

HUMAN RESOURCE MEMO

To: All Employees
From: Margaret Lamar
Date: April 17, 2020
Re: Job Posting for Teacher position

Special Education Middle/High School English Teacher

(Full Time 10 Month Position) - Cedar Ridge School is in need of a Middle / High School Teacher.

This position will complete and carry out individual and group instruction for English / Language Arts Subjects. This would include a plan that utilizes appropriate materials and activities to address each student's Individual Education Plan. It will provide oversight/supervision to the assigned teacher assistant(s) in your classroom.

JOB QUALIFICATIONS:

1. 21 years of age or older.
2. Must have Maryland teaching certification in General and Special Education in appropriate grade levels (preferred) or have a Bachelor's Degree and be willing to take additional classes to receive certification.
3. Demonstrate maturity level leadership abilities conducive to maintaining a controlled therapeutic classroom environment.
4. The person in this position must have a broad academic base and be qualified in secondary English / Language Arts, or at least eligible to be qualified in English.
5. Must be able to function in a team environment to successfully complete objectives.
6. Must be able to maintain a high degree of loyalty, determination and confidentiality.

If you are interested in this position, in-house applications are available in the mail room in the Administration building. If you need further details, please see either Margaret or Twila in the Human Resource Department. Application deadline is Friday May 15, 2020 at 4:30 PM.