIC WORKS – CHAIRPERSON MOHAN**

1) Motion to accept proposal in the amount of \$36,500.00 from State Pipe Services, a CoStars vendor, for Braddock Hills’ portion of the sewer improvement project and source flow reduction in the M-47 Nine Mile Run Sewershed

Motion – Mr. Mohan

Second – Ms. Kvorjak

Roll Call – Unanimous – Carried

**6. REPORT OF BOROUGH OFFICERS**

**A. MAYOR – JOHN BROWN**

He read the police, fire and EMS reports for July 2024 (see attached).

He attended the following events:

- Presentation regarding feasibility of regionalization of police between Braddock Hills and Swissvale. A public meeting will be held on August 26, 2024 at 7:00 p.m. at Dickson STEAM Academy. He encouraged everyone to attend.
- Heritage Group event attended by Congresswoman Lee and former Allegheny County Executive Fitzgerald. They discussed their transportation service including a grant they received to continue this service and updates to vehicles.

**B. SOLICITOR – ROBERT GARVIN**

Mr. Garvin stated that anyone interested should attend the police regionalization meeting for the public.

**C. ENGINEER – TYLER MINCIN**

Mr. Mincin read his report (see attached).

**7. REPORT OF COUNCIL OF GOVERNMENTS: CHAIRPERSON EVANS**

Mr. Evans stated that the meetings will start again in September.

**8. UNFINISHED BUSINESS**

No report.

**9. NEW BUSINESS**

No report.

**11. CALLING FOR APPROVAL OF TREASURER'S REPORT AS POSTED**

**(all ayes vote)**

Motion to approve the treasurer's report by Mr. Ursiny.

All ayes

**12. CALLING FOR APPROVAL TO PAY ALL BILLS AS POSTED IN THE LIST OF BILLS**

Motion – Mr. Ursiny

Seconded – Ms. Kvorjak

Roll Call Vote – Unanimous – Carried

**13. ADJOURNMENT OF THE MEETING TO THE CALL OF THE CHAIR**

Mr. Evans adjourned the meeting at 7:38 p.m.