


SOG# 506-3	Standard Operating Guideline		
	<b>Cumberland Road Fire Department Inc.</b> <hr/> Hydrant Inspections	Approved By	
		Steven Parrish, Fire Chief	
		Effective Date	Revised Date
		11-19-2019	8-23-2023

**PURPOSE:**

To establish a uniform procedure for inspecting and performing regular maintenance on all fire hydrants located within the Cumberland Road Fire Department’s response district. It is necessary and essential to perform the following procedures and maintain a system of records for water supply to meet North Carolina Department of Insurance rating requirements.

**PROCEDURE:**

It is the policy of the Cumberland Road Fire Department to inspect and perform regular maintenance on all fire hydrants located within the response district, and in bordering districts within 500’ of Cumberland Road Fire District boundaries (ex. Camden Road), at least semi-annually in accordance with the following procedures.

Every year hydrants shall be inspected and serviced twice a year.

During the inspections procedures check for any obstructions that may obstructed access or operation of the hydrant. Check for proper orientation of the steamer connection (facing the street) and sufficient clearance between outlets and the ground. Inspect for physical damage to hydrant that inhibits operation such as vehicle contact damage, missing caps, worn hydrants stems, etc.... All caps’ threads shall be lubricated.

All inspection, servicing and painting shall be documented in the Departments RMS.

All requests for hydrant repairs shall be made by completing hydrant work order in Emergency Reporting.

**RESPONSIBILITY:**

It shall be the responsibility of the On-duty Shift Captain to document inspections in the department’s Records Management System.

It shall be the responsibility of the Fire Chief to ensure these procedures are carried out in accordance with this Standard Operating Guideline.