

Orangeville Town Board & Organizational Meeting & Public Hearing
Agenda
January 11, 2024

1. Call to Order
2. Pledge of Allegiance
3. Public Comments or Questions
4. Open Public Hearing Warsaw Fire Department Fees
5. Appointment of Deputy Supervisor
6. Appointment of Laura Kirsch and Laury Lakas as Town Court Clerks
7. Appointment of Rosann A. Lowder, as Registrar of Vital Statistics
8. Appointment of Tessa Phillips as Deputy Registrar's
9. Appointment of Rosann A. Lowder, RMC as Marriage Officer
10. Appointment of Tess Phillips as Deputy Town Clerk's
11. Appointment of Thomas Suto as Town Zoning Officer
12. Appointment of Laury Lakas as Town Historian.
13. Appointment of Maureen Gardner as Orangeville Youth Director
14. Confirm Supervisor's appointment of Lisa Perez as Town Bookkeeper and Sheryl Montgomery as additional bookkeeper
15. Appointment of Paul Matthew Fairchok as Deputy Highway Superintendent
16. Re-Appointment of Matt Fairchok as ZBA member – 5 year term – 12/2028
17. Re-Appointment of Martha Mengs as Planning Board member – 5 year term 12/2028
18. Establishment of regular Town Board Meetings
19. Designation of Batavia Daily News as official Town newspaper.
20. Designation of Bank of Castile / Five Star Bank / Steuben Trust Company as official depositories of Town funds.
21. Establish method of payment of Planning and Zoning Board members, Assessment Board of Review members
22. Establish mileage reimbursement rates and designate Town officials and employees who qualify for reimbursement. [\$0.67]
23. Establish a standard Court Work Day
24. Establish hourly rate for part-time employees.
25. Require Town Clerk to publish a notice of the Supervisor's final report when it is completed.
26. Authorize Supervisor to withdraw, deposit or invest monies for the Town of Orangeville in their discretion.

27. Authorize the Supervisor to contract with the Law Offices of David M. DiMatteo to provide legal services to the Town as necessary.
28. Establish the amount to be spent for small tools at \$2000.00
29. Other business
30. Review of the following policies:
 - a. Sexual Harassment Policy
 - b. Fund Balance Policy
 - c. Purchasing Policy
 - d. Petty Cash Policy
 - e. Clerk Reconciliation Policy
31. Approval of Meeting Minutes
32. Standard Work Day Resolution
33. Reporting Resolution
34. Supervisor's Report
35. Zoning Officers Report
36. Highway Superintendent's Report
37. Town Clerk's Report
38. Correspondence
39. Highway Abstract #13 of 2023 including vouchers 265 – 279 totaling \$12,228.87.
40. General Abstract 13 of 2023 including vouchers 279–295 totaling \$8,273.98.
41. Highway Abstract #1 of 2024 including vouchers 01 -10 totaling \$226,586.38.
42. General Abstract #1 of 2024 including vouchers 01 – 14 totaling \$18,083.45.
43. Adjournment