

**ARIZONA MISSION TRAINING/LEADERSHIP
DEPARTMENT REPORT FORM 2018-2019
DUE May 1st 2019**

Please forward report form to: Kat Sticklin at 1519 S. 2nd Ave; Safford, AZ 85546; gsticklin@cablone.net ; 928-322-1550

Unit Number: _____ Unit Name: _____ Total Membership: _____

Chairperson: _____ Address: _____

1. How many members have filled out the National Data Survey this year?
2. How many members have taken the National ALA on-line courses?
 - a. ALA 101 - Senior Basics
 - b. Establishing an ALA Culture of Goodwill
 - c. ALA Communication Methods
 - d. ALA Branding and Why it Matters to Me
 - e. ALA Leadership-Living our Motto of Service not Self
 - f. Junior Basics
3. How many Unit members have attended a short session of Mission Training?
 - a. First Session
 - b. Second Session
4. How many Unit members have attended a full session of Mission Training?
5. How many Unit members are working as mentors with other members?
 - a. What areas are being covered?
 - b. Hours spent mentoring?
 - c. Number of members assisted?
6. Constitution/bylaws and Standing Rules Review:
 - a. Did you conduct a review as a Unit?
 - b. Hand out copies to members for review?
 - c. Provide a copy for members to review as time allows?
 - d. Do you have a copy of the District documents?
 - e. Did you conduct a review of these documents?
7. Poppy Making Training:
 - a. Number of members who attended this training?
 - b. Number of members who are making poppies?
8. Goodwill:
 - a. What does your Unit do to promote goodwill within the Unit?
 - b. Do you have an initiation ceremony and give out information?
 - c. How does your Unit promote itself in the community?
9. National "Shoutout" Campaign asking for Units to send in information about what they do:
 - a. Are you participating in this?
 - b. How many times has the unit sent in information for this?
10. National Leadership Video Contest:
 - a. Are you submitting information for this?
 - b. How many participated in a video?
 - c. What was your subject?

Please use an additional sheet or the back side of this form as needed.