



Minutes

Board of Directors Meeting

Wednesday, July 28, 2021 @ 6:30 pm

2323 W. Parkside Lane, Phoenix, AZ 85027

Adams Traditional Academy • Jefferson Preparatory • Choice Services LLC

Board Members Present

Lisa Fink, David Weston, Thomas McCauley (Remote), Judd Lewis (Remote), Ray Malnar (Remote), Marcus Kelley (Remote), Brent Garrett (Remote)

Board Members Absent

Guests Present

Audra Wilson-Smith, Heath Levy (Remote)

I. Opening Items

A. Record Attendance and Guests

B. Call Meeting to Order

II. Consent Agenda

A. Board of Director's Meeting Minutes June 23, 2021

Marcus Kelley made a motion to accept the consent agenda item.

Ray Malnar seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Board of Director's Meeting Minutes July 7, 2021

Marcus Kelley made a motion to accept the consent agenda item.

Ray Malnar seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Academic Excellence Meeting Minutes July 8, 2021

Marcus Kelley made a motion to accept the consent agenda item.

Ray Malnar seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Opening Items

A. Call to Public-The board members can not discuss or vote on comments made by the public. The public may comment on any agenda item when the agenda item is called.

No one from the public was present.

IV. CEO Report

A. Summary report for Choice Academies

The CEO Report was presented by Ms. Wilson-Smith. Enrollment is trending close to projected numbers. Reopening plans were presented.

V. Finance

A. Cleaning & Janitorial contracted services (renewal) with Open Works

Ms. Wilson-Smith presented the contract renewal for Open Works. There is no pricing change from the prior school year and the quality of service has been high.

Marcus Kelley made a motion to Approve the renewal of the existing contract with Open Works for the upcoming school year.

Ray Malnar seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Academic Excellence

VII. Governance

A. Acceptance of Resignation of Board members

Lisa Fink presented the resignation of Thomas McCauley and Ray Malnar from the Choice Academies corporate board.

Marcus Kelley made a motion to Accept the resignation of Thomas McCauley and Ray Malnar from the Choice Academies Corporate Board effective 7/29/2021.

Ray Malnar seconded the motion.

The board **VOTED** to approve the motion.

Thomas McCauley, Marcus Kelley, Ray Malnar, Lisa Fink, David Weston, Judd Lewis voted aye. Brent Garrett voted no.

B. establish a School Governing Board Committee pursuant to Choice Academies' bylaws

Lisa Fink presented the Choice Academies Bylaws Section 6.1 School Governing Board Committee and noted the recommendation from legal counsel to form a separate school Governing Board Committee. Pros and cons were debated amongst the board members.

Ray Malnar made a motion to Establishment of School Governing board committee pursuant to Choice Academies' bylaws

Marcus Kelley seconded the motion.

The board **VOTED** to approve the motion.

Thomas McCauley, Marcus Kelley, Ray Malnar, Lisa Fink, David Weston, Judd Lewis voted aye. Brent Garrett voted no.

C. Appoint governing board members

Heath Levy was introduced to the board. He is a parent with three children attending Choice Academies and comes highly recommended. Thomas McCauley, Ray Malnar, and Heath Levy were considered to serve on the Governing Board Committee.

Marcus Kelley made a motion to appoint Thomas McCauley, Ray Malnar, Lisa Fink, Heath Levy to the Governing Board Committee with no officers established at this time.

Judd Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Duties of the governing board and governing board calendar

The Governing Board Committee will establish roles and vote on a calendar at its first meeting. The first meeting will occur 4th Wednesday in August at 6:30 PM. No vote taken.

VIII. Other Business

A. CEO and school goals for 2021-2022

Ms. Wilson-Smith presented the CEO and school goals created by the administration. Mr. Weston suggested adding an additional goal of "ATA and JP to have curriculum maps and pacing guides in teacher docs by the end of the academic year" based on a recommendation from the Academic Excellence Committee.

Thomas McCauley made a motion to to accept the CEO and school goals for 2021-2022 with the addition of "ATA and JP to have curriculum maps and pacing guides in teacher docs by the end of the academic year."

Ray Malnar seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Board Members Suggestions for Future Agenda Items

No suggestions were presented.

IX. Closing Items

A. Adjourn Meeting

Brent Garrett made a motion to Adjourn Meeting

Ray Malnar seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:46 pm.