

**MINUTES OF THE FEBRUARY 25, 2025 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date:	February 25, 2025
Place:	Valleybrook Community Church 0N377 N. Mill Creek Dr. Geneva, Illinois
Time:	5:30 p.m.
Attendance Trustees:	James Dougherty, Mark Hammond, and Ben D'Andrea were present.
Others:	William Thomas, James Hare, Jason Fowler, and Michael Ferguson

AGENDA ITEM NUMBER:

1. And 2.

CALL TO ORDER and ROLL CALL.

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") was called to order at 5:30 p.m. at the Valleybrook Community Church 0N377 N. Mill Creek Dr., Geneva, Kane County, Illinois on Tuesday, February 25, 2025, by Trustee D'Andrea. Trustee Dougherty, Trustee Hammond, and Trustee D'Andrea were present.

ANNOUNCEMENTS AND PUBLIC COMMENT. Trustee D'Andrea stated that the Board of Trustees is still operating under the temporary rules posted on the agenda. Jason Fowler advised that there were no emails with public comments. Michael Ferguson was present and introduced himself to the Board and owns property by the Elburn Fire Protection District Station 2.

3. **LONG RANGE PLANNING.** No report. Trustee Hammond indicated he would provide a usage from 2024 update to the Board with further expectations for 2025:

4. **OLD BUSINESS.**

- a. Approval of the minutes of the January 28, 2025 Board of Trustees Meeting. Motion by Trustee Hammond to approve the minutes of the January 28, 2025 Board of Trustees Meeting; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- b. Approval of Closed Session minutes of the January 28, 2025 Board of Trustees Meeting. Motion by Trustee Hammond to approve the Closed Session minutes of the January 28, 2025 Board of Trustees Meeting; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

5. **NEW BUSINESS.**

- a. **Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports and will make a note to delete payment of \$3,000.00 to Fundamental Technologies. Jason Fowler provided an update on the AABS billing changeover to Milo and will work with Attorney Thomas on getting a letter out to AABS to ensure that they cooperate in the completion of the billing service

changeover to Milo or perhaps discuss the retaining of future payments to ensure their compliance.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements and accounts payable with the exception of the \$3,000.00 to Fundamental Technologies and payment to AABS being conditioned upon further communication with them and their cooperation in the billing services changeover, and approve the additional accounts payable in the amount of \$5,328.39; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

b. Operations Report from Sheaffer & Roland.

Jason Fowler provided an update to the Board which included an update as to the sanitary repairs including pulling clogged pumps for both L6, 5 and 6. Clogs were minor and were removed, and the pumps were put back in service. An isolation valve on Cell 1 was replaced after it was found that it would not seal and isolate the line. As to the irrigation pump system, Carmody has completed this work. As to the wastewater flow meter, the meter has been received, and installation is currently being coordinate. As to Well 1 and 2 VFD installations, Well 1 equipment has been installed and tested, and the system is up and running. Well 2 equipment will be delivered in the coming weeks. As to the filter building roof replacement, the signed proposal has been sent to Carmody they will complete the work in the Spring of 2025. An invoice for 50 percent of the work has been submitted to secure the installation date and materials. The insurance check was also received for the

first portion of the claim, and further payments will be received after the work is completed. Motion by Trustee Hammond to approve the Operations Report from Schaeffer & Roland; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

6. CLOSED SESSION.

- a. Consider any subject identified as an exception in the Open Meetings Act pursuant to 5 ILCS 120/2(c).
- b. Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when a public body finds that an action is probable or imminent, in which case the basis for that finding shall be recorded and entered into the Minutes of the closed meeting 5 ILCS 120/2(c)(11). None

7. ADJOURNMENT.

Upon motion duly made by Trustee Hammond to adjourn until the next Meeting of the Board of Trustees on March 25, 2025; seconded by Trustee Dougherty and unanimously carried.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved and the meeting of the Board of Trustees was adjourned at 5:55 p.m.

APPROVED:

A handwritten signature in blue ink, appearing to read 'Mark Hammond', written over a horizontal line.

Mark Hammond, District Clerk

CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING

I hereby certify that the attached minutes were reviewed and approved for the February 25, 2025 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.



MARK HAMMOND
DISTRICT CLERK

Date: 4/22/25

Subscribed and sworn to
this 22nd day of April, 2025.

Barbara L Remus
Notary Public for Illinois

