

MOVE-OUT CLEANING & MAINTENANCE REQUIREMENTS

EXTERIOR

- Clean each exterior door inside and out with rag and solution
- Remove all cobwebs
- Remove all personal items, debris, trash, etc.
- If tenant is responsible for yard care, yard must be trimmed and maintained and timer left on
- Empty all trash cans and replace in yard
- All window screens need to be in place
- Sweep patio and hose off in needed

OVERALL

- Wipe down light switch(es) and all handles with rag and solution
- Clean baseboards with rag and solution
- Remove all nails, do not patch holes unless otherwise instructed
- All light bulbs should be operational
- All smoke detectors should have batteries and be operational (test each unit)
- All CO detectors should have batteries and be operational (test each unit)
- Replace air filter(s)
- Clean air filter grate inside and out with rag and solution
- Clean ceiling fan(s) (each blade) and light fixture with rag and solution
- For bulb light fixtures, remove glass cover, clean and replace cover
- Sweep and mop all hard floors (wood, linoleum, tile, etc.) with solution
- Vacuum all carpeted areas (do not clean carpet, that will be performed and deducted from security deposit)
- Sweep out garage and remove debris

WINDOWS/SLIDER DOORS

- Vacuum/Clean out the window tracks and clean with rag and solution
- Clean window glass
- Clean window sill
- Clean blinds (each slat) with rag and solution on both sides of slats

CABINETS AND DRAWERS

- Wipe out every cabinet to clear out debris
- Vacuum/wipe out every drawer and remove liners if needed
- Wipe down all cabinet/drawer doors and handles

KITCHEN

- Wipe down all countertops and sink with rag and solution
- If electric stove top, all drip pans should be clean and free of stains
- If gas or glass stove top, remove all stains
- Exhaust fan needs to be de-greased and the filter washed
- Clean oven inside and out with oven cleaner if needed until no stains appear
- If dishwasher is provided, clean door of dishwasher on outside and top with rag and solution
- If microwave is provided, clean inside and out including exterior fan grates
- If refrigerator is provided, it needs to be pulled away from the wall and cleaned behind
- If refrigerator is provided, it needs to be cleaned inside and out

BATHROOM(S)

- Clean shower/bath inside and out including shower walls
- Clean all fixtures (shower/tub and sink)
- Clean toilet inside and out including all around base with solution
- Remove any black mold stains with bleach

WHEN COMPLETE, ENSURE ALL WINDOWS/DOORS ARE LOCKED, A/C UNIT IS OFF, AND ALL LIGHTS/FANS ARE OFF.

Please Note: There may be some items not listed that require your attention. Therefore your responsibility is not limited to the items listed above.