

Observer Report
ADMINISTRATION & PUBLIC WORKS COMMITTEE
Monday, June 12, 2023

Start Time: 5:04

End Time: 5:35

In Attendance: Harris, Nieuwsma Reid – Chair, Kelly Burns (arrived 5:10)

- I. DECLARATION OF A QUORUM**
- II. Approval of the Minutes of 5/22, 2023**
- III. Public Comment**

One speaker-Mike Vasilko asking about contract for Burke Engineering (Fountain Square Project Engineer)

IV. CONSENT CALENDAR

All matters listed under the Item IV - Consent Calendar, are considered by the Committee to be routine and will be enacted in one motion without discussion. If discussion is desired, that item may be removed and considered separately.

FOR CONSENT AGENDA ITEMS SEE [LINK](#)

Items Removed A4, A5, A7, A9, A10, A11

A4 Approval of the Pre-Qualification of Consulting Firms for Transportation Engineering and Surveying Services

A5 Approval Contract with Christopher Burke Engineering to Provide Engineering Services for the Central Street/Central Park Avenue Traffic Modernization Project

A7 Approval Contract with Christopher Burke Engineering to Provide Engineering Services for the Leon Place Reconstruction Project

All three items were taken off CA by Kelly. She wanted to know why we were still using Burke after the Fountain Square debacle. Biggs explained that the contractor used a wrong product without asking the engineering firm of Burke and without their knowledge. City is taking the contractor to court. Kelly wanted a written or in person explanation from Burke. Nieuwsma said Burke has given explanation and so has staff. Committee directed staff to get written explanation-3-1 with Nieuwsma voting no. Items then passed on a vote of 4-0.

A9 Approval of Vending Machine Services Contract Renewal

Kelly thought last year was the last year of this contract and that it should have gone out for a RFP. Biggs and Stonebeck explained that that was incorrect and that the minutes and contract show that this is the last year of a three-year renewal. Reid believes that this should go out for RFP next year because it would be a good contract for a

beginning business. The contract owner was in the audience with his daughter. Passed 5-0

A10 Approval of the Sixth Addendum to the Phoenix Security LTD Agreement for Robert Crown

The only question regarding this item was about de-escalation training for the security guards. The company provided the training upon the city's request. Passed 5-0

A11 Approval of Change Order No.1 to the Agreement with Bolder Contractors for the 2023 Water Main Improvements Project and Street Resurfacing Project

Niuewsma had questions about the timing of the project, the order of work to be done and the problems this will cause on Oakton. Biggs explained in detail why this project would not be completed by 7/1. She also explained how they choose which water mains to put in the capital improvement plan each year. The city's water mains are old and the number of is increasing. Passed 5-0