

Minutes of the Interlaken Village Board of Trustees meeting held on Thursday December 10, 2015 at the Village Hall on Main Street, Interlaken, NY.

MEMBERS PRESENT: Trustees, Chris Kempf, Rich Richardson, Keith Jay, Bill Maguire

MEMBERS EXCUSED: Mayor William Larsen

OTHERS PRESENT: Nancy Swartwood, Clerk Treasurer, Wes Ahouse DPW Supervisor, Leon Anderson, Chief of Police; Diane Bassette Nelson Deputy Clerk; Aneta Glover, reporter; Jim Borden, Fire Chief; Public: Lynne Doyle STEPS Program; Doug Parkison of DL Parkison Enterprises LLC; Linda Blossom.

Deputy Mayor Kempf with the Pledge of Allegiance called the meeting to order at 7:00 pm, with the same people noted above.

APPROVAL OF MINUTES: A motion was made by Keith Jay and seconded by Rich Richardson to approve the minutes of the November 12, 2015 meeting. Motion approved unanimously.

PUBLIC TO BE HEARD: Lynne Doyle talked about the STEPS projects from 2015 and looking forward to 2016

Doug Parkison was asked to share status of company, he will be driving and doing pick-ups, as there is no current workers comp coverage, he has until 5 pm on Friday December 11, to provide the necessary forms. What happened to the delivery of totes: one person out on family issues, some difficulties with people who didn't understand why getting totes. Who hasn't gotten totes, who needs them and when will they be delivered? Notice to be added to January water bills, so people who need totes can request them.

Linda Blossom questioning the donation box at the firehouse, who is St Paulies? How is this effecting the non-profit? There should be a sign added that if you want your donation to go to a non-profit take it to them. The items are being sold for profit by St. Paulies.

#### COMMITTEE REPORTS:

A **Fire** quiet month, fire and safety inspection found one bad GFI, good for three years. Took in one new Nathan Brotsman; nine members completed a State sponsored electric vehicle training, 15 from Interlaken, Ovid, and Lodi trained in first aid. Holton Beach house to be burned, village records can be added. Will be re-applying for the air pack grant with Trumansburg and Ovid. Grant for pagers and camera, waiting to hear.

Bill M and Keith J went to NYCOM conference and learned some items.

County Fire Coordinator and emergency management positions are being re-structured.

When vehicle fuel is used, record both miles and hours.

#### **B Water report given by Wes & Rich Richardson**

First grant committee meeting will be in January. Signup sheet to be left in office.

Trying to get the water system report in digital format to share with others on the grant committee.

Waiting for the report on the water tower.

Meters have been installed at the town hall, working with the Catholic church, and fire house.

Website: getting regular reports

#### **C Library by Sandra VanEtten, library manager.**

There is an open house at the Library on the 15<sup>th</sup>

ICAG is also sponsoring a tree lighting program this Saturday December 12<sup>th</sup>, the library will be open, as needed; ornament making for the kids. Tree is up, donated by Chuck Bosman;

#### **D Sewer Wes & Keith Jay**

Everything is working well.

Increase in the sludge hauling, increased \$50 per pumping.

Roger Coonradt put in a new lateral due to crushed pipe.

Non-flushable wipe do not breakdown in the sewer system.

#### **E Streets: Chris Kempf**

DEC tree planting grant \$2,500, Chris and Rich will work on this.

The inventory project is moving ahead, and should be done by the January meeting.

A lot of leaves and brush have been picked up, and cleaned from creeks and gullies.

Flags are down, Christmas decorations are up.

NYSEG has fixed the street lights.

Equipment: all the hydraulic lines are on, and equipment working.

#### **F Police**

Leon reviewed the police report. Looking at January for the new car.

SRO guest speaker for upcoming program. Attending a lot of sporting events.

Shared services bill has been submitted, should have income soon.

Mentioned reinstatement of Village Justice. Overview of the SRO program including vouchers submitted.

Rich suggested that a "workshop" meeting be set to work on the department. We need to maintain the guidelines for public comment by all. Workshop meeting set for January 21<sup>st</sup>, 6 pm. Written information needs to be prepared and distributed prior to the meeting.

Bill M did ask about the credit card for the police, Nancy reported that there is a procurement policy in the employee handbook; Bill M indicated that the police use the visa check card for online purchases. At present time, there will not be a traditional credit card for the police dept. Nancy will be monitoring the use of the Visa check card. Bill took exception to a portion of the police report regarding the department and SRO.

**G Treasurer: See attached**

**Budget Modifications**

When doing the 2015-2016 Budget, we did not account for Sewer Debt Service

DR. G1990.4 Contingency Fund	\$4030.56	
CR. G9710.6 Debt Svc Principal		\$3600.00
CR. G9710.7 Debt Svc Interest		\$ 430.56

Motion Rich Richardson 2<sup>nd</sup> Keith Jay carried

DR. G2770 Unclassified Income 15,000.00  
CR G8120.5 II Sanitary Sewer Study 15,000.00  
To record grant funds

Motion Bill McGuire 2<sup>nd</sup> Rich Richardson, carried

APPROVAL OF BILLS: A motion was made by Rich Richardson, seconded by Bill McGuire to approve the bills as read. Motion approved unanimously.

**OLD BUSINESS:**

Waiting for Town of Ovid to sign the fire contract.

NEW BUSINESS:

Suggestion of using more digital communication rather than so much paper.

Permit for animals: request a permit for rabbit keeping, 3629 Mechanic St, consent by neighbors, and landlord. Motion by Rich Richardson to approve a permit for 6 or less for one year, second by Keith Jay.

Wes is hoping for an increase in the health insurance cost benefit. To be discussed at budget time.

ADJOURNMENT: A motion was made by Bill M and seconded by Keith Jay to adjourn the meeting at 8:35 pm. Motion approved unanimously.

Respectfully submitted,  
Diane Bassette Nelson  
Deputy Clerk