

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS'
MEETING MINUTES**

Trinity County Fairgrounds Boardroom
6000 Hwy 3, Hayfork, CA 96041

IN PERSON

**January 22, 2026
6:30 PM – Open Session**

Board of Directors

Michael Thompson, President, Director 2 nd District	Terra Kephart, Vice President, Director
Margie Watkins, Director, 1 st District.	Adam Dummer, Director, 4 th District.
Adrien Keys, Director, 3 rd District.	Jenny Millsap, Director, 5 th District.
Krista Hymas, Director	Donny Case, Director
Ryan Wilks, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the "Open Comment" portion of the agenda regarding items not agendized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for "Public Comment," Once "Public Comment" is closed all discussion of Agenda items is limited to Fair Board Directors, unless a director requests input. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give directions to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by **Michael Thompson** at **6:30 pm**.

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Rollcall: Watkins_P_, Thompson_P_, Dummer_P_, Hymas_P_, Wilks_P_
 Kephart_P_, Keys_P_, Case_P_, Millsap_P_

3. PRESIDENT WELCOME REMARKS

President Michael Thompson welcomes everyone to tonight's meeting.

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

No comments from association members

5. ELECTION OF OPEN BOARD DIRECTOR POSITION(S)

President Thompson states that the only letter of intent he received was from Donny Case and asks if there are any other individuals interested in a board seat. Hearing none Donny Case will remain on the board for another 4 years. President Thompson is in receipt of the letter of appointment of Sunday Stanley for District 3 board seat and accepts that appointment. The board thanks Adrian Keys for his time on the board and Sunday Stanley is seated.

6. ELECTION OF OFFICERS

Director Kephart makes a motion to leave the officers in place for another year, Director Watkins seconds MOTION PASSES UNANIMOUSLY

7. CONSENT AGENDA & MINUTES

- a. Approve January 22, 2026, Agenda,
- b. Approve December 18, 2025, Regular Board Minutes.

Director Millsap makes a motion to approve the minutes and agenda as presented, Director Wilks seconds – MOTION PASSES UNANIMOUSLY

8. APPROVE FINANCIAL REPORTS

- a. **December 2025**

Director Watkins makes a motion to approve the financials for December, Director Hymas seconds – MOTION PASSES UNANIMOUSLY

9. INFORMATIONAL – VACATION/SICK LEAVE BALANCES

10. EXECUTIVE COMMITTEE REPORT/ 2025 REVIEW & 2026 FORECAST

Director Thompson states currently we are working on a forecast for 2026 fair and comments on the office staff leaving. Director Millsap comments about some ideas moving forward with board involvement.

11. STANDING COMMITTEES (Sub-Committees are incorporated)

- a. **EXECUTIVE COMMITTEE: (POLICY COMMITTEE)** Director Michael Thompson (Chairman/Board President), Director Terra Kephart (Board Vice President), Director Marjie Watkins (Finance Committee Chair), Dennis Rourke (Past President),
Nothing more at this time.
- b. **FINANCE COMMITTEE: (GRANTS/REVENUE DEVELOPMENT)** Director Marjie Watkins (Chairman), Director Michael Thompson, Director Tera Kephart, Dennis Rourke (Past President), Sue Erenberger,
Director Watkins reports that the committee just finished writing off \$87,000.00 in debt and Director Kephart comments on the town hall meeting that happened the other night.
- c. **NOMINATING COMMITTEE:** Director Adam Dummer (Chairman), Director Marjie Watkins
Nothing to report at this time.
- d. **EVENTS COMMITTEE: (FUNDRAISING, SPONSORSHIP, EXHIBITOR HANDBOOK, UPCOMING EVENTS)** Director Terra Kephart (Chairman), Director Krista Hymas, Director Adrian Keys, Director Donny Case, Director Jenny Millsap, Jennilea Brookins, Christina Merritt, Director Sunday Stanley, Jerry Hlavac
Director Kephart states that we received a check of \$200.00 from the Bingo we did at the Brewery in Weaverville in October. Director Watkins states that she is donating a hog and has ticket for the Board to sell for \$10.00 apiece. The raffle is for a whole hog, cut and wrapped and the drawing will be held at the April Board meeting. Director Kephart states that the Booster Club/Fair Calcutta is coming up on March 21st and she has not heard much about the specifics and will report at the next meeting. Director Wilks states that he believes that it is the same day as the Rotary Gala in Weaverville, will check and report back.

- e. **BUILDING, GROUNDS AND EQUIPMENT COMMITTEE (WELL COMMITTEE)** Director Donny Case (Chairman), Director Sunday Stanley, Director Terra Kephart, Director Ryan Wilks
Director Case states that the Well is winterized and not running at this time, he will be looking into the income that we received last year to see if we should maintain it come spring with advertising. He has looked into a Landscaping and Maintenance contract, the quotes that he received were around \$5600.00 a year total.
- f. **JR. LIVESTOCK COMMITTEE:** Director Krista Hymas (Chairman), Jennilea Brookins (Co-Chairman), Director Michael Thompson, Director Marjie Watkins,
Director Hymas submits a report of the last JLC meeting (SEE ATTACHED), and she is in the process of setting up another workday for February 16th for 9:00 am, weather permitting. The next JLC meeting will be February 11, 2026, at 6:00 pm at the Trinity Brewing Company in Weaverville.
- g. **TCFA MOTORSPORTS:** Director Donny Case (Chairman), Russ Newman, Teresa Newman, Teresa Miller, Shelby Proud
Director Case reports that the New Years Eve Enduro does not do well and he would like to see at least 2 Enduro Races a year. Maybe have one before fair for Father's Day and one after fair at Harvest Festival.
- h. **ESQUESTRIAN EVENT COMMITTEE:** Jerry Hlavac (Chairman), Director Jenny Millsap,
Jerry Hlvac provides a report (SEE ATTACHED) and Director Millsap has spoke with a contractor that is willing to do a Jr Rodeo and Animal Scramble on Sunday of Fair. Jerry and Jenny will meet to work out details.
- i. **LOGGING SHOW COMMITTEE:** Teresa Miller (Chairman), Director Jenny Millsap, Shelby Proud, Jason Jurin, Aaron Haight, Taylor Haight
Teresa Miller reports that they will be having a meeting soon and plan to hold the logging show on Friday Night of Fair

12. CORRESPONDENCE:

- a. Notes of the January 7, 2026, JLC Meeting
- b. Approved JLC minutes from November
- c. Letter of resignation from Adrian Keys
- d. Letter of appointment by Liam Gogan to appoint Sunday Stanley to fill Director Keys seat
- e. Email on Safety Grant extension to 1-31-26
- f. ADA letter from CDFA
- g. Honest Pricing from CDFA

13. NEW BUSINESS

- a. Approve allowing the Junior Livestock Committee (JLC) to amend the prior recommendation (11-20-25) to add an additional 13 utility poles be delivered and stored at the fairgrounds. Once all twenty poles have been received, the JLC will request that the Trinity County Fair Association (TCFA) submit a Community Investment form to Trinity Public Utilities District (TPUD) for assistance in setting the poles around the show ring for the purpose of installing shade cloth.
Director Dummer makes a motion and Director Wilks seconds. Dennis Rourke comments on checking the water and electric lines under ground before digging holes to place the poles.
MOTION PASSES UNANOUOUSLY.

14. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

Rental

RA26-01 Christina Merritt

Storage

RA26-18s Kaleena Hiller

Annual

**15. 7:26 pm ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVERNMENT CODE
SECSTIONS 54957**

- a. **Personnel Matter – Public Employee Appointment/Employment – PRUSUANT TO GOVT.
CODE 54957**

16. 7:58 pm RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

President Thompson reported that discussion in Closed Session included the CEO vacancy and the review of policies and procedures.

No reportable action was taken.

17. DIRECTORS' REPORTS

18. ADJOURNED BY President Thompson at 8:01 pm

Submitted By:

Krista Hymas, Director and Appointed Secretary

*Michael Thompson, TCFA
President or Terra Kephart, TCFA
Vice President or Marjie Watkins,
TCFA Committee Chair of Finance
Committee*

AGENDA

TRINITY COUNTY JUNIOR LIVESTOCK COMMITTEE

January 7, 2026 – 6:00 p.m. Trinity Brewing Company

PRESENT: Morgan Rourke, Jenni Brookins, Tony Fornaciari, Marjie Watkins, Nate Trujillo, Lynn Plew, Jason Poburko, Kayla Tofte, Dave Cox, Mike Harper, Joe Miller

MEMBERS EXCUSED: Gabrielle Yarbrough, Bob & Laura Taylor, Erin Paridis, Ashley Summerfield, Merritt Goodyear, Christina Merritt, Michael Thompson. Chairman Hymas states with the new year we will be following the JLC Bi-Laws and in them it requires a motion to excuse the members. Secretary Lynn Plew will take roll starting in February. Jenni Brookins makes a motion and Jason Poburko seconds. – **MOTION PASSES UNANIMOUSLY**

GUESTS: Ryan Wilks

- 1) **Call to Order: 6:01 pm** **Chairperson Krista Hymas**
- 2) **Minutes: 11/4/25** **Lynn Plew**

The minutes of November have been reviewed, Joe Miller makes a motion to approve the minutes to form, Morgan Rourke seconds. **MOTION PASSES UNANIMOUSLY.**
- 3) **Correspondence**

Krista Hymas states the only correspondence that she received was that the state has opened the poultry, turkey and milk cow exhibits this year. Committee states that it will move forward with a full species show and sale this year.
- 4) **Status: Financial Update** **Marjie Watkins**

Marjie reports that we had a couple things clear and the last update she received the JLC has \$46,538.69 in the account.
- 5) **Recommendations to the Fair Board last meeting:**
 - **Fair dates are July 8-12, 2026** - Krista comments that at the last board meeting the board decided to make Sunday of fair a free day so that exhibitors, vendors and such can leave due to the lack of people. Krista encourages people to come and enjoy the fair and Enduro if there is one.
 - **Fair theme is 105 Years of County Cheer**
 - **Approve allowing the Junior Livestock Committee (JLC) to have seven (7) utility poles delivered and stored at the fairgrounds. Once all seven poles have been received, the JLC will request that the Trinity County Fair Association (TCFA) submit a Community Investment form**

to Trinity Public Utilities District (TPUD) for assistance in setting the poles around the show ring for the purpose of installing shade cloth.

The committee discusses the poles, and Morgan has asked that we install 20 poles if we can. Committee would like to re-open the recommendation to add an additional 13 poles. Jason Poburko makes the motion and Nate Trujillo seconds. - MOTION PASSES

UNANIMOUSLY

- **Approve that all Junior Livestock Exhibitors are required to enter at least one other exhibit into the fair besides their animals to sell on Auction Day.** Committee discusses the issue of the 2nd exhibit being required by JLC exhibitors. Some of the concerns are the receiving of the exhibits and deadlines and the issue of not selling if there is not the 2nd exhibit. The committee feels that it should be a monetary penalty instead. Committee agrees to bring this matter to the next meeting when we have all the committee members present or more input. Dave Cox and Krista are going to make some calls to other fairs to see how they handle this issue.
- **Approve the 2026 Independent Exhibitor Packet as provided.**

6) Buyer's Luncheon

Krista Hymas

Krista Hymas comments that she has reached out to the Clampers and they are interested in doing breakfast and lunch again. Committee would like to table the issue until the next meeting.

7) Data Entry

Jennilea Brookins

- i. Show Works

Jenni Brookins has not started on the Show Works yet, she is in the process of ordering the buckles and asks that Krista have Sue purchase them next week for a grand total of \$1565.20. The buckles that didn't get used last year have been changed at no cost.

8) Transport, Slaughter and Processing

Dave Cox

Dave Cox is still working on this and will have a report at the February meeting. Krista comments that the carcass sponsor was very upset and to see about getting a closer slaughterhouse so that we can get full numbers this year.

9) Carcass, judges

Bryan Taylor

Judges:

- i. Large Animal – Jarod Wolf
- ii. Rabbit – Heather Pacano
- iii. Poultry – Richard Schroeder

Bryan was not present so this matter will be put over to the February meeting. Krista will also reach out to Jarod Wolf about the fair dates and Jenni states that Richard Schroeder already has us on his calendar and is waiting on a contract.

10) Miscellaneous

i. PANELS

ii. Repairs and items to be purchased before the next fair in 2026.

List attached.

- Work on updating and preparing Mule Barn as the lamb and goat barn.
- Replace the wood dividers in the turkey pens.
- Fix some of the broken welds on the turkey and chicken pens.
- Cover the steer scale.
- Button up the roof of barns.
- Redo the back wall of the new shaving dump site. Talk to Josh Faulkner
- Paint and fix bulletin boards and tables in barns.
- Fix and replace seals in the porta coolers.
- Fix the broken pipe by the steer wash rack.

iii. Bring the Acorn Hut (JLC STORAGE) up to code.

Committee: Michael Thompson, Nate Trujillo, Krista Hymas, Bryan Taylor, Bob Taylor

AFTER FAIR

- iv. Set up a workday to help around the fairgrounds on the week of February 16-20, 2026. Committee agrees to set up a work day on February 16th at 9:00 am to work on the fairgrounds, this will be a mandatory work day and if the exhibitor is unable do to vacation to attend they will be given another job to complete before or at fair set up. Krista will also send

notice about the workday on the fair website, Facebook and the advisors are also instructed to let their kids know.

- v. Annual Membership is due and so are sponsorships.

The committee sponsors would like to receive one invoice with all their sponsorships included so that they do not send more than one check.

The committee is sending in their association dues and Krista will keep a list of those not paid. The committee is instructed to please have these things paid by the end of March.

11) Other

- Fair Board Meeting, January 22, 2026, at 6:30 p.m. Annual Meeting in the Dining Hall in Hayfork

12) Next Meeting: February 11, 2026, at 6:00 pm at the Trinity Brewing Company.

Krista will reserve tables from 5:00 pm to end of meeting in case anyone would like to eat before.

13) Adjourn- 7:06 pm

EQUESTRIAN EVENTS

1-22-26

During the 2025 year the Equestrian committee in conjunction with Trinity Horses and Long Ears group promoted and administered numerous activities.

The 2025 Gymkhana and Barrel race series of 4 separate events co-sponsored by Tri Counties Bank and The personal injury Law Offices of Max Arnold in Redding.

During the fair the traditional Gymkhana on Friday night with the Equine Obstacle Challenge on Saturday morning followed by the Cowboy Poetry at 4 in the afternoon.

I logged approximately 172 hours in maintaining the arena and surrounding area, assisting the maintenance man in various repairs and upkeep around the ground. The Trinity Horses and Long Ears members added another 27 hours.

It is anticipated to again run the gymkhana and barrel race again series if we get sponsorship. During the fair gymkhana planning for a smaller course for the younger folks to do on stick horses.

Other events are being considered including a weekend clinic for horse camping. Community participation is encouraged to keep the equestrian events viable.