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DRAFT MINUTES: of the Parish Council Meeting held in Naunton Village Hall on Monday 17 July 2017 at 8.00pm.

PRESENT: Parish Councillors: Beverley Chance, Peter Bell, Keith Russell and David Pickup

IN ATTENDANCE: Maxi Freeman, Clerk
One parishioner was present

Members of the public were welcomed to the meeting and were invited to address the council at item 4 on the agenda .

1. Call to order

2. Apologies for absence. Apologies received from Charlie Hanks.

3. Declarations of Interest on items on the Agenda (Localism Act 2011). The Chairman declared an interest in agenda item 11 'Village Hall' as a Trustee of the Village Hall.

4. Minutes of the previous Parish Council Meeting held on 22nd May 2017 at Naunton Village Hall. The minutes were approved and duly signed as a true record.

5. To receive comments and concerns from the public. Bob Steiner raised concerns regarding Agenda item 11(d) Village Hall. He was concerned that the letter should make all figures absolutely clear especially how much residents in every Council Tax Band would be asked to pay, when and for how long, and how many houses were in each band.

6. Matters arising (Clerk's Report). The Clerk's report was noted.

7. Risk Assessment. The Risk Assessment was reviewed and approved with no changes. **Action: Clerk to note on records.**

8. Community Emergency Plan. The CEP form was reviewed. Details to be confirmed at the next meeting. **Action: Clerk to include on the agenda for the next meeting.**

9. Planning applications

Councillors noted the applications on the agenda and the responses. One item is to be retained and discussed at the next meeting: Land South of Kiftsgate [17/0221/FUL](#) where Council has commented that permission should not be granted for a permanent residential dwelling at any time although weekend camping is acceptable. **Action: Clerk to include in next agenda.**

10. Training Courses

- CiLCA training: The Council approved the Clerk's CiLCA training and agreed to fund training at £110. Start date 21 July. **Action: Clerk to arrange training and invoice.**

- Defibrillator training: Cllr Bell explained that up to 20 people would like to be trained to use the defibrillator. A suitable provider has been identified – Heartbeat Trust. **Action: Cllr Bell to send details of attendees and provider to Clerk. Clerk to order new pads.**

11. Reports

- **Flood Monitoring.** The Council agreed to pass operations to the Flood Group and pay £376 (the remainder of the £1000 grant) to the Flood Group. **Action: Clerk to arrange transfer and to contact Jonathan Noble for account details. Clerk to order Riparian Owner leaflets for distribution in the village.**
- **Playground repairs.** Cllr Hanks reported that one quote had been received. Two more are required to choose a provider. **Action: Clerk to add item to the agenda of the next meeting.**
- **Village Hall refurbishment project.** Letters in support of the project were received from Neil Vincent and Charlie Hanks and were read to the meeting.

The meeting agreed that some refurbishment of the hall was essential. It then discussed the need to inform residents fully of the background to and the benefits and consequences of any decision regarding funding of the refurbishment through a PWL. Cllr Russell also informed the meeting that the project scope no longer included the first floor conversion as lavatories were needed on the ground floor for ease of access. Four quotes were obtained in 2015 and these were provided to the meeting. However, the specification for the quotes was not available neither was a surveyor's report or initial inspection report. A business case was not yet available but would be needed as the basis for some of the content of the letter to the community as well as for the application to the PWLB.

The Chair expressed concern that the process for reaching the current conclusions was not clear or minuted. She also highlighted the fact that the hall had been improved every 20 years since it's donation to the community and that arranging funding over a 30 year period could mean that the next improvement programme might need to be started before the one under discussion had been fully paid for.

Cllr Russell updated the Council with the current funding position. Excluding grants £94,700 has been pledged. The Village Hall Working Party is hoping for an additional £50,000 in grant funding.

Income from the hall exceeded costs by £9,600 in the past 12 months. However, this included income from events to raise money for the hall.

The meeting agreed that the Working Party should review the letter to residents in light of the need to clarify their options, the costs to them and the benefits they would see as a result of the investment. An interim meeting would review the new draft and new information. The next meeting is scheduled for 1 August 2017.

Action: Clerk to provide figures for each Council Tax band in Naunton and investigate the average precept in England. Cllr Russell to provide initial inspection report to the Council.

12. Finances

The current account balances and bank reconciliation were approved as accurate:

- Treasurers account as at 31 May: £10,126.28
- Business account as at 31 May: £454.11
- The following payments were approved. **Action: Clerk to issue cheques.**

Chq no.	Payee	Description	Value
688	M Freeman	Clerks expenses 22 May – 5 July	11.71
689	M Freeman	Clerk’s wages for June	179.82
690	J Eustace	Interim clerk’s wages for May	75.00

13. Agree responses to any correspondence received. None received.

14. Any other business. None.

The Chairman concluded the meeting at 10.34pm and thanked everyone for their attendance. The next Parish Council meeting will be held on the 18th September 2017 at 8pm in the Village Hall.

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Chairman

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Date