

Clarion County Career Center

447 Career Lane • Shippenville PA 16254 • 814-226-4391

Joint Operating Committee:

JIM BEARY
Keystone
Vice-Chairperson

RICK BEST
North Clarion

CHRIS BOOZER
Clarion-Limestone

HEIDI BYERS
Redbank Valley

DAVE ESTADT
Clarion Area

BRADY FEICHT
Allegheny-Clarion
Valley

JILL FOYS
North Clarion
Chairperson

TODD
MACBETH
Clarion Area

DONALD NAIR
Redbank Valley

LISA NORBERT
Union

JEFF SHIREY
Union

GARY SPROUL
Clarion-
Limestone

JAMEEN STUMP
Allegheny-
Clarion Valley
Treasurer

DWAYNE
VANTASSEL
Keystone

Administration:

TRACI WILDESON
Director

DR. JOSEPH CARRICO
Superintendent of Record

LINDA MAZE
Board Secretary

JOINT OPERATING COMMITTEE

MONDAY, JUNE 26, 2023 • 7:00 P.M. • ROOM 108

- I. Call Meeting to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comment Period
- V. Committee Reports
- VI. Approval of Agenda
- VII. Consideration of the May 22, 2023 regular meeting minutes
- VIII. Financial Reports
 - A. General fund bills for June, 2023
 - B. Activity report for June, 2023
 - C. Treasurer's report for May, 2023
- IX. Executive Session
 - A. Legal
 - B. Personnel
 - C. Safety Report (Act 44)
 - D. Director's Evaluation
- X. Personnel
 - A. Approve hiring _____ as the Allied Health Science long term substitute Instructor, starting August 21, 2023, at a rate of \$____/____, pending receipt of all required clearances. This position does not include benefits.

- B. Approve the back pay to employee #0002 from November 30, 2018 to February 7, 2023, to comply with the arbitrator's award.

XI. Other/New Business

XII. Travel

- A. Approve Traci Wildeson to attend the PACTA Summer Leadership Conference, July 25-27, 2023 at the Penn Stater Conference Center in State College at a cost of \$250.00 for registration.

XIII. Policy

- A. First reading of Policy 800 - Records Management
- B. First reading of Policy 830 – Security of Computerized Personal Information/Breach Notification
- C. First reading of Policy 830.1 – Data Governance

XIV. Considerations

- A. Approve updated Supplemental Equipment expenditures, as presented.
- B. Approve the Perkins 23/24 expenditures, as presented.
- C. Approve to scrap old/non-functioning vehicles from the Automotive Technology program to the highest bid. If no bids are received, vehicles will be taken to the scrap yard for recycling:
 - 1. 1990's Ford F150
 - 2. 1990's Chevy Cavalier
 - 3. 1990's GMC Sonoma frame
 - 4. 1990's Ford Escort
 - 5. 1990's Chevy S-10
 - 6. 1990's Saturn
- D. Approve Brooks & Rhoads to audit the 2022-23 school year, in an amount not to exceed approximately \$16,000.00.
- E. Appoint the following depository for the 2023-24 school year:
 - 1. Farmer's National Bank, Clarion, PA
- F. Approve Tina Bauer as the sub caller, at a rate of \$500/year beginning July 1, 2023.
- G. Approve Jameen Stump as the Treasurer for the 2023-24 school year.
- H. Approve Dr. Janice Kenneson of Independence Health System (Butler Health System) Primary Care as the physician of record for the 2023-24 school year, with a retainer of \$150.00.
- I. Approve the 2023-24 Health & Safety Plan.
- J. Approve the contract with Church Towne Gas & Welding for industrial gas.
- K. Approve July, 2023 Stakeholder Committee list.
- L. Approve CM Regent as insurance carrier (general liability umbrella) for July 1, 2023 – June 30, 2024 at a cost of \$33,870.00.
- M. Approve Encova as Workers Compensation Insurance carrier for July 1, 2023 - June 30, 2024 at a cost of \$11,654.00.

- N. Approve purchase of Master keys from Hardware Specialties at an amount of \$216.00.
- O. Approve cancelling the July 24, 2023 meeting and authorizing the Business Manager to pay the July bills, if meeting is cancelled.

XV. Old Business

XVI. Director Report – Traci Wildeson

XVII. Superintendent of Record Report – Dr. Joseph Carrico

XVIII. Announcements

- A. Committee: Finance (if necessary), 7/24/23, 6pm

- B. Regular JOC meeting for July, 2023 (if needed): 7/24/23, 7pm

XIX. Adjournment