



## Forest Grove Board of Fire Commissioners Meeting Minutes

**This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on August 26<sup>th</sup>, 2025 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.**

### **1. Members' Present**

**X Andrew Bellone Jr. - Chairman**  
**X Samuel Scapellato - Vice Chairman**  
**X Mykola "Nick" Myronowskyj - Secretary**  
**X Joseph Scapellato - Treasurer**  
**X Thomas Bellone Sr. – Commissioner**

### **Public Present & Others:**

None

### **2. Reading of the minutes of the previous meeting**

A motion to accept the June minutes as read was made by Samuel Scapellato and seconded by Joseph Scapellato. No changes to be made.

### **3. Treasurers Report & Bills against the Commission**

Joseph Scapellato reported:

Petty cash balance \$231.20

Glenn Insurance, insurance packages paid.

A check was received from the insurance company for the generator repair in the amount of &6,805.05. Mykola Myronowskyj will have more details in the old business report.

Homestead Trailer Registration came in and is in the trailer. There was a \$32.00 charge for the registration. Joseph Scapellato will check into this matter.

A motion to pay all bills and to accept the Treasurers report was made by Thomas Bellone and seconded by Andrew Bellone.



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### 4. Old Business

The emergency Katolight Generator is out of service. On July 20<sup>th</sup> there was a power outage at the fire house. The generator would not start. Mykola Myronowskyj reached out to GenServe for an emergency service call. The tech arrived on 7-20-25 and was able to get the generator to start and run. The next day Mr. Myronowskyj tested the generator but was not able to keep it running. A call was made to the service tech and he returned and determined that the damage is consistent with a lightning strike / surge. The tech was able to determine that the control panel was at fault.

The Board approved the emergency repair and PO 6975 was issued to track the cost of the current service calls and future repair costs. At this time, we do not know the total cost of the repairs. GenServe will be sending the Board a quote to replace the control panel.

Per Sam Scapellato query that this outage could have been caused by a lightning strike was confirmed, and GenServe wrote the repair tickets to reflect as such, Mr. Myronowskyj contacted our insurance company and filed a claim. After sending the repair estimate and pictures, the insurance issued claim number NJTR25080021 and paid a check minus our deductible as noted in the Treasures report.

Since then, GenServe has been out several times “chasing” the damage. As they replace one component, they find another component was damaged. Unfortunately, finding the damaged components before replacing the components “upstream” from the newly discovered damage is not possible. To date the main controller, the magnetic speed pickup have been replaced. At time they found that the electronic speed controller is faulty. This part has been ordered.

Mykola Myronowskyj reached out to Tyler Graham, our GenServe representative to compile all invoices and suspend the interim billing so that we can pay the invoices as one repair, and would be able to submit the final invoice to the insurance company for reimbursement.

The Board received more information and pictures that the truck chassis is being built, the delivery that was expected on September 13<sup>th</sup> after the NJ Fire Convention.

The late clause in the materials cost agreement was confirmed by the new salesman. This clause details a monetary fine to Seagrave in the amount of \$100.00 per day if our truck is not delivered in February. Per our salesman, there is currently a fine penalty payment due to the Board of approximately \$10,000.00.

The certificate of origin information was sent to the salesman and to the leasing company. Per the salesman we will be receiving the VIN number soon so that we can obtain insurance coverage for the new truck, and the leasing company can complete their work for the financing.



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### 4. Old Business continued

A demo of the new OSD Fit Testing unit was done in July. The Chief obtained a quote showing show pricing and a rebate for the old tester in the amount of \$9,135.00. The purchase was approved, and the Chief will submit a PO that will be approved at the next meeting.

### 5. New Business

The Norma Alliance Fire Company has shown great interest in purchasing the 2003 Pierce Engine (43-52) and have offered to pay the Board the amount of \$100,000.00. Mykola Myronowskyj and Andrew Bellone took the engine to the Norma Alliance Fire Company for their members and Board of Fire Commissioners to see and go over the truck. They were very impressed and sent us a letter of intent to purchase this truck. A vote to sell the truck to Norma Alliance was had and all members voted "Yes" to sell the truck as noted.

The engine will most likely be sold in the beginning of September. Norma Alliance has also requested that they have the pump tests for 2025 be done at their expense by their chosen company. All Board members agreed, and Andrew Bellone will take the truck to their Fire Company when the testing needs to be done.

Tower 43-5 is back in service. The waterway in the tower main needed to be replaced. Billing for this repair and details will be at the next meeting. Costs are expected to be over \$10,000.00.

Mykola Myronowskyj has been in conversation with WB Mason regarding outstanding invoices. Apparently there was a billing error on their end, due to late charges and shipping fees that should not have been charged. This correction has resulted in a credit in our favor of over \$6.00. This credit will be applied on our next invoice.

Bolster Hardware (Ace) also had a billing issue. We thought the issue was resolved last month, but it was discovered that 5 invoices were mistakenly not paid. The current invoice will be over \$3,000.00 and will be paid in full at the next meeting.

Glenn Insurance has been going through a number of internal changes. Our account representative has changed 2 times in the past month. Our current account representatives are Mike Connolly and Eileen Golas.

Mykola Myronowskyj expressed interest in reaching out to our previous insurance agent, Kelly, to see if her non-compete agreement has expired, and if so would she be interested in taking us back as a client with the insurance company that she now works with and if the insurance costs were the same or less. The Board members agreed, and Mr. Myronowskyj will contact Kelly and obtain additional information for the next meeting.



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**Public Comments** – None

**Chief of the Fire Department:** Not Present

**President of the Fire Department:** Not Present

**Others:** Not Present

### **7. Adjournment**

A motion to adjourn the meeting was made by Mykola Myronowskyj and seconded by Andrew Bellone. The meeting was adjourned at 19:24 hours.

*Respectfully Submitted,  
Mykola “Nick” Myronowskyj  
Secretary of the Board  
Board of Fire Commissioners, District 4  
Township of Franklin, Gloucester County NJ*



## Forest Grove Board of Fire Commissioners Meeting Minutes

5:28 PM  
08/26/25  
Accrual Basis

### Franklin Township Fire District No 4 Balance Sheet As of August 31, 2025

|                                       | Aug 31, 25        |
|---------------------------------------|-------------------|
| <b>ASSETS</b>                         |                   |
| Current Assets                        |                   |
| Checking/Savings                      |                   |
| Newfield Na Bk 0505                   | -31,896.64        |
| Newfield Savings 9924                 | 765,504.93        |
| Total Checking/Savings                | 733,608.29        |
| Total Current Assets                  | 733,608.29        |
| <b>TOTAL ASSETS</b>                   | <b>733,608.29</b> |
| <b>LIABILITIES &amp; EQUITY</b>       |                   |
| Liabilities                           |                   |
| Current Liabilities                   |                   |
| Other Current Liabilities             |                   |
| Restricted Fund Future Cap            | 378,748.54        |
| Total Other Current Liabilities       | 378,748.54        |
| Total Current Liabilities             | 378,748.54        |
| Long Term Liabilities                 |                   |
| Future Capital                        | 12,000.00         |
| Truck Loan                            | -95,223.90        |
| Total Long Term Liabilities           | -83,223.90        |
| Total Liabilities                     | 295,524.64        |
| Equity                                |                   |
| Opening Bal Equity                    | 44,604.16         |
| Retained Earnings                     | 504,670.61        |
| Net Income                            | -111,191.12       |
| Total Equity                          | 438,083.65        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b>733,608.29</b> |



## Forest Grove Board of Fire Commissioners Meeting Minutes

5:27 PM

08/26/25

Accrual Basis

### Franklin Township Fire District No 4 Transactions This Month As of August 31, 2025

| Type                         | Date       | Num   | Name                             | Amount            |
|------------------------------|------------|-------|----------------------------------|-------------------|
| <b>Newfield Na Bk 0505</b>   |            |       |                                  |                   |
| Bill Pmt -Check              | 08/26/2025 | 13788 | Bolster Hardware                 | -569.81           |
| Bill Pmt -Check              | 08/26/2025 | 13789 | Campbell Supply Company          | -1,651.21         |
| Bill Pmt -Check              | 08/26/2025 | 13790 | Comcast (Xfinity)                | -34.03            |
| Bill Pmt -Check              | 08/26/2025 | 13791 | Comcast 569                      | -224.05           |
| Bill Pmt -Check              | 08/26/2025 | 13792 | Dennis Allonnardo                | -613.85           |
| Bill Pmt -Check              | 08/26/2025 | 13793 | Douglas Perry                    | -160.45           |
| Bill Pmt -Check              | 08/26/2025 | 13794 | DTA Solutions LLC                | -175.00           |
| Bill Pmt -Check              | 08/26/2025 | 13795 | Firefighter One                  | -2,500.11         |
| Bill Pmt -Check              | 08/26/2025 | 13796 | Forest Grove Fire Co             | -4,115.19         |
| Bill Pmt -Check              | 08/26/2025 | 13797 | Gannett NY-NJ LocalIQ            | -183.45           |
| Bill Pmt -Check              | 08/26/2025 | 13798 | Gill Energy                      | -805.64           |
| Bill Pmt -Check              | 08/26/2025 | 13799 | Glenn Insurance, Inc.            | -12,550.00        |
| Bill Pmt -Check              | 08/26/2025 | 13800 | Mark A Cifaloglio                | -240.00           |
| Bill Pmt -Check              | 08/26/2025 | 13801 | MES Service Company LLC          | -1,454.00         |
| Bill Pmt -Check              | 08/26/2025 | 13802 | Motorola Solutions, Inc.         | -2,870.70         |
| Bill Pmt -Check              | 08/26/2025 | 13803 | MRA Mobile Truck & Trailer Re... | -2,430.91         |
| Bill Pmt -Check              | 08/26/2025 | 13804 | Mykola Myronowskyj               | -100.00           |
| Bill Pmt -Check              | 08/26/2025 | 13805 | Richard C. Crowell               | -6.85             |
| Bill Pmt -Check              | 08/26/2025 | 13806 | Riggins                          | -141.71           |
| Bill Pmt -Check              | 08/26/2025 | 13807 | Safety & Survival Training LLC   | -3,500.00         |
| Bill Pmt -Check              | 08/26/2025 | 13808 | Simpson Refrigeration            | -544.64           |
| Bill Pmt -Check              | 08/26/2025 | 13809 | Verizon Wireless 197             | -95.48            |
| Bill Pmt -Check              | 08/26/2025 | 13810 | Vineland Auto Electric           | -1,158.48         |
| Bill Pmt -Check              | 08/26/2025 | 13811 | Wheat Road Coldcuts              | -323.70           |
| Total Newfield Na Bk 0505    |            |       |                                  | -36,449.26        |
| <b>Newfield Savings 9924</b> |            |       |                                  |                   |
| Deposit                      | 08/12/2025 |       |                                  | 6,805.05          |
| Total Newfield Savings 9924  |            |       |                                  | 6,805.05          |
| <b>TOTAL</b>                 |            |       |                                  | <b>-29,644.21</b> |



## Forest Grove Board of Fire Commissioners Meeting Minutes



**BOARD OF FIRE COMMISSIONERS**  
**DISTRICT NO. 1**  
**Township of Pittsgrove, Salem County**  
**P.O. Box 111**  
**Norma, NJ 08347-0111**  
***NormaComm.com***

Chairman Bellone and Commissioners,

The Board of Fire Commissioners, District No.1, in Pittsgrove Township, Salem County New Jersey, intend to purchase a 2003 Pierce Enforcer fire engine from the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County New Jersey.

The specific details of the sale and a formal sales agreement are forthcoming. This letter is not intended to legally bind either Fire District into the sale or purchase of said fire apparatus.

Respectfully submitted,

Pete McEvoy, *Commissioner, Recording Secretary/Treasurer*  
Board of Fire Commissioners, District No. 1  
Pittsgrove Township

Letter of Intent for fire engine