

**MINUTES OF BOARD OF TRUSTEES MEETING  
SEPTEMBER 12, 2016  
VILLAGE OF CLAYCOMO, MISSOURI**

The recessed Special Meeting of August 31, 2016 was called to order at 7:03PM, by Chairman Barker. Trustee McClure moved to adjourn the Special Meeting of August 31, 2016, seconded by Trustee Sulzberger. All yea. Motion carried.

The Regular Meeting of September 12, 2016 was called to order. Those Present: Trustees Carter, McClure, Sulzberger, Thompson, Chairman Barker, Chief Coonce, Chief Stewart, Assistant Chief Miles and Clerk Chapman.

Chairman Barker requested everyone to please stand for the Pledge of Allegiance.

Trustee McClure moved to approve the Minutes of the Regular Meeting of August 22, 2016, as corrected, seconded by Trustee Sulzberger. All yea. Motion carried.

Trustee McClure moved to approve the Minutes of the Special Meeting of August 31, 2016, as written, seconded by Trustee Sulzberger. Trustee Thompson Abstained due to absence from meeting. Trustees: Carter yea, McClure yea, Sulzberger yea, and Chairman Barker yea. Trustee Thompson abstained, Motion carried.

Trustee McClure moved to approve the Payment of Bills for the period of August 20, 2016 thru September 9, 2016, seconded by Trustee Sulzberger. All yea. Motion carried.

**OLD BUSINESS:**

Trustee Thompson asked for a status of the new Police and Fire Vehicles. Chief Coonce stated that the police car should be ready this month. Chief Stewart stated that Assistant Chief Miles and Eric McCullum were flying down to Orlando the next day to inspect the unit and would be back on September 14th. Miles responded to a question of the cost of the flight, stating that the cost was covered by the vendor within the original bid. The artwork was purchased from Jay Vantuyl and sent to be added on site. Chief Coonce stated that Jay would be doing the artwork on the police vehicle also.

Trustee Carter stated that Zedz banners have been up more than 90 days and wanted to find out if they have been contacted. Clerk Chapman stated that she would ask Jason and Clerk Wright to assist with looking into the signage and the permits. Carter stated he had been down by Eugene Field Road and the sewer looked good. He asked Dennis Schmidt of the Park Board, if he had updates on the tennis courts. Mr. Schmidt stated he had not, but that he would get with Clerk Chapman to follow up with McConnell & Associates.

Trustee McClure sadly noted that we did not have a moment of silence but wanted to acknowledge the tragic loss of Master Deputy Brandon Collins of the Johnson County Sheriff's Office. She updated everyone that the "Back the Badge" sign was placed in the Claycomo Library for others to recognize and sign. It may be made available for the Halloween event. McClure thanked the Fire Department for their support and fund raising for the MDA. It was estimated that they raised almost \$1,500.00. The mattresses have been removed from Bryant Street Apartments, thanked Jason and Officer Kennedy for their efforts in getting them removed. She asked if the newsletter deadlines could be reviewed and possibly moved up to the first week of November instead of the first week of December to assist in advertising the many upcoming

events for November and December. Additionally, she asked Mr. Schmidt if the Parks Board would be working on both the Halloween and Holiday event. He stated they had begun preparation to host the Halloween event such as the prior year but they would need others to do the Holiday event. McClure stated that we would be seeking others to assist with the Holiday event. Mr. Schmidt also noted that they would be doing a walk-through of the parks the next Wednesday, before the cleanup event and would start at Mildred Keeney Park.

Marjorie Finley, 35 N Riley, asked about the replacement of the missing street signs on Bryant. Clerk Chapman explained that the Public Works position had transferred back to her office for supervision since the last meeting. She is working with Public Works to obtain all the necessary signs for replacement and a required changeover. Chairman Barker, stated that Jason had said he would double check with the Road District for the signs.

Jeri Dobson, 36 N Bryant, stated that the speed limit sign in front of her house was crooked. There may be a couple of them leaning. Clerk Chapman stated she would get a work order and ask Jason to take a look and fix as necessary.

Dennis Schmidt, resident, asked if there had been a prior motion to waive the fees for Mr. Culley as the audit it still pending. Chairman Barker stated the penalty phase had been dismissed by a consensus of the board at a meeting prior in the year.

He requested to know if an RFP was requested on the recent air conditioning work in the previous months regarding Barker Heating and Cooling. Chairman Barker stated she had abstained and referred to Trustee McClure as she handled the recent work request. Trustee McClure stated that it was emergency work as there was a unit down at the Community Building and City Hall the first of July. Chairman Barker commented that an RFP is not required when service is being provided. If there is a need for a unit replacement, an RFP would be submitted. He reminded the board look into providing heating to the Public Works building. Chairman Barker stated the previous Clerk had submitted an RFP, that incorporated work at the Tennis Courts at the time. No one replied to the RFP at that time. It was noted that this will be reviewed again.

#### NEW BUSINESS:

Speed letter from Chief Stewart requesting to be appointed Emergency Manager with SEMA for the Village was read. Trustee Thompson moved to appoint Chief Stewart Emergency Manager with SEMA for the Village of Claycomo, seconded by Trustee Sulzberger. All yea. Motion carried.

Speed letter from Chief Stewart to promote Mark Roe from Part-Time FF/EMT to Full-Time FF/EMT status was read. Trustee McClure moved to promote Mark Roe from Part-Time FF/EMT to Full-Time FF/EMT status, retroactive to September 1, 2016, with the standard six months' probationary period, seconded by Trustee Sulzberger. All yea. Motion carried.

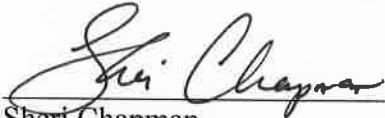
Speed letter from Chief Coonce to hire Timothy S. Coen as Part-Time Police Officer was read. Trustee McClure moved to hire Timothy S. Coen as Part-Time Police Officer at a pay rate of \$12.48 per hour, with the standard six months' probationary period, seconded by Trustee Sulzberger. All yea. Motion carried.

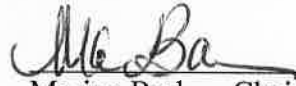
Application for a Sign Permit from Dixie Edwards at 245 E 69 Highway for a permanent ground sign was read. Clerk Chapman was instructed to determine if this was for an additional business and to confirm an application for proper licensing. In addition, have Dixie Edwards place a marker of the sign location as the drawing was not specific. It was noted to double check the zoning ordinances. There appears to be shipping containers behind this address. It was the consensus of the Board to table this application until the next meeting.

Application for a Building Permit from Glen Rodenberg, for 63 Eugene Field Rd. for a storage shed was read. Trustee Thompson moved to approve the Building Permit from Glen Rodenberg, for 63 Eugene Field Rd. for a storage shed, subject to the building inspector's approval, seconded by Trustee Carter. All yea. Motion carried.

Trustee Carter stated he visited B.C. Hardscapes and the orange line behind their property was Time Warner. The company Martin Underground was going to come out in the next week and put the wiring in the ground. Carter then asked who marks the sewer lines when there is a dig request. It was assumed that Jason of Public Works, would complete the task when asked. Clerk Chapman stated there had not been any requests at City Hall. Clerk Chapman noted that her office would contact Dig-Rite and discuss how the sewers are marked and if City Hall can be contacted on requests in Claycomo. In addition, she is to work with Trustee Carter and Jason to find and get the updated plans reprinted to utilize with digging requests. It was noted that any digging on private property is the homeowner's responsibility to contact Dig-Rite and all other possible sources to be sure there are no issues. Trustee Carter was concerned to be sure the Village was proactive and to avoid a similar situation to that of JJ's on the Plaza.

Trustee McClure moved to recess the meeting subject to the call of the Chairman, seconded by Trustee Carter. All yea. Motion carried. Recessed at 8:04PM.

  
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Sheri Chapman  
Village Clerk

  
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Marina Barker, Chairman  
Board of Trustees