



820 Lake Air Dr
Tel. 254-722-4940

Waco, TX 76710
NMLS # 130562

The following is a list of documents needed to begin processing your loan:

1. Clear copy of your Driver's License and Social Security card.
2. The most recent pay check stubs covering 30 days from your current employer showing Year To Date totals.
3. 2015 and 2016 form W2 for salaried or hourly workers.
4. 2015 and 2016 tax returns with all schedules for all self-employed borrowers.
5. 2015 and 2016 corporate returns, K1s and Year-To-Date P&L for self-employed borrowers.
6. The 2 most recent bank statements showing all of your liquid assets. Multiple accounts are acceptable. And we will need all pages of the statement. Online statements are acceptable if they are the same versions that are normally mailed out to you.
7. If using a family gift for down payment funds, donor's bank statement and a paper trail of the money being transferred to you is required.
8. Current statements and award letters for all retirement, pension, 401(k), IRA, Social Security or VA benefits. Also, any applicable 1099s for retirement benefits.
9. If applicable, full divorce decree with child support orders.
10. Veteran info if applicable: Certificate of Eligibility and/or DD214, VA Benefits Award Letter.
11. Name and contact info for your insurance agent.

Please make clear copies of all documents or we can make copies for you. We do need all pages of any required documents or statements with nothing cut off or missing.

Thank you,

W. Leslie Long, NMLS#1368562
Residential Mortgage Loan Officer
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