

**BOROUGH OF BRADDOCK HILLS**  
**MINUTES**  
**REGULAR COUNCIL MEETING**  
**September 8, 2020**

**CALL TO ORDER**

Thomas Evans, President of Council, called to order the regularly scheduled council meeting at 7:35 p.m. via phone conference

**PLEDGE OF ALLEGIANCE**

Mr. Ursiny led the Pledge of Allegiance.

**CALLING OF THE ROLL**

Council Present: Mr. Evans, President; Mr. Ursiny, Vice-President; Mr. Gambino; Ms. Bolton; Ms. Yazvac; Ms. Kvorjak; Ms. Schaffer

Others Present: Mr. Brown, Jr., Mayor; Robert Garvin, Solicitor; Jonathan Barron, Engineer; Cheryl Sorrentino, Manager

**CALLING FOR APPROVAL OF MINUTES AS POSTED**

Motion to approve minutes from August 11, 2020 meeting made by Mr. Ursiny.

All Ayes

**CALLING FOR BIDS**

No bids.

**COMMENTS & CRITICISMS OF CITIZENS (6 minutes each)**

Ms. Kvorjak asked what the Borough defines as hazardous and nuisance trees. Mr. Garvin replied that he is drafting the ordinance and will circulate it to everyone prior to being advertised.

Ms. Bolton asked if a speed limit sign can be posted on Park Avenue as drivers are speeding from the direction of Wilkins Avenue intersection. She requested a “no littering” sign for the intersection of Wilkins Avenue and Garfield Avenue. Also, if there can be a sign stating dangerous curve on Wilkins Avenue near Ron Henkel’s garage. Ms. Sorrentino replied that she would have Chief Helinski check into the allowance of signs posted on Wilkins Avenue as it is a County road. If allowed, she would make sure they are posted. Mr. Barron stated that he has a contact within the County that may be able to assist with this request. Ms. Sorrentino asked if he could send her the contact information.

**CORRESPONDENCE**

All correspondence was passed out prior to meeting.

## 1. REPORT OF BOROUGH COMMITTEES

### A. FINANCE – CHAIRPERSON BOLTON

No report.

### B. PUBLIC SAFETY – CHAIRPERSON URSINY

Motion to adopt Resolution 5 of 2020 adopting a disposal of media policy and procedure to protect sensitive and classified information by the Braddock Hills Police Department

Motion – Mr. Ursiny

Seconded – Mr. Gambino

Roll Call Vote – Unanimous – Carried

Motion to adopt Resolution 6 of 2020 adopting a disciplinary policy in the event that a borough employee improperly accesses the FBI/Criminal Justice Information System by the Braddock Hills Police Department

Motion – Mr. Ursiny

Seconded – Mr. Gambino

Roll Call Vote – Unanimous – Carried

### C. ZONING – CHAIRPERSON KVORJAK

No report.

### D. ORDINANCES – CHAIRPERSON SCHAFFER

Motion to advertise Ordinance 1 of 2020 requiring property owners to remove or maintain nuisance and hazardous trees

Ms. Bolton asked if the Ordinance would apply to the Borough and the trees on Park Avenue. Mr. Garvin replied that if they meet the definition of nuisance or hazardous tree then it would be addressed.

Ms. Schaffer asked about receiving a copy of Ordinance and if there was a time issue. Mr. Garvin responded that it is typical operating procedure and that everyone would receive a copy of the Ordinance to review prior to advertising it. He asked Ms. Sorrentino to discuss the reasons for this Ordinance.

Ms. Sorrentino stated that over the past couple years she has received complaints about trees that are dying or encroaching on other properties. There are no current Ordinances to address trees, so the Borough cannot force the removal or maintenance of them. She added that many people complain because the Borough cannot force a property owner to remove or maintain a tree even if it becomes hazardous to neighboring properties.

Motion – Ms. Schaffer

Seconded – Ms. Kvorjak

Roll Call Vote – Mr. Gambino – Yes

Ms. Bolton – No

Ms. Yazvac – Yes

Ms. Kvorjak – Yes

Ms. Schaffer – No  
Mr. Ursiny – Yes  
Mr. Evans – Yes  
5 Yes, 2 No - Carried

**E. HEALTH & SANITATION – CHAIRPERSON YAZVAC**

No report.

**F. BUILDINGS & BOROUGH PROPERTY –CHAIRPERSON EVANS**

No report.

**G. PUBLIC WORKS – CHAIRPERSON GAMBINO**

No report.

**2. REPORT OF BOROUGH OFFICERS**

**A. MAYOR – JOHN BROWN**

Mayor read police, fire and EMS reports for August 2020 (see attached).

Mr. Evans asked if anyone with COVID-19 was transported by EMS. Mayor Brown replied that it is not indicated on their report.

Mayor Brown announced that he had seen an ice cream truck driving around the Borough. He noted that he had not seen one for a long time.

Mr. Ursiny asked if they require a permit. Mr. Garvin replied that he would look into it.

**B. SOLICITOR – ROBERT GARVIN**

No report.

**C. ENGINEER**

Report was read by Engineer Jonathan Barron (see attached).

Ms. Yazvac noted that the paving project listed on the report states the alley between Newton Street and Cross Street and there are two alleys. Mr. Barron responded that it pertains to the alley closest to Wilkins Avenue.

**3. REPORT OF COUNCIL OF GOVERNMENTS: CHAIRPERSON EVANS**

Mr. Evans announced that if anyone is looking for office space to contact Steel Rivers COG as they have spaces available in their building.

**4. THREE RIVERS WET WEATHER: CHERYL SORRENTINO**

No report.

**5. OTHER COMMITTEES**

No report.

6. **UNFINISHED BUSINESS**

No report.

7. **NEW BUSINESS**

No report.

8. **CALLING FOR APPROVAL OF TREASURER'S REPORT AS POSTED**

*(all ayes vote)*

Motion to approve the treasurer's report by Mr. Ursiny.

All ayes

**CALLING FOR APPROVAL TO PAY ALL BILLS AS POSTED IN THE TOTAL  
AMOUNT OF \$248,566.42 TO INCLUDE:**

- General fund expenses of \$248,185.06
- Sewer fund expense of \$0.00
- Refuse fund expense of \$381.36

Motion – Mr. Ursiny

Seconded – Mr. Ursiny

Roll Call Vote – Unanimous – Carried

9. **ADJOURNMENT OF THE MEETING TO THE CALL OF THE CHAIR**

Mr. Evans adjourned the meeting at 8:05 p.m.