

James L. Hamner Public Library
Board of Trustees Meeting
July 18, 2018

The meeting was called to order at 7:01 by Phil Seyfried.

Those in attendance were: Jill Hames, Phil Seyfried, Carol Hix, Phyllis Brown, Hilda Foster, Linda Gallagher, Mike Davis, Jennifer Jones, Tom Hayghe, Gail Geraghty, and Supervisor Ralph Whitaker. Phil welcomed new members to our first meeting and asked those present to introduce themselves.

New Trustee Tom Hayghe was sworn in by Phil and welcomed by the board.

Minutes to the previous meeting were approved. The motion was made by Jennifer and seconded by Linda.

Corresponding Secretary - Carol reported that she sent out cards to our former trustees, thanking them for their service.

Financial Report - Gail Geraghty said that our balance remains at \$879.67. No transactions have taken place.

Friends of the Library Report - Linda Gallagher reported on behalf of the Friends that the Book Shop continues to be open on Saturdays, and that they had sponsored Adam Miller's performance at the library last month.

Library Director's Report - In reference to the 4th quarter report, Jill explained that as people are using libraries differently at present, circulation is down. Jill asked if there were any questions about the report and there were none.

Also, the Summer Reading Program went very well, with 16 programs offered and 319 people in attendance. In addition, circulation went up during the month-long program. She said that the Friends greatly supported the reading program and boosted attendance.

Jill is continuing her podcasts and has completed about eight episodes. Jill said she and Matt are making them to give information about the library, to be an outreach, and to help get to know the staff better. Ralph Whitaker asked how to access them and Jill explained that they can be found on itunes-Spotify-Google play music. New podcasts come out on Wednesdays.

Executive Committee - Phil emailed a list of committees to members last week, asking them to consider which ones to sign up for in today's meeting. A list was sent around for members present to indicate which committees they could serve on. Phil requested that everyone serve on at least one, explaining that our successes on the board are the results of our dedicated committee members.

Strategic Planning - Carol spoke about the newly written five-year plan which Jill primarily created. She worked hard to revamp and rearrange the document to better fit our needs. The proposed plan is several pages longer than the last, but Carol explained that it's clearer and more effective. Phil thanked Jill for going the extra mile on the new plan, and Jill thanked the proofreaders Mary Nell, Linda, and Carol. Carol proposed we accept the new five-year plan and Hilda seconded. The new plan was adopted unanimously.

Nominating Committee - Gail reported that the Board of Supervisors had voted on and accepted the new trustees at the July Board Meeting.

Policy Committee - No report.

Evaluation Committee - Phil discussed the purpose of this committee and its importance.

Budget Committee - Carol explained the state's role in financing the library. Jill said that the information she'd provided the state for funding had been approved. Also, Carol said that the library's proposed budget had been approved by the county.

Facilities Committee - Phil said that this committee would be an expansion committee, but we'll also be exploring other options for library improvement. Jim Lawson, a local retired engineer, has expressed a willingness to help. Other people are welcomed to provide their input.

Public Relations - No report. Tom asked for clarification of this committee and Jill spoke about the opportunity to contact lawmakers, etc. She said we also need marketing ideas.

OLD BUSINESS

Expansion (Facilities) Committee - Jennifer said discussions have begun, and the committee will continue to meet to discuss options.

Other - Jill says that we now have 15 consistent users for our the recently acquired language program.

NEW BUSINESS

Committee Sign-Up - A sign-up sheet was passed around during the meeting for trustees to sign up for committees of their choice. Trustees not in attendance will still have the opportunity to sign up at future meetings.

Tom Hayghe was chosen to participate in the next webinar and share at the next meeting.

The next executive committee meeting will be held on August 13 at 4:30, and the next bi-monthly meeting will be on September 18 at 7:00.

Linda moved to adjourn the meeting at 7:53 and Carol seconded.

