

**Maine Public Utilities Commission
Safety Programs Inspector/Analyst
Utility Analyst – Public Services Coordinator III**

Job Class Code: YC01

Opening date:

Closing date:

Location:

Salary: \$90,000 - \$143,000 (commensurate with experience)

About Us

The Maine Public Utilities Commission (MPUC) is seeking a self-motivated professional who thrives on getting the details right, sees the big picture, and cares about keeping Mainers safe.

The Safety Programs Inspector/Analyst will perform inspections, guide enforcement, perform outreach, and help develop program policies within the Safety Programs at the MPUC and around the state and region as a member of the Pipeline Safety and Damage Prevention enforcement programs.

This is a chance to use your analytical, communications, and technical skills and work directly with key industry professionals to impact public safety across Maine's utility sector.

Key Responsibilities include:

Conduct Field Inspections throughout the State of Maine to enforce natural gas, propane, and damage prevention regulations.

Perform Analysis on multidisciplinary program and utility trends, develop and track performance metrics, and review state and federal legislation, rulemakings and industry standards to assist in policy development, drive enforcement approaches, and inform public-facing reports.

Research and Stay Informed on local and national developments, rulemakings, and stakeholder concerns and apply learnings to push internal best practices and consistency.

Design and Conduct Outreach to regulated groups, industry stakeholders, and public organizations, enhancing damage prevention and pipeline safety initiatives and broadening partnerships.

What we have to offer:

This position is an opportunity to make a difference to the people of Maine by guiding enforcement decisions and policy recommendations that ensure the integrity of natural gas and other buried utility infrastructure. Our programs protect industry professionals, gas customers, and the general public.

Flexibility: Work with your team to create a flexible schedule that both recognizes a 24/7 industry environment and balances work/life needs.

Professional Growth and Development: Access to a wide range of industry and public sector courses and trainings, participate in technical committee work, and collaborate with and learn from industry experts to grow and broaden your knowledge and skills.

Public Service: Do impactful and meaningful work alongside some of the most dedicated professionals in Maine in an inclusive and engaging culture.

Who we're looking for

The successful candidate will have a Bachelor's degree or equivalent professional experience in an analytical or technical discipline including STEM fields, utility operations, business, economics, and communications.

Equivalent experience is progressively advancing work in data analysis, engineering, project management, natural gas and utility operations, or other related technical environment.

Accountable: The position requires significant self-supervision and management of State resources. You should be able to demonstrate a high degree of organization, accountability for process and workflow management, and successful independent judgement.

Analytical: Candidates should have the ability to think about problems in a big-picture way, while breaking down proposed solutions into structured, actionable steps. Your work experience will demonstrate your passion for working with data to make conclusions and assemble related policy recommendations.

Curious and Driven: You'll be successful in this position if you have a natural drive to pursue knowledge and activity in a variety of disciplines. The candidate should have experience juggling multiple projects with varying complexities and deliverable dates.

Communicative: We're looking for someone with a proven technical writing and speaking background, who can craft messages that appeal to diverse internal and external audiences. Your experience will show that you're a great teammate who can balance contributions to multiple teams at once.

Flexible: The position will require frequent statewide travel, and occasional overnights. The successful candidate will attend approximately eighteen one-week courses provided by the US Department of Transportation in Oklahoma City, OK within three years of hire.

How to Apply

Application Instructions:

If you're eager to apply your analytical skills and intellectual curiosity in a meaningful and impactful way, we encourage you to apply! Interested applicants need to apply online by selecting the "Apply for this opening" button. Applicants must upload a **cover letter**, a **current resume**, and a professional or academic **writing sample**. **Incomplete applications may not be**

considered. If you require a paper application, please go to the following link:
<https://www.maine.gov/bhr/state-jobs/application-process>.

Contact Information:

For more information or questions, please contact Celeste Gaylord, Maine Public Utilities Commission, at celeste.gaylord@maine.gov or 207-287-1360.

We look forward to hearing from you!

Benefits of working for the State of Maine

No matter where you work across Maine state government, you will find employees who embody our state motto—"Dirigo" or "I lead"—as they provide essential services to Mainers every day. We believe in supporting our workforce's health and wellbeing with a valuable total compensation package, including:

- **Work-Life Fit** – Rest is essential. Take time for yourself using 13 paid holidays, 12 days of sick leave, and 3+ weeks of vacation leave annually. Vacation leave accrual increases with years of service, and overtime-exempt employees receive personal leave.
- **Health Insurance Coverage** – The State of Maine pays 85%-100% of employee-only premiums (\$11,857.68 -\$13,950.24 annual value), depending on salary. Use this chart to find the [premium costs](#) for you and your family, including the percentage of dependent coverage paid by the State.
- **Dental Insurance** – The State of Maine pays 100% of employee-only dental premiums (\$365.28 annual value).
- **Retirement Plan** – The State contributes the equivalent of 18.91% of the employee's pay towards the Maine Public Employees Retirement System (MainePERS).

State employees are eligible for an [extensive and highly competitive benefits package](#), covering many aspects of wellness. Learn about additional wellness benefits for State employees from the [Office of Employee Health and Wellness](#).

Note: Benefits may vary somewhat according to specific collective bargaining agreements and are prorated for anything less than full-time.

As an Equal Opportunity employer, Maine State Government embraces a culture of respect and awareness. We are committed to creating a strong sense of belonging for all team members, and our process ensures an inclusive environment to applicants of all backgrounds including diverse race, color, sex, sexual orientation or gender identity, physical or mental disability, religion, age, ancestry, national origin, familial status or genetics. Reasonable accommodations are provided to qualified individuals with disabilities upon request.

Information provided during the application, interview and selection process will be verified.