

**TOWNSHIP OF WINFIELD  
MINUTES OF THE REGULAR MEETING OF  
THE TOWNSHIP COMMITTEE – MARCH 7, 2016**

**PUBLIC NOTICE:** In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. seq.; Mayor McManus read the public notice and indicated the fire exits.

**PRAYER & PLEDGE OF ALLEGIANCE:** Mayor McManus led the assemblage in the Township prayer and the pledge of allegiance.

**CALL TO ORDER:** Mayor McManus called the meeting to order at 7:00pm.

**ROLL CALL:** Present: Mayor McManus, Comm. Genz, Comm. Wright, Clerk Planas, Atty. Catherine, WPD Chief Berg, WFD Captain Paschal

**APPROVAL OF MINUTES:** RMTC 2/21/16 & Special Mtg. 2/26/16

**COMMUNICATIONS:** None Presented

**DEPARTMENT REPORTS:** Comm. Genz moved the approval of department report for the Finance 2/16 & WPD 2/16; Comm. Wright seconded the motion. Roll call vote, unanimous, affirmative.

**REQUISITIONS:** Comm. Genz moved approval of the listed requisitions, as follows:

LISTED REQUISITIONS FOR THE REGULAR MEETING OF  
THE TOWNSHIP COMMITTEE, MARCH 7, 2016

REQ #	DEPARTMENT	JUSTIFICATION	AMOUNT
5758	A&E	CLERK DUES	100.00
5759	WPD	TRAINING CONFERENCE	345.00
5761	WFD	NFRIS TRAINING	425.00
5763	A&E	SIGNS	60.00
5768	WFD	OFFICE SUPPLIES	138.95
5769	A&E	BUSINESS CARDS	4.63
5773	A&E	OFFICE SUPPLIES	110.16

TOTAL: \$1,183.74

REVISED 3/4/16

Comm. Wright seconded the motion. Roll call vote: Mayor McManus, aye; Comm. Genz, aye; Comm. Wright, aye;

**UNLISTED REQUISITIONS:** None Presented

**BILLS:** Comm. Genz moved the listed bills; Comm. Wright seconded the motion as follows:

**List of Bills - (100001) CASH - CHECKING  
Current Fund**

Check#	Vendor	Description	Payment	Check Total
4948	933 - AOS	PO 12202 2016 1ST QTR. COPIER MAINTENANCE	208.00	208.00
4949	596 - CITY OF LINDEN	PO 12191 BATTERY FOR 601	135.00	135.00
4950	48 - DELTA DENTAL PLAN OF NJ	PO 12179 2016 FEBRUARY DENTAL COVERAGE	1,092.58	1,092.58
4951	768 - DRAGER SAFETY DIAGNOSTICS, INC.	PO 12163 ALCOTEST	1,180.00	1,180.00
4952	39 - ELIZABETHTOWN GAS CO	PO 12194 2016 NATURAL GAS	690.08	690.08
4953	658 - EMERGENCY MEDICAL PRODUCTS, INC	PO 12112 OEM EMERGENCY PREPAREDNESS	684.32	684.32
4954	1017 - FIREHOUSE SOFTWARE	PO 12188 NFRIS TRAINING	425.00	425.00
4955	557 - FORD MOTOR CREDIT - MUNICIPAL	PO 12203 LEASE PAYMENT	41.66	41.66
4956	803 - FP MAILING SOLUTIONS	PO 12205 1ST QTR POSTAGE MACHINE RENTAL 201	111.00	111.00
4957	973 - GIORDANO COMPANY INC.	PO 12207 2016 JANITORIAL SERVICES	1,435.38	1,435.38
4958	43 - MARGE HAFFER	PO 12183 2016 JUDGES DUES	225.00	225.00
4959	106 - MUNICIPAL JUDGES ASSOCIATION	PO 12160 REPLACEMENT CARTRIDGE FOR HARD DRIV	133.00	133.00
4960	86 - MUNICIPAL SOFTWARE	PO 12204 2016 1ST QTR. COMPUTER/NETWORK/SER	150.00	150.00
4961	86 - MUNICIPAL SOFTWARE	PO 12182 2016 MEMBERSHIP DUES - LARRY LUKE	1,275.30	1,275.30
4962	900 - NFPA INTERNATIONAL	PO 12185 2016 NJ STATE ASSOC. OF CHIEFS MEMB	175.00	175.00
4963	855 - NJ STATE ASSOC. OF CHIEFS OF POLICE	PO 12192 2016 ELECTRIC	275.00	275.00
4964	72 - PEEEG	PO 12197 ADVERTISING ORDINANCE FIXING SALARI	2,137.79	2,137.79
4965	166 - THE HOME NEWS & TRIBUNE	PO 12206 ADVERTISING AN ORDINANCE AND MEETIN	69.52	69.52
4966	166 - THE HOME NEWS & TRIBUNE	PO 12208 911 DISPATCH SERVICES	175.14	175.14
4967	51 - TWP. OF CRANFORD	PO 12193 MARCH LONG TERM DISABILITY INS.	1,828.88	1,828.88
4968	841 - UNUM LIFE INS. CO OF AMERICA	PO 12180 2016 FEBRUARY FIOS SERVICES	334.74	334.74
4969	32 - VERIZON	PO 12196 FEBRUARY AIR CARDS AND WPD CELL P	134.99	134.99
4970	452 - VERIZON WIRELESS	PO 12165 SPRING WATER	132.49	132.49
4971	994 - WB MASON CO INC.	PO 12198 FEBRUARY SPRING WATER	39.92	39.92
4972	994 - WB MASON CO INC.	PO 12199 OFFICE SUPPLIES	84.96	84.96
4973	994 - WB MASON CO INC.			
TOTAL				13,214.67

total to be paid from Fund 10 Current Fund

13,214.67

13,214.67

Roll call vote: Mayor McManus, aye; Comm. Genz, aye; Comm. Wright, aye;

**UNLISTED BILLS:** None presented.

**COMMITTEE REPORTS:** Major McManus advised all present that De Zheng has been appointed our BOH Officer.

**UNFINISHED BUSINESS:** None Presented.

**NEW BUSINESS:**

**Resolutions #16-15 & 16-22 through 16-24**– Comm. Genz moved the approval of resolution #16-15 & 16-22 through 16-24; Comm. Wright seconded the motion as follows:

Roll call vote: Mayor McManus, aye; Comm. Genz, aye; Comm. Wright, aye;

**TOWNSHIP OF WINFIELD AMENDING RESOLUTION 16-15  
COUNTY OF UNION, STATE OF NEW JERSEY  
APPOINTMENTS TO THE WINFIELD FIRE DEPARTMENT**

**BE IT RESOLVED**, by the Township Committee of the Township of Winfield that the following be appointed to serve as Officers for the Winfield Fire Department for the Year 2016,

**CHIEF** .....**COLLEEN PASCHAL**

**1ST LIEUTENANT** .....**MARCELLO DIAS**

**2ND LIEUTENANT**.....**EDWARD MARKO III**

**EMS CAPTAIN** .....**MICHAEL MARTEL**

**DATED: March 7, 2016**

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	
MAYOR MARGARET M. McMANUS			✓				I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on March 7, 2016.  _____ June Planas, Twp. Clerk
COMM. GARY J. GENZ	✓		✓				
COMM. SUE E. WRIGHT		✓	✓				

**TOWNSHIP OF WINFIELD RESOLUTION #16-22  
COUNTY OF UNION, NEW JERSEY  
HANDICAPPED PARKING PRIVILEGES**

**BE IT RESOLVED**, by the Township Committee of the Township of Winfield, that a handicapped parking place is hereby established near:

**73 Wavecrest Ave. Area**

**BE IT RESOLVED**, that anyone with a government issued handicapped placard is permitted to park in this established handicapped parking spot.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, that the said handicapped parking space area is to be posted with proper signs.

**Date:** 3/7/16

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	<b>CERTIFICATION:</b> I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on ___Mar. 7, 2016.  _____ June Planas, Twp. Clerk
MAYOR MARGARET M. McMANUS			✓				
COMM. GARY J. GENZ	✓		✓				
COMM. SUE E. WRIGHT			✓	✓			

**TOWNSHIP OF WINFIELD RESOLUTION 16-23  
COUNTY OF UNION, STATE OF NEW JERSEY  
MAINTENANCE AGREEMENT WITH ADVANCED OFFICE SYSTEMS (AOS)**

**WHEREAS**, a agreement has been received for the service and maintenance for the municipal copier serial # **J3027921**, equip ID **05029**, meter type **MONO**; and

**WHEREAS**, this agreement covers all parts, labor, fuser rollers, toner; and

**WHEREAS**, this agreement is for the term **11/1/15 to 10/31/16** with quarterly payment, first quarter billing of **\$208.00** 02/01/16 to 04/30/2016; and

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and/or Clerk be authorized to enter into agreement with:

**AOS  
129 East 1<sup>st</sup> Ave.  
Roselle, NJ 07203  
Tel: 908-298-0220 Fax: 908-241-6774**

**Dated:** March 7, 2016

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	<b>CERTIFICATION:</b> I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on __March 7, 2016.  _____ June Planas, Twp.Clerk
MAYOR MARGARET McMANUS			✓				
COMM. GARY J. GENZ	✓		✓				
COMM. SUE E. WRIGHT			✓	✓			

**TOWNSHIP OF WINFIELD RESOLUTION 16-24  
COUNTY OF UNION, STATE OF NEW JERSEY  
POSTAGE METER**

**WHEREAS**, a contract offer has been received for Postage Meter maintenance agreement, for 2016 in the amount of \$111.00.

**WHEREAS,** this contract covers Postage Meter, remote software activation, postage scale.

**NOW THEREFORE BE IT RESOLVED,** that the Mayor and/or Clerk be authorized to enter into agreement with:

**FP MAILING SOLUTIONS**  
**140 N. Mitchell Ct., Ste. 200**  
**Addison, IL 60101**  
**800-341-6052**

**Dated: February 26, 2016**

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	<b>CERTIFICATION:</b> I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on ___Feb. 26, 2016.  _____ June Planas, Acting Clerk
MAYOR MARGARET M. McMANUS			✓				
COMM. GARY J. GENZ	✓		✓				
COMM. SUE E. WRIGHT		✓	✓				

**A Motion was made to accept James Cerullo engagement Letter for Auditing Services for 2016**

Roll call vote: Mayor McManus, aye; Comm. Genz, aye; Comm. Wright, aye

**CITIZENS' FORUM:**

There being no further discussion to come before the Township Committee, Mayor McManus closed the floor to Citizens' Forum.

**EXECUTIVE SESSION:** None Presented:

**ADJOURNMENT:** There being nothing further to come before the Township Committee, Comm. Genz moved to adjourn, Comm. Wright seconded the motion.

Roll call vote, unanimous, affirmative.

**TIME 7:08PM**

Respectfully submitted,

June Planas, Clerk